




## MEMORANDUM

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Date: September 7, 2023

To: Honorable Mayor and Commissioners

Via: Albert P. Childress   
City Manager

From: Kelly Crowe, Utility Director

Subject: **Authorizing a \$348.87 Annual Solid Waste Residential Non-Ad Valorem Assessment Charge for the City's FY 2024 Solid Waste Annual Rate Resolution.**

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### Introduction

The Annual Solid Waste Rate Resolution is required in the process of billing for the solid waste utility as non-ad valorem assessment on the property tax bill. The rate request is to establish an annual service charge of \$348.87.

### Background

The City Commission of Key West, Florida, has enacted Ordinance No. 13-09, which authorizes the annual re-imposition of a Solid Waste Service Assessments for Solid Waste collection and disposal services, facilities or programs against real residential property specifically benefited by the City's Solid Waste Management Services.

Section 58-107 of the code requires the adoption of a final rate resolution. The preliminary rate of \$348.87 was approved per Resolution 23-200. Approval of this resolution is the second and final step in setting the annual rate assessment for residential solid waste services.

The general scope of services that is included with the annual assessment are:

- Residential curbside solid waste, recycling and yard waste collection, and the Municipal Solid Waste hauling service from the Transfer Station to Pembroke Pines.
- Collection of bulk waste items when called for pick up by residents.
- Hazardous household waste collection each month a predefined location
- Update the City of Key West's Solid Waste Master Plan to improve our recycling rate and better manage our utility.

A comparison of current versus proposed rates is as follows:

	FY 2023 Budget (current)	Proposed FY 2024 Budget	Increase
Residential Rate	\$332.57 (per year)	\$348.87(per year)	+\$16.30/per year

The percentage increase from FY 23 is 4.9% and is similar to the rate increase that Monroe County is applying to their residents. Continued higher fuel costs is a significant reason for the increase in the assessment.

### **Procurement**

On July 13, 2023, the City Commission approved the preliminary assessment rate of \$348.87 per Resolution 23-200. Notices were sent by mail to Key West property owners who acquired new units or adjustments. These notices informed the property owners of the public hearing for final approval to be held at the September 7, 2023, City Commission Meeting. They also included a maximum rate that could only be exceeded if approved by the Commission, and if notices were re-sent by mail to all those paying the user fee. The rates included on these notices was:

**FY 2024 - \$348.87**

**Max Rate in future years- \$393.08**

### **Recommendation**

The City Manager's Office recommends the Mayor and City Commission approve the annual solid waste rate assessment of \$348.87 per year for Fiscal Year 2023/2024.