

CITY OF KEY WEST
APPLICATION FOR A SPECIAL EVENT PERMIT

Name of Applicant(s) Bourbon St Pub / Aid's Help

Address of Applicant(s) 724 Duval St

Phone Number of Applicant(s) 293-9600 Fax: _____ Email _____

Name of Non-Profit (s) Aid's Help inc

Address of Non-Profit(s) Kennedy Dr.

Phone Number of Non-Profit(s) (305) 296-6196

Amount or Percentage of Revenue Non-Profit(s) anticipates receiving All Registration fees

Date/Dates of Event Saturday, April 29, 2017

Hours of Operation noon - 5pm

Estimated/anticipated number of persons per day 500

Location of Event Duval St Eaton to Petronia / Duval Petronia St to Shavers lane

Street Closed Yes Hard closure

Detailed description of event Aid's Help fundraiser Bed Race down Duval St

Noise exemption required: Yes _____ No

Alcoholic beverages sold/served at event: Yes No _____






The applicant does acknowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge. The applicant(s)/permittee agrees to assume full responsibility and liability for and indemnify and hold the City of Key West harmless from and against all liability, claims for damages, and suits for or by reason of any injury to any person or damages to any property of the parties hereto or of the third persons for any and all cause or causes whatsoever or in any way connected with the holding of said event or any act or omission or thing in any manner related to said event and its operation irrespective of negligence, actual or claimed, upon the part of the city their agents or employees.

Greg Schroeder
Applicants Signature

3/13/17
Date

Financial Statement of the event of the previous year must be submitted with application

RULES AND REGULATIONS FOR USE OF CITY OF KEY WEST PROPERTY FOR SPECIAL EVENTS

1. All Applicant(s) must fill out a City of Key West (City) application form provided to you by the Office of the City Manager.
2. Application(s) for special event(s) must be in the Office of the City Manager 60 days prior to the event.
3. Application(s) must provide comprehensive liability insurance insuring itself and the City against all claims of damages or injury to persons or property arising for any reason as a result of the activities associated with the special event permitted by the City. The insurance policy shall be written by a solvent insurance company in good standing and shall provide a minimum of \$1 million general liability. The policy shall show the City of Key West as an additional named insured.
Sponsor's Signature 
4. The applicant shall indemnify and hold the City harmless from all losses, claims, damages, liabilities, and expenses which may be incurred by the City or which may be claimed against the City by any person, firm to the person or property of any person, firm, corporation, or entity which are consequent or arise from the activities of the permit holder or its equipment, employees, agents, guests, licensees, or invitees for the permit holder activities or which damages/injuries are consequent or arise from permit holders failure to comply with all applicable laws, statutes, ordinances and regulations.
Sponsor's Signature 
5. Applicant(s) who are businesses or private persons who wish to close a City street must make an application jointly with a non-profit entity. When a sponsor proposes a special event that will cause the closing of a city street or other public right-of-way, the sponsor must donate at least 25% of the sponsor's gross revenues or \$1000.00, whichever is greater, to at least one nonprofit organization. The sponsor must designate the nonprofit organization(s) on the application for the event. Each named nonprofit organization must provide the city manger with a letter of assent. Applicant(s) must also hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or the City Manager's Office. Applicant(s) must have neighboring businesses sign a petition of no objection to the street closure.
Sponsor's Signature 
6. *Within 30 days of the events completion the City Commission will receive a letter from the not for profit organization stating the amount of the monetary donation received from the event.*
Sponsor's Signature 
7. Applicant(s) wishing to sell/consume alcoholic beverages on City property must have approval by the City Commission via Resolution and must hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or City Manager's Office. Applicant must provide liquor liability insurance.
Sponsor's Signature 


8. Applicant(s) wishing to have an exemption from the noise control ordinance must fill out an application thirty days before the event. Processing fee for the application is \$50.00.

Sponsor's Signature 

9. All applications are subject to approval at the discretion of the City Manager and/or City Commission.

Sponsor's Signature 

10. Notice of the city commission's proposed action on an application for a special event permit shall be mailed prior to the meeting at which the matter is to be considered to all property owners and occupants of property located within a 100-foot radius of the proposed special event. Notice of such proposed action also shall be published in a newspaper of general circulation in the city at least five days prior to the date of the city commission decision. The notice shall identify a contact person and phone number for complaints. The applicant shall pay for the newspaper advertisement.

Sponsor's Signature 

11. The organizer or sponsor of any special event, which requires the provision of additional or extraordinary support services by police, fire, administration, or other city departments shall pay to the city the cost of such services. A down payment of 10 percent of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten days prior to the special event.

