



---

# MEENAN

---

REGULATORY AND LEGISLATIVE ATTORNEYS



## CAPITOL GROUP, INC.

*Prepared for*  
**City of Key West**

*Request for Proposal*  
**#010-19**  
**State Government Relations Services**

*Prepared by:*  
**Karl Rasmussen**  
**Robert F. Reyes**

*August 12, 2019*

**ADDRESS**

300 South Duval Street, Suite 410  
Tallahassee, FL 32301

**PHONE**

850/425-4000 – MEENAN P.A.  
850/425-4050 – CAPITOL GROUP, INC

**EMAIL**

[karl@meenanlawfirm.com](mailto:karl@meenanlawfirm.com)  
[rreyes@capitolgrp.com](mailto:rreyes@capitolgrp.com)



**TABLE OF CONTENTS**

**1. Introduction .....3**

**2. Meenan P.A. & Capitol Group, Inc.  
Experience and References .....4**

**3. Personnel Qualifications and Availability .....7**

**Karl Rasmussen .....7**

**Robert F. Reyes .....7**

**Timothy J. Meenan .....8**

**Alan Williams .....9**

**Joy M. Ryan .....10**

**4. Implementation of Scope of Services .....11**

**5. Fees .....13**

**6. Exhibit A – Executed and Notarized Forms .....14**



## Section 1. Introduction

- a. Meenan P.A. is the lead Proposer for this Response to the City of Key West RFP for State Government Relations Services. Capitol Group, Inc. is a subcontractor on this proposal, the physical location for both lobbying firms is 300 S. Duval Street, Suite 410, Tallahassee, FL 32301.
- b. Karl Rasmussen of Meenan P.A. shall be the Project Manager for this Request For Proposal. Mr. Rasmussen's telephone number is 850/425-4000 and his email address is [karl@meenanlawfirm.com](mailto:karl@meenanlawfirm.com).
- c. Meenan P.A. does not currently represent any local governments. Representative client lists for Meenan P.A. and Capitol Group, Inc. are shown below:

### Meenan P.A. Client List

- American Health Insurance Plans
- AFLAC
- American Integrity Insurance Company of Florida
- ARGENTUM
- American Property Casualty Insurance Association
- Asurion Corporation
- Brighthouse Financial
- Brookdale Senior Living
- CDC Corporation to Develop Communities
- Delta Dental Insurance Company
- Discount Tire
- Ecosystem Investment Partners
- Everglades Foundation, Inc.
- Florida Fire Sprinkler Association
- Florida Insurance Guaranty Association
- Florida PACE Centers, Inc.
- Florida Power & Light Company
- Florida Service Agreement Association
- Florida United Business Association
- Magic City Casino
- MetLife
- Miami Jewish Health Systems
- National Association of Insurance & Financial Advisors
- Nationwide
- Pharma Cann, LLC
- Prime Therapeutics, LLC
- Service Contract Industry Council
- Social Sentinel
- Solis Health Plans, Inc.
- Tower Hill Insurance Group
- United Association Services, Inc.
- Wayne Barton Study Center
- Willowbrook West LLC dba Willow Creek



### **Capitol Group, Inc. Client List**

- Monroe County Board of Commissioners
- Florida Workers Compensation Insurance Guaranty Association
- Florida Automobile Joint Underwriting Association
- Allstate Insurance Corporation
- Accenture
- Thomas Howell Ferguson, P.A.
- Florida Municipal Trust

## **Section 2. Meenan P.A. and Capitol Group, Inc. Experience and References**

Meenan P.A. and Capitol Group, Inc. are both based in Tallahassee. Meenan P.A., (formerly Blank & Meenan) consists of lawyers and governmental affairs consultants experienced in representing clients in need of proposing, amending, and defeating legislation and regulations. Over the past twenty years our team has been responsible for enacting over one hundred pieces of legislation or amendments into law. In addition, we have defeated several hundred bills and amendments deleterious to our clients' interests. Our professionals regularly appear before all levels and branches of government; including municipal and county governments, regional and district boards, state agencies, as well as the Cabinet, Supreme Court, Legislature, and the Executive Office of the Governor. In addition, we represent clients in administrative and judicial matters, litigating issues such as bid protests, rule challenges, and protesting other governmental actions harmful to our clients.

