




MEMORANDUM

Date: May 9, 2024

To: Honorable Mayor and Commissioners

Via: Albert P. Childress 
City Manager

From: Bridget J. Flores
Director of Human Resources

Subject: **24-5805 - May 2024 Employee Service Awards**

Introduction

City Manager and Department Head recognition of employees' years of service at monthly City Commission meetings.

Background

Studies show that organizations providing special recognition of service anniversaries experience increase employee morale, engagement, productivity, and commitment. In recognition of dedicated service, full-time employees receive awards for their years of service beginning in their fifth year of employment and at each 5-year interval.

Each month Human Resources will provide a list of recipients celebrating milestones and send an invitation to the employee and department head to attend the Commission meeting. Presentations will be made to employees during the morning session of the City Commission meeting. In June 2023, the City Manager tasked the Human Resource Director to update the current Service Award Program.

Procurement

Employee Service Awards funding is secured in Human Resources funding (0011302 5134800).

Recommendation

The City Manager's Office recommends approval of the following City Employees Service Award:

5 Years of Service

Margarita Pedroza

Edward Keane

Finance

Building

10 Years of Service

Kyle Malone

Lieutenant, Key West Fire Department

15 Years of Service

Tiffini L. Peters

Sergeant, Key West Police Department

30 Years of Service

Richard A. Sarver, Jr

Community Services