



MEMORANDUM

Date: June 4, 2025

To: Honorable Mayor and Commissioners

Via: Brian L. Barroso
City Manager

From: Marcus Davila
Director of Community Services

Subject: **Authorize the purchase of pavilions for Nelson English Park, Willie Ward Park, and Cozumel Park from Porter Corp through the Sourcewell Contract.**

Introduction

Authorize the purchase of pavilions for Nelson English Park and Willie Ward Park for \$107,641.80 and Cozumel Park for \$116,713.24 for a total of \$224,355.04 via the Sourcewell Contract without formal competitive procurement under Sec 2-797 (3) Purchases and acquisitions under contracts of federal government and the state or its political subdivisions.

Background

The pavilions at Nelson English Park, Willie Ward Park, and Cozumel Park are all in need of replacement. The City has repaired them multiple times and they are now at a point where replacement is needed. The pavilions are in constant use most of the time for children and events. Replacing the pavilions will ensure they remain safe for the children and other citizens of the City.

Sourcewell is a State of Minnesota local government agency and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) that offers cooperative procurement solutions to its members. Participation is open to all levels of governmental entity, higher education, K-12 education, nonprofit, tribal government, and other public entities located in the United States and Canada. Vendor desires to contract with Sourcewell to provide equipment, products, or services to Sourcewell and its Members (Members).

The City of Key West is a member of Sourcewell ID#58115.

Procurement

Purchase of pavilions for Nelson English Park and Willie Ward Park is funded under the Bahama Village TIF/Bahama Village/Infrastructure 601-5502-555-6300, Project Number BV55022502 for \$250,000.00.

Purchase of pavilions for Cozumel Park is funded under the Infrastructure Surtax/Parks and Recreation/Infrastructure 101-7201-572-6300, Project Number IS72012403 for \$200,000.00.

Recommendation

The City Manager recommends authorizing the purchase of pavilions for Nelson English Park, Willie Ward Park, and Cozumel Park from Porter Corp, for a total of \$224,355.04.

Attachments:

Resolution

Nelson English/Willie Ward Quote

Cozumel Quote

Sourcewell Contract

Sourcewell Pricing