Karl Rasmussen brings a significant public sector experience, which he has successfully transitioned into the private sector. His experience and accomplishments provide an excellent foundation to serve the City of Key West. During his time with the State of Florida and Meenan P.A. Karl has overseen the following project successes:

- Over 4 years overseeing Environmental Policy for the Executive Office of the Governor.
- 7 years of service at DEP and the Executive Office of the Governor overseeing the Monroe Country and Key West Annual Area of State Critical Concern report.
- Coordinated the Keys \$50 million waste water bond initiative.
- Responsible for oversight of 22 different state agencies during tenure with the Executive Office of the Governor, these included the Department of Environmental Protection, Office of Insurance Regulation and Florida Housing Finance Corporation.



- These responsibilities included preparing the Governor’s recommended budget and agencies legislative agendas.
- Implementation of Senate Bill 10, the EAA Reservoir, working with both the Department of Environment Protection and the South Florida Water Management District on behalf of the Everglades Foundation.
- Successfully secured State funding for the Everglades Foundations’ George Barley Water Prize Initiative from the Department of Environmental Protection and the St. Johns River Water Management District. This legislation is a key component to reestablish the natural water supply to Florida Bay.

Robert Reyes of the Capitol Group, Inc. has provided governmental consulting services for twenty four years, including representing Monroe County Board of County Commissioners for twenty-one years. Robert has proposed, amended and defeated legislation that would affect Monroe County. During that twenty-one years and has been instrumental in the success of the following projects:

- Passing Florida Law 99-395 which required the central sewerage of Monroe County.
- Passing an amendment grandfathering of Monroe County vacation rental ordinance.
- Passing the “Mayfield” amendment, which authorized the use of bonds through the Everglades Forever Act to fund waste water systems throughout the Keys. With the enactment of this provision, we successfully lobbied for nearly \$150 million dollars to assist Monroe County residents in funding central sewage throughout the Keys. This Act was transformed in 2016 to the Florida Keys Stewardship Act, which expanded the use of these funds and has provided a revenue source for all Keys communities.
- Property insurance relief. As an insurance professional, Robert Reyes provided key advice and support to the Monroe County BOCC to work with Fair Insurance Rates for Monroe (FIRM) to fund the hiring of counsel and actuarial support to challenge Citizens Property Insurance rates. The successful challenge resulted in hundreds of millions of dollars in savings for Keys property owners.
- Passing multiple amendments, on behalf of Monroe County, to the Citizens Property Insurance statute to protect Keys policyholders from punitive legislative measures.
- Passing reforms to the State Land Purchasing program to allow the Division of State Lands to prioritize the purchase of Monroe County parcels to lessen the negative effect of “buildout” created under the Rate of Growth Ordinance.



- Lobbying successfully for the creation of the Boot Key Harbor Mooring Field project, as well as the current vessel pump out program.

In the past, Joy Ryan was outside legislative counsel for the City of West Palm Beach and Sarasota County, and Tim Meenan represented Dade County before the Florida Legislature on a variety of issues including appropriations.

Meenan P.A. and Capitol Group, Inc.'s extensive experience in both government and politics gives our team the strategic edge.

Meenan P.A. and Capitol Group, Inc. experience includes a former State legislator, former Deputy Treasurer, former Deputy Chief of Staff for the Executive Office of the Governor, former Florida Department of Environmental Protection Cabinet Affairs Directors and Division of State Lands Assistant Director, former Administrative Law Judge and attorneys that have served in various state agency positions, acted as executive or legislative directors for trade associations, or worked with private and government clients regularly. This in-depth familiarity with the inner workings of the executive and legislative process and first-hand understanding of budget, tax, and fiscal policies gives us keen insight into how legislative and executive actions affect our clients' interests. Meenan P.A. and Capitol Group, Inc. maintain an active presence before the Florida Legislature as well as executive branch and Cabinet agencies, which we employ to represent those interests vigorously.