Sponsor's Signature 

12. The first \$1000.00 of costs as specified in subsection (a) of the ordinance may be waived for any organizer or sponsor, which qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the special event a public accommodation subject to the human rights provision of the section 38-225.

Sponsor's Signature 


13. Any nonprofit organization accepting the waiver provided for by subsection (d) of the ordinance shall, within 90 days following the special event, submitted to the city commission an accounting of expenses and revenues incurred and generated during the special event.

Sponsor's Signature 

14. Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons with physical disability.

Sponsor's Signature 

15. Where a person has not applied for a special event permit and an event at its location spills into a street, causing the police department to close all or a portion of the street, the person sponsoring the event shall pay all such extraordinary service costs incurred by the city. On each anniversary of this occurrence, if the person can reasonably anticipate an overflow of people into the street, a special event permit must be applied for consistent with this division. A violation of this section may be grounds for revocation of an occupation license.

Sponsor's Signature 


16. Special events may use fog, smoke and bubble machines or any device that emits a mist or spray contingent on Key West Fire Department approval. Approval must be obtained a minimum of 48 hours prior to the event. The use of confetti or confetti machines is strictly forbidden.

Sponsor's Signature 

17. Special Events organizers must submit a adequate recycle plan for the size of the event being requested. Helpful hints and recycling requirements for special events can be found on the city's website. This will help you develop your plan.

Sponsor's Signature 

18. All special events are required to comply with the Federal Americans with Disability's Act which requires access to all areas and services provided by the special events. Organizers must insure that all aspects of their event meet the requirements.

Sponsor's Signature 

Complete Checklist for Event Recycling

City of Key West

- Identify contact person at the festival responsible for working with recycling.
Name of person: Joe Schroder Phone number: 305-293-9600
- Identify the recyclable commodities that will be used by the public and behind-the-scenes.
Aluminum Glass #1 Plastic #2 Plastic Steel
Corrugated Cardboard Other:
- Define the amount of recycling containers needed for the festival grounds (based on commodities used at the event and where they will be used and discarded. When recyclables are used throughout event, 1 recycling container for every 1 trash barrels will be used).
Amount of recycling and garbage containers needed: ~~26~~ 26
- Arrange for recycling containers for the grounds and a large container (roll-off or festival box) and coordinate delivery and removal arrangements. Recycling containers may be ordered from Waste Management. 305 296-2825.
Arrangements made:
- Capacity of containers on grounds:
Contact person for containers: Phone #: _____
- Order signs to inform customers of recycling. Signs are needed for point-of-purchase locations and recycling containers.
- Acquire liner bags for the recycling containers to be placed on the grounds. Ensure that the capacity of the bags is equal to or greater than that of the recycling containers on the grounds.
- Arrange for emptying of recycling containers during the event – from the containers on the grounds to the large container.
Arrangements made:
- Arrange for pick-up of the recyclables. The agency providing containers will often take the materials for recycling. In other cases, arrange for the materials to be taken to a recycling facility.
Arrangements made:
- Meet with vendors and tell them to ask customers to recycle the appropriate materials. Make sure vendors know what will be recycled. Inform them that signs will be posted in their areas.
- Oversee the delivery of containers and placement of signs.
- Place recycling containers next to trash cans on the grounds and insert liner bags. All recycling

containers must be adjacent to trash barrels in order to reduce contamination problems.

- Monitor recycling containers for correct usage during the event and take actions to solve problems.

Problems: _____

Actions taken: _____

- View trash barrels and note any recyclables in the trash. Take actions to solve problems.

Problems: _____

Actions taken: _____

- Take photos of event recycling, record data on volumes of recyclables and trash, and ask vendors and event organizers for comments about the program

Comments: _____

- Ensure that recyclables are removed and taken to the large container when bins are full and that liner bags are replaced.

- At the end of the event, remove signs and arrange for their return to owners.

- Place recycling containers in the pick-up location, as arranged with the providers of the containers.

- Ask the recycling facility to appraise the amount of material collected for recycling by weight, volume, or counts and report on contamination levels.

Amount of material: _____

Contamination: _____

- Prepare a report on the program including strategies used, amount of material diverted, comments and suggestions from participants and future recommendations.

- Share the results with event organizers.

- Security deposit of \$1000.00 must be submitted prior to the event.

- Security deposit returned: _____

*For more information about event recycling and waste reduction, contact Waste Management at
305 296-2825*



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3888

Pursuant to my request to conduct a special event requiring authorization by the City Commission, I agree that throughout the event I will keep the premises clear of accumulated recyclables, trash and debris. This includes emptying trash and recycle cans on a regular basis for the duration of the event.

