

CITY COMMISSION BUDGET WORKSHOP

FISCAL YEAR 2010-2011

JULY 26/27 2010

General Fund

To follow are Staff responses to General Fund questions, recommendations and directions brought forward by the Commission during the FY 2011 Budget Review held at Old City Hall on July the 26th and 27th:

- Delete Affordable Housing Initiative
 - Done- \$55,000 Reduction
- Review Parking Meter Maintenance Budget
 - Reduce by \$1,500
- Review both Fuel Budgets – Unleaded and Diesel
 - Reduce Unleaded by \$24,000
 - Reduce Diesel by \$25,700 (Impacts Transit Fund)
- Review all Storage Unit Leases
 - Eliminate Both Virginia Storage Units – Reduce Budget by \$9,000
- Review Fleet Department Budget for A/C Training
 - Eliminate entire \$10,000 Budget
 - Bus A/C manufacturer to provide free training
- Review Fire Department Gym Equipment Requirements
 - Reduce by \$3,500
- Create List of all active Inter Local Agreements (ILAs)
 - ILAs identified by Clerk and will be uploaded on City web site
- Potential Additional Revenue – Street Performers/Artists
 - Do not recommend recognizing at this time until new revised ordinance in place
- Recommend 2nd New Code Position
 - Proposed FY 2011 Budget Already Includes 1 New Code Position
 - Staff does not recommend 2nd new position at this time
- Review KWPD Jumbo Toilet Paper Dispensers
 - Recommended by Community Services for standardization
- Bay view Park Flexi-Pave Playground Area
 - Done – Budgeted FY 10 Requirement
- Surplus City Vehicle/Trucks – Auction
 - Fleet Department developing Action Plan
- Beach Weddings – Potential Revenue Source
 - Community Services developing a “Fee Schedule” and “Operating Policy”
 - No Immediate Change to Current FY 11 Budget
- HARC Application Fee – Potential Revenue Source
 - Planning Department developing a “Fee Schedule” and “Enacting Legislation”
 - No Immediate Change to Current FY 11 Budget
- Commission requested copy of City Vehicle Replacement Policy/Program
 - Sent via e-mail to City Commission

To following are other significant FY 2011 General Fund Budget Adjustments recommended by Staff:

- Staff Review of FY 2011 General Fund Revenue Projections
 - Net Increase of \$78,500
 - Franchise Fees
 - Intergovernmental Revenue
 - Fines & Forfeitures
- Compensation
 - \$300,000 Personnel Services Increase
- (1) New PD Communications Officer Position
 - Recommend Elimination – Approx. \$50,000
- Police Department Carpet – Tile Project
 - Move from FY 2012 to FY 2011 – Increase FMT Budget by \$51,500
- IT Review of Requirements
 - Reduce by \$4,200
- Review Channel 77 Requirements
 - Reduce Audio Consulting by \$2,500
 - Defer \$25,900 of Capital Purchases
- Review Building Department
 - Reduce by \$3,600
- Ambulance Service FY 2011 Budget
 - Reduce by \$150,000

Other Funds

Adjustments made for personnel services and other minor changes.

Sewer Budget

- No rate increase planned for FY 2011
- BCU will be changed from 3,700 gallons to 3,600 to address rate equity between commercial and residential customers.
- Capital projects schedule has been modified, including the postponement of a few projects from original schedule.
- Number of personnel will remain at same level as current year, both for City Staff and OMI.

Stormwater Budget

- Budget will increase at same rate as CPI (2.02%), household rate will increase 15 cents per month to \$7.50. There was no increase to the fund last year.
- Few capital projects planned for FY 2011
- Budget includes the Stormwater Master Plan
- Number of personnel will remain at same level as current year (City and OMI)

Solid Waste Budget

- After detailed review, the proposed increase was cut from 3.22% to 2.92%. There was no increase to the fund last year.
- Includes Solid Waste Master Plan
- Funding of recycle totes and increased recycling service fee postponed until completion of solid waste master plan
- Number of personnel will remain at same level as FY 2010.