

RESOLUTION NO. 24-057

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, ACCEPTING AND APPROVING THE RESPONSE TO REQUEST FOR PROPOSALS (RFP) NO. 24-003 FOR STRATEGIC PLANNING SERVICES; AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE A CONTRACT IN CONFORMANCE WITH THE RFP DOCUMENTS WITH PUBLIC WORKS, LLC ALL DOCUMENTS CONSISTENT THEREWITH UPON THE ADVICE AND CONSENT OF THE CITY ATTORNEY; AUTHORIZING BUDGET TRANSFERS AND ADJUSTMENTS, IF NECESSARY; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City of Key West issued Request for Proposals No. 24-003, for Strategic Planning Services on December 7, 2023; and

WHEREAS, on January 25, 2024, the City Clerk opened three responsive and responsible proposals; and

WHEREAS, on February 22, 2024, the Strategic Planning Services selection committee convened and ranked the respondents in order of their proposals and qualifications; and

WHEREAS, staff recommends that the City Commission accept the rankings of the Strategic Planning Services selection committee and authorize the City Manager to negotiate and enter into an agreement with the highest-ranked firm; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That the responses for Strategic Planning Services are hereby ranked by the selection committee and approved by the City Commission as follows:

- (1) Public Works, LLC
- (2) Analytica
- (3) Wise Business Plan, LLC

Section 2: That the City Manager is hereby authorized to negotiate and execute a contract with the first-ranked firm, Public Works, LLC, in conformance with terms and conditions contained in the proposal package, upon advice and consent of the City Attorney.

Section 3: That this project is funded for FY 2023-2024 in the amount of \$30,000 in City Manager, Professional Services account number 001-1201-512-3100 and a budget transfer in the amount of \$19,950 from General Fund Reserve account 001-1900-519-9803 is required. The project may be funded in subsequent fiscal years, to achieve full planning, implementation, and compliance. Necessary budget amendments or transfers are approved.

Section 4: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the Presiding Officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held
this 14th day of March, 2024.

Authenticated by the Presiding Officer and Clerk of the
Commission on 14th day of March, 2024.

Filed with the Clerk on March 14, 2024.

Mayor Teri Johnston	<u>Yes</u>
Vice Mayor Sam Kaufman	<u>Yes</u>
Commissioner Lissette Carey	<u>Yes</u>
Commissioner Mary Lou Hoover	<u>Yes</u>
Commissioner Clayton Lopez	<u>Yes</u>
Commissioner Billy Wardlow	<u>No</u>
Commissioner Jimmy Weekley	<u>Yes</u>

TERI JOHNSTON, MAYOR

ATTEST:

KERI O'BRIEN, CITY CLERK