A handwritten signature in black ink, appearing to be "John J. ...", is written over a horizontal line.

Key to the Caribbean – average yearly temperature 77 ° Fahrenheit.

CASH ONLY IF ALL *CheckLock*™ SECURITY FEATURES LISTED ON BACK INDICATE NO TAMPERING OR COPYING

Bourbon St. Pub, Inc.
724 Duval Street
Key West, FL 33040
305-293-9600

CENTENNIAL BANK
CONWAY, AR 72032
81-275/829

4359

3/10/2017

PAY TO THE ORDER OF City of Key West

\$ **1,000.00

One Thousand and 00/100***** DOLLARS

City of Key West
P.O. Box 1409
Key West, FL 33041-1409

PROTECTED AGAINST FRAUD



MEMO

~~Recycling Deposit Bed Races April 29, 2017~~

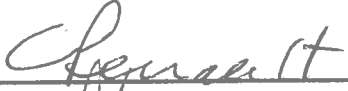




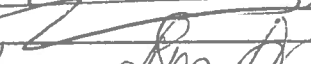


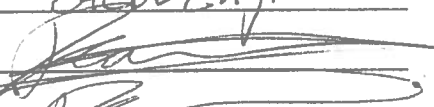

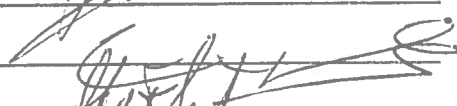

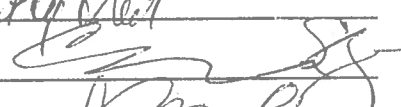
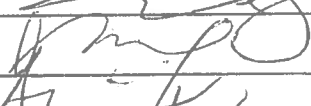
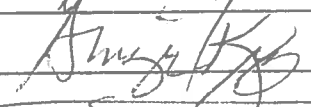
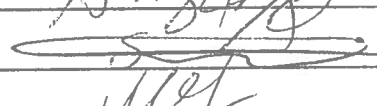
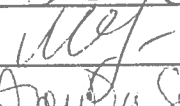


[Signature]

Details on Back
Intuit® CheckLock™ Secure Check

Signatures of No Objections

Drag and Bed Races

Conch Republic Days

Business	Address	Signature
Guild hall galley	614 Duval st.	
Sunshine Apparel	616 Duval St	
MIX MERCANTILE	618 DUVAL ST	
Cowboy bills	6rd duval st.	
2020 Mr Brown	622 Duval St	
Hoeyd Mart	606 Duval	
Ayzoa Abakipoda	626 Duval	
Island Memories	628 Duval St	
Mangos	700 Duval	Steve England
Vapor world	329 Duval	
Vapor World	704 Duval	
CHAPRI COPY	706 Duval	
In Touch	706A Duval	
Pinehills	708 Duval	
SUNBELLS HUT	710 Duval	
Amiga King	712 A Duval	
Everything But water	714 Duval	
FLIRT	716 Duval	
Archie Sandoz	718 Duval	Archie Sandoz
Kermit's	802 Duval	
Perry Tru	806 Duval	

Signatures of No Objections

Drag and Bed Races

Conch Republic Days

Business	Address	Signature
STETTLIC	951 Duval St.	[Signature]
Graphix	717 Duval St	[Signature]
Southernmost tattoo	703 Duval	[Signature]
Indigo	701 Duval	[Signature]
Savlen Gallery	711 Duval	[Signature]
Johnny's		
AQUA	629 Duval	[Signature]
DJs	629 Duval	[Signature]
Beer Shack	627 Duval	[Signature]
Paradise Tattoo	623 Duval	[Signature]
Eric Elliott	621 Duval St	[Signature]
SPVASH TS	625 Duval St.	[Signature]
Häagen-dazs	619 Duval	[Signature]
And Art's	617 - 11 -	[Signature]
EMT HELFESS	615 - 11 -	[Signature]
Antonio's	611 Duval	[Signature]
Tucker's Absolution	609 Duval	[Signature]
OLD TOWN MEX. CAFE	607 Duval St.	[Signature]
KBO	605 Duval	[Signature]
Betsy's	601 Duval	[Signature]
Key West Gallery		[Signature]

Signatures of No Objections

Drag and Bed Races

Conch Republic Days

Business	Address	Signature
Ferraris young	527 Duval st.	" "
" "	533 Duval	
Stitches	535 Duval	" "
Wobgreens	727 Duval	
Willie's T's	815	
LINK	519 Duval	
Coach	517 Duval St	
Hernandez Couture	513 Duval St	Jasmine Jordan
Sottile Studio	511 Duval St.	
Jack flats	509 1/2 Duval	Weather Protection
KID'S OUTLET	509 Duval	
Beach wear outlet	507 Duval	
Kilmins	505 Duval	Lori M
Crazy Christ	503 Duval	
	501 Duval	Banana Republic
Express	431 Duval St	
JACK FLATS		


