



# Monthly Housing & Community Development Department Report

**To:** Brian L. Barroso, City Manager

**Date:** September 2, 2025

**From:** Tina Burns, Community Development Program Director

**Subject:** Monthly Manager Update / August 2025

## Community Development Office

- Housing and Program inquiries received for the month: 781
- Housing Compliance or Complaints received for the month: 1
- Fair Housing Complaints Received: 0
- Applications Processed: 50

Application Type	Applications Received & Processed
Affordable / Work Force Housing Eligibility - New Applicants	20
Affordable / Work Force Housing Recertification	27
Move In Assistance Program	1
Homebuyers Assistance Program - Down Payment	2

- Closings: 3

Closing Type	
Move In Assistance Program	1
Homebuyers Assistance Program - Down Payment Assistance	2

- Deed Restricted Homeownership Maximum Purchase Price Letters Generated: 0
- Housing Grants:
  - Researched: 1
  - Submitted: 0
  - Awarded: 0
- Financial Wellness Appointments Conducted: 0
- Conducted Work Force Housing Technical Training: 2
- Number of persons on Work Force Housing Waiting Lists: 60
- Current Housing / Workforce Housing Projects in review or in progress:
  - Bahama Village Lofts (Rental & Homeownership)
  - Poinciana Plaza CoC Build
- Community Outreach Events attended: 1

