

**Donald J. Lee, Jr.**  
**Chief of Police**



**Key West**  
**POLICE DEPARTMENT**

**TO:** Jim Scholl, City Manager  
**FROM:** Donald J. Lee, Jr., Chief of Police  
**DATE:** June 16, 2011  
**RE:** Application for the 2011 Byrne Memorial Grant – Local Solicitation

**ACTION STATEMENT:** Authorize the City of Key West Police Department to apply for a Federal grant titled the 2011 Edward Byrne Memorial Grant – Local Solicitation to allow for the continued expansion and enhancement of the Department’s IT capabilities. The grant award if applied for and awarded would be \$15,722.00.

**BACKGROUND:** The Key West Police Department has been awarded a series of federal grants to fund its ongoing Information Technology program. This grant, if applied for and awarded would be for the purpose of enhancing our current IT application by purchasing hardware and software interface between our current Sungard / HTE Records Management System (RMS) and a third party software application, TraCS. This would allow seamless automation between the officers in the field and our RMS and reduce data entry errors while increasing the efficiency and timeliness for collecting data on traffic crashes in the City of Key West.

**ADVANTAGES / DISADVANTAGES:** This grant has no matching requirement and the award consists of all Federal funds, increasing city revenue. This grant will increase the efficiency of the department’s Records Section by eliminating manual crash report entry. It will also enhance the department’s I.T. program and give KWPD the ability to provide timely traffic crash data to other department’s in the City and the community as a whole.

There are no disadvantages to applying for this grant.

**FINANCIAL IMPACT:** There would be no initial financial impact to the City, however there will be an annual maintenance fee of \$2,850

**RECOMMENDATION:** It is in the best interest of the City of Key West and the Key West Police Department to authorize the application and acceptance for this grant.



**RESPECT - INTEGRITY - FAIRNESS**