Signatures of No Objections

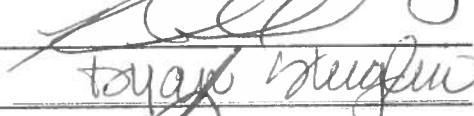
Drag and Bed Races

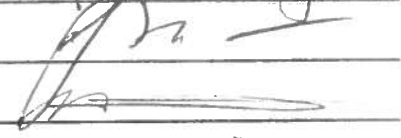
Conch Republic Days


Business Address Signature

CVS 500 Duval St. 

LaConcha 430 Duval Street 

MARGARITAVILLE 500 Duval
Island style 512 Duval 

Island Reef 514 Duval
518 Duval St 

520 Duval
524 Duval St. 

526 Duval St. 

532 Duval St 

534 Duval St 

600 Duval St 

602 Duval St 

604A Duval St. 

604B Duval St 

606 Duval St 

608 1/2 Duval 

608 Duval 

* 824 Duval 

612 Duval St 

610 Duval St 

ANNUAL RED RIBBON BED RACE TEAM REGISTRATION FORM

**PLEASE SELECT RACING DIVISION: WOMEN'S MEN'S
CO-ED**

Team Name _____ Team Leader / Contact Person _____

Contact Number _____ Email Address _____

RACE TEAM REGISTRATION FEE: \$100 Donation to AIDS Help, Inc.

Please select form of payment: CASH CHECK

****Please make all checks payable to AIDS Help, Inc.****

All Bed Racers MUST sign the Waiver of Liability and acknowledgment of the Bed Race Rules and Regulations before participating in the race. In no case will Bed Racers be allowed to compete without signing these forms. Team members must be at least 18 years of age or older.

RACE TEAM WAIVER OF LIABILITY & INDEMNITY AND RELEASE FOR RADIO, TELEVISION AND PRINT MEDIA

Red Ribbon Bed Race Waiver of Liability

I know that running in a Bed Race is a potentially hazardous activity. I should not enter and run unless I am medically able and properly trained. I also know that, although police protection will be provided, there may be some hazards on the racecourse. I assume the risk of running on the race/obstacle course. I also assume any and all other risks associated with running in this event and participating in all other activities scheduled including but not limited to falls, contact with other participants, spectators or equipment, the effects of the weather, including high heat and/or humidity, and the condition of the roads, all such risks being known and appreciated by me. In consideration of your permitting me to participate in the Red Ribbon Bed Race on April 28, 2012, I hereby for myself, my heirs, executors, administrators or anyone else who might claim on my behalf, covenant not to sue, and waive, release and discharge The Red Ribbon Bed Race, its members, volunteers, race officials and any sponsoring body, their successors and assigns, and the State of Florida, County of Monroe and the City of Key West, and its officials from any and all claims or cause of action I may have for all personal injuries or property damages caused by or arising out of the Red Ribbon Bed Race and its related activities. I also agree to abide within the rules and regulations issued by race officials.

Indemnity and Release for Radio, Television and Print Media

For sufficient consideration and the right to appear, I agree to protect and indemnify the Red Ribbon Bed Race, its officers, members and volunteers, and advertising agency, and their respective officers and employees, and to hold it and them harmless from and against all liability, loss, damages, expenses, judgments, counsel fees, costs and other charges, against it or them or for which it or they shall become liable by virtue of or arising out of or caused by any matter or materials supplied or spoken by me in the telecast of the Red Ribbon Bed Race. I hereby give my permission for the Red Ribbon Bed Race to use my picture and/or name in any publicity deemed necessary for the promotion of this event at no compensation.

Rider Name	D-O-B	Signature
Runner (1) Name	D-O-B	Signature
Runner (2) Name	D-O-B	Signature
Runner (3) Name	D-O-B	Signature
Runner (4) Name	D-O-B	Signature
Alternate Name	D-O-B	Signature

FINANCIAL REPORT
CONCH REPUBLIC DAYS 2016

BED RACES APRIL 30,2016

EXPENSES :

Security K.W. Police	\$ 1,440.00
Trophy's	\$ 446.13
Host	\$ 200.00
D.J.	\$ 175.00
Banner	\$ 53.24
Sound	\$ 500.00
Street set up	\$ 500.00
Waste Management	\$ 51.45
<hr/>	
TOTAL	\$ 3,365.82

NET LOSS **\$ 3,365.82**



**KEY WEST FIRE DEPARTMENT
FIRE MARSHAL'S OFFICE**

Please Check All That Apply To This Event

Cooking

- Deep Frying/Open Flame
- Charcoal Grill
- Gas Grill
- Food Warming Only
- Catered Food
- Plan for Cooking Oil Disposal
- No Cooking on Site

Electrical Power

- Generator
- 110 AC with Extension Cords
- DC Power

Road Closure

- Map of Closed Road with Fire Lane & Vendor Booth(s) Locations

Tents (More Than 200 SqFt.)

