



THE CITY OF KEY WEST

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MEMORANDUM

TO: Jim Scholl, City Manager

FROM: Rod Delostrinos, Community Services Director

VIA: Greg Veliz, Assistant City Manager- Operations
Sarah Spurlock, Assistant City Manager- Administration

DATE: June 15, 2016

SUBJECT: **Emergency Procurement Ratification for the Purchase and Installation of Playground Equipment at Bayview Park from Playcore Wisconsin, Inc. in an amount of \$63,878.**

ACTION STATEMENT: Pursuant to City of Key West, Code of Ordinances, Section 2-797 (2), this resolution ratifies the emergency procurement authorized by the City Manager for the purchase and installation of Playground Equipment at Bayview Park from Playcore Wisconsin, Inc. in an amount of \$63,878.

BACKGROUND:

- The City Commission approved the replacement of playground equipment at the Bayview Park in the FY 15-16 budget.
- On May 18, 2016 a city contracted vendor conducted a safety inspection of several city owned parks and facilities. When the contractor inspected the Bayview Park playground equipment, he identified hazards that present potential threats to public safety.
- Staff was already in the process of requesting a purchasing exemption under Section 2-797 (3) Purchases and acquisitions under contracts of federal government and the state or its political subdivisions when the aforementioned safety inspection identified potential threats to public safety. Given the circumstances, immediate procurement is in the best interest of the City of Key West under purchasing exemption 2-797 (2)Emergency Procurement.

Key to the Caribbean – Average yearly temperature 77° F.

Although this emergency procurement exemption does not require formal competitive sealed bidding, staff still solicited and received two quotes for the purchase and installation of Playground Equipment at Bayview Park. The following are the quotes:

- U.S. Communities Contract: \$63,877.08
Playcore Wisconsin, Inc. (Gametime)
- Palm Beach County School District #15C-32B: \$70,346.70

Staff determined that procurement under Section 2-797 (3) Purchases and acquisitions under contracts of federal government and the state or its political subdivisions contract opportunities is available for use by the City of Key West for both of the aforementioned companies, thus Non-Competitive Procurement was in the best interest of the City of Key West.

PURPOSE AND JUSTIFICATION:

Mitigate identified hazards to public safety.

FINANCIAL IMPACT:

The total procurement and installation cost of the playground equipment will not exceed \$63,878. The funding allocation for procurement is \$65,000 as listed in the General Fund, 001-7201-572-64.

RECOMMENDATION:

Staff recommends Emergency Procurement Ratification for the Purchase and Installation of Playground Equipment at Bayview Park from Playcore Wisconsin, Inc. in an amount of \$63,878.