



## THE CITY OF KEY WEST

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MEMORANDUM

**TO:** Jim Scholl, City Manager

**FROM:** Marcus Davila, Community Services Deputy Director

**VIA:** Greg Veliz, Assistant City Manager- Operations  
Sarah Spurlock, Assistant City Manager- Administration  
Rod Delostrinos Director of Community Services

**DATE:** February 2, 2016

**SUBJECT:** Authorize the purchase of One (1) Bobcat Compact Track Loader and Felling Trailer

**ACTION STATEMENT:** Authorize the purchase of a T630 T4 Bobcat Compact Track Loader and Felling Trailer for the amount of \$62,493.92 from Clark Equipment Company, dba Bobcat Company, pursuant to State of Florida Contract 22101000-15-1 Construction and Industrial Equipment without formal competitive procurement under the City of Key West Code of Ordinances Section 2-797 (3) "Purchases and acquisitions under contracts of federal government and the state or its political subdivisions". There are five (5) accessories items associated with the loader that are only available on the open market and are not on the state contract. Those five items total \$1,423.34. Additionally, a Felling Trailer Model FT121 (with selected accessories) valued at \$6,377.28 is available under the State of Florida Contract 22101000-15-1 and will be purchased by Clark Equipment Company, dba Bobcat Company, and will be delivered to the City of Key West along with the T4 Bobcat Compact Track Loader as part of the \$62,493.92 price. The City Manager is requesting the aforementioned "open market" items be approved for purchase pursuant to the City of Key West Code of Ordinances Section 2-797(4)(b), Best Interest of the City. Staff has reviewed all open market items and concludes the prices being charged by Clark Equipment are fair and reasonable and consistent with prices available from other vendors. City Staff recommends approval to have the Clark Equipment install all open market items as part of the \$62,493.92 Track Loader and Felling Trailer purchase.

**BACKGROUND:**

The Community Services Department request for a replacement Bobcat for the amount of \$70,000 was approved by the City Commission for Fiscal Year 15-16.

On July 1, 2015 Florida agencies and institutions entered into a state of Florida contract to provide economies in the purchase of construction and industrial equipment as per section 287.042, Florida statutes, all purchases of these commodities shall be made under the price, terms and conditions of the contract and with the contractors specified. The contract is effective July 1, 2015 through June 30, 2018.

The current state of Florida contract for construction and industrial equipment has an estimate average annual spending volume of approximately \$3 million dollars. Estimated spending volume is for informational purposes only and must be construed as representing actual, guaranteed, or minimum purpose under any new contract. Customers include state agencies and other eligible users.

The Bobcat listed in the Florida State Contract Bid No. 22101000-15-1 is a 2015 T630 T4 Bobcat track loader. This is the base model. There are options listed as add/delete in the bid that allow the end user to configure the equipment according to his/her requirements.

City staff has determined through informal solicitation that the contract price is fair and reasonable. The required equipment is not available locally.

**PURPOSE AND JUSTIFICATION:** The Bobcat will be an essential tool to the Community Services Department. It will be used for various functions including right of way shoulder improvements, tree planting/ removal, and sidewalk replacement.

**OPTIONS:**

1. Approve the purchase of a replacement Bobcat for \$62,493.92 from Clark Equipment Company, dba Bobcat Company.
2. Disapprove the purchase of a replacement Bobcat for \$62,493.92. Potential delays in right of way shoulder improvements, tree planting/ removal, and sidewalk replacement could ensue.

**FINANCIAL IMPACT:**

Purchase of a replacement Bobcat is funded under account 102-4102-541-6400 roads and streets.

**RECOMMENDATION:**

Staff recommends approval Option 1; approve the purchase of a replacement Bobcat and Felling Trailer for \$62,493.92 from Clark Equipment Company, dba Bobcat Company.