- Flame Resistance Certificate
- Size, Type, Location of Tent(s)

Food Booths

- Food Booths – Total # _____
- Vendor Booths – Total # _____
- Total Number of Booths - _____

Parade

- Floats – Total # _____

Aids Help Bed Race 2017

APRIL 29, 2017

Recycle Plan

Bourbon Street Pub

1. Recycle can for bottles in front of 724 Duval (BSP)
2. Recycle can for bottles with city can at Petronia and Duval at start of event
3. Recycle can next to the general trash can in front of the 801 Bourbon
4. Recycle can next to 716 Duval Street
5. Recycle can for bottles next to city can at conclusion of event .
The bag is tied and then transferred to our larger waste management recycle cans for pick up
6. BSP backup recycle cans in parking lot after event, four cans are for bottles, one for plastics, and one for aluminum
7. More back up cans after event are available on property
8. BSP Cardboard in recycle dumpster on property
9. City recycle cans up and down Duval street
10. Street cleared after event of debris

We hope to have another year with this fun event and would like to thank the city of key west for all their help, and without the police and fire support and The city manager's office this would not be possible.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
3/13/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Southernmost Insurance 1010 Kennedy Drive Suite 300 Key West FL 33040	CONTACT NAME: Barry Philipson PHONE (A/C, No, Ext): (305) 296-5052 FAX (A/C, No): (305) 293-0629 E-MAIL ADDRESS: Barry@southernmostinsurance.com
INSURER(S) AFFORDING COVERAGE	
INSURER A: Houston Specialty Ins Co	
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** CL1731301506 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL/SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		HOSP K1000346-02	7/10/2016	7/10/2017	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 0 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 1,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/>	N/A			PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Certificate Holder is additional insured for Drag Races on April 22, 2017 and Bed Races on April 29, 2017

CERTIFICATE HOLDER City of Key West P. O. Box 1409 Key West, FL 33041	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE A. Wayne Lujan/PAT
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Serving Key West
and the Florida Keys

March 13, 2017

City of Key West
1300 White Street
Key West, FL 33040

Attn: Maria Ratcliff

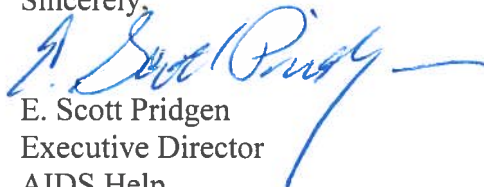
Dear Maria,

This letter is to acknowledge that Bourbon Street Pub will be sponsoring the 35th Annual Red Ribbon Bed Race during the Conch Republic Independence Celebration. The Bed Races is a benefit for AIDS Help with 100% of the proceeds going to the agency. The Bed Races will take place on Duval Street, Saturday, April 29th. The “slumbermobile” extravaganza is guaranteed to attract dozens of creative entries and thrill thousands of spectators.

AIDS Help is a non-profit community-based organization that provides treatment, prevention, housing, and research through health care, food, housing, counseling, education, referral and support services for people living with HIV as well as prevention services to keep our HIV negative community – NEGATIVE. Our purpose is Care; however, our goal is an HIV Free Generation!

If you should have any questions, please call me at 305-296-6196.

Sincerely,



E. Scott Pridgen
Executive Director
AIDS Help

Event Name: Bed Races

Special Event Checklist
Everything must be checked off before submitting the special event application

X	TITLE	COMMENTS
X	Special Event Application	
✓	Noise Exemption (If applicable)	N/A
✓	\$50.00 for Noise	N/A
X	Ordinance initialed	
X	Recycling checklist completed	
X	Recycling deposit \$1,000.00	
X	Recycling Plan	
X	Authorization Letter for continuous cleaning of recycled area	
X	Signatures of No Objection of Street closure (If applicable)	
X	Insurance naming the City as additional insured	
X	Financial of previous event (If applicable)	
X	Release & Idemnification Form	
X	Site Map (where barricades, stages, etc are to go)	
X	Letter from non profit that states they will be receiving the funds	