

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE KEY WEST PARKS AND RECREATION ADVISORY BOARD ("BOARD") RECOMMENDING THE CITY COMMISSION SUNSET THE KEY WEST PARKS AND RECREATION ADVISORY BOARD ESTABLISHED PURSUANT TO DIVISION 12. *PARKS AND RECREATION ADVISORY BOARD*. OF THE CODE OF ORDINANCES OF THE CITY OF KEY WEST, FLORIDA BY REPEALING ORDINANCE NO.22-21 AND, IN ITS PLACE, ESTABLISH AN INFORMAL PROCESS FOR PUBLIC INPUT ON PARKS AND RECREATION MATTERS HOSTED BY THE CITY'S PARKS AND RECREATION DEPARTMENT; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Key West Parks and Recreation Advisory Board (the "Board") was established upon adoption of Ordinance No. 22-21 on August 2, 2022 and codified at Division 12. *PARKS AND RECREATION ADVISORY BOARD*., Sections 2-610. through 2-613. of the Code of Ordinances of the City of Key West, Florida; and

WHEREAS, the mission of the Board is to promote the rehabilitation, conservation, development, and best use of parks and recreation land and facilities within the jurisdiction of the City of Key West; and

WHEREAS, the Board has determined the long-term parks and recreation needs of the City would be better served by replacing the existing formal advisory board with a more informal process for public input hosted by the

City's Parks and Recreation Department allowing residents to engage directly with department staff on parks and recreation matters; and

WHEREAS, the Board desires to formally recommend this change to the City Commission and offer its continued assistance, through Board workshops and consultation with the City Attorney and Parks and Recreation Director, in developing the specific structure of the new process and the related transition provisions;

NOW THEREFORE, BE IT RESOLVED BY THE KEY WEST PARKS AND RECREATION ADVISORY BOARD AS FOLLOWS:

Section 1: That the Board hereby respectfully recommends the City Commission sunset the Parks and Recreation Advisory Board by repealing Ordinance No. 22-21 and, in its place, establish an informal process for public input on parks and recreation matters, hosted by the City's Parks and Recreation Department, that is open to all members of the public and structured without a formal membership, appointments or voting.

Section 2: That the Board further recommending the City Attorney, in consultation with the Parks and Recreation Director, draft implementing ordinance to

include appropriate provisions for the cadence and conduct of public input meetings, the transmittal of public input to the City Commission, the orderly transition from the existing Board to the new process, the custody of the Board's existing records and periodic review by the City Commission of the effectiveness of the new process.

Section 3: That the Board stands ready to assist the City Commission, the City Attorney, and the Parks and Recreation Director in developing the specific structure of the new process, and directs that a certified copy of this Resolution be transmitted by the Chair to the Mayor, the members of the City Commission, the City Manager, the City Attorney, the Parks and Recreation Director, and the City Clerk for consideration at the earliest practicable meeting of the City Commission.

Section 4: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the presiding chair and the Clerk of the Parks and Recreation Advisory Board.

Passed and adopted by the Key West Parks and  
Recreation Advisory Board at a meeting held this \_\_\_\_\_  
day of \_\_\_\_\_, 2026.

Filed with the Clerk \_\_\_\_\_, 2026.

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Heidi Roberts, CHAIR  
PARKS AND RECREATION ADVISORY BOARD

ATTEST:

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KERI O'BRIEN, CITY CLERK