#### **Meenan P.A. and Capitol Group, Inc. References**

Eric Eikenberg, CEO of the Everglades Foundation  
(305)251-0001 | [eric@evergladesfoundation.org](mailto:eric@evergladesfoundation.org)

Mike Sole, VP of Environmental Services at NextEra Energy, Inc.  
(850)228-2489 | [Michael.Sole@nexteraenergy.com](mailto:Michael.Sole@nexteraenergy.com)

Lisa Tennyson, Monroe County Legislation Director  
(305)292-4444 | [tennyson-lisa@monroecounty-fl.gov](mailto:tennyson-lisa@monroecounty-fl.gov)

Carly Hermanson, Allstate Regional Counsel  
(850)294-3855 | [carly.hermanson@allstate.com](mailto:carly.hermanson@allstate.com)



## Section 3. Personnel Qualifications and Availability

- Karl Rasmussen (Meenan P.A. Lead lobbyist and Project Manager) 50%
- Robert Reyes (Capitol Group Lead Lobbyist) 30%
- Tim Meenan (Meenan P.A.) 10%
- Alan Williams (Meenan P.A.) 10%
- Joy M. Ryan (Meenan P.A.)



### **Karl N. Rasmussen – Meenan P.A.**

Karl Rasmussen is a Government Relations Consultant that specializes in legislative and agency lobbying for clients in the areas of insurance, contracting, environmental protection, gaming, and utilities. His current work includes lobbying before the Department of Environmental Protection on matters for the Everglades Foundation and Ecosystem Investment Partners which includes identifying and achieving funding opportunities. Prior to joining the firm in 2017, Karl worked in government service, most recently serving as a member of the senior leadership team in the Executive Office of the Governor.

From 2014 to 2017, Karl served as the Deputy Chief of Staff for Governor Rick Scott, where he was responsible for developing policy positions, legislative priorities and recommendations to the Governor with a focus on health care and environmental issues. In this role, Karl had oversight of eight state agencies, including the Department of Environmental Protection, where he provided guidance to leadership on policy, legislative strategy, communications, budget, leadership and operations. Karl represented the Governor's Office on priorities of these state agencies in front of members of the legislature and their staff.

Prior to serving in the Governor's Office, Karl was the Assistant Director of State Lands and the Director of Cabinet Affairs for the Department of Environmental Protection. In this role, Karl was responsible for representing the Department on various issues, including the Keys Annual Report, working with key legislators on budget items and bills relating to the Department.



### **Robert F. Reyes – Capitol Group, Inc.**

Robert Reyes has provided governmental consulting services to the private sector since 1995. He has extensive experience in a wide array of matters before both legislative and executive branch agencies. Robert's practice has an emphasis on the field of insurance and financial services of which he represents domestic and foreign stock insurers, self-insurance groups, health maintenance organizations, mutual insurance companies, managing general agencies, third party administrators and reinsurers.

Prior to entering the private sector, Robert served as Legislative Affairs Director for the Florida Department of Insurance under Commissioner Tom Gallagher. During his tenure with the

Insurance Department, he coordinated the "sunset review" of the entire insurance code. Following Hurricane Andrew, Robert coordinated the Department's push for sweeping insurance reforms including financing a \$500 million deficit in the Insurance Guaranty Fund, instituting a moratorium on nonrenewal or cancellation of homeowners insurance policies, creating the Residential Joint Underwriting Association (now Citizens), and increasing minimum capitalization requirements for insurers. Robert also oversaw significant reforms in the Small Group Health Insurance and Workers Compensation areas.

From 1987-89 Robert served as Legislative Affairs Director of the Florida Department of Business Regulation where he was responsible for coordination of legislative activities in areas of pari-mutuel wagering, alcoholic beverages and tobacco, condominiums, mobile homes, hotels and restaurants, and land sales. Robert has been active in local and statewide campaigns, most recently serving as Finance Director to Tom Gallagher's 1994 Gubernatorial Campaign and Finance Director & Treasurer to Gallagher's campaign for State Education Commissioner.

Robert received a Bachelor of Science Degree in Political Science from Florida State University in 1989. He resides in Tallahassee with his son, Brennan.



**Timothy J. Meenan – Meenan P.A.**

Timothy J. Meenan serves as the firm's managing shareholder. While Deputy Treasurer for the State of Florida, Tim oversaw Florida's four billion dollar State Treasury as well as three other divisions of the Florida Department of Insurance, including the Division of Risk Management. He also served for three years as the Executive Assistant to the Florida Insurance Commissioner, where he helped formulate and implement legislative and regulatory proposals for the Department. Tim received his Bachelor of Arts degree from Florida State University, serving as President of the Student Body, and received his Juris Doctor from Florida State University College of Law.

Involved in the political process throughout his professional career, Tim served as campaign manager for a Florida Cabinet race and a United States Senate campaign. He was appointed by Governor Bob Graham as a member of the Postsecondary Education Planning Commission.

Tim's practice focuses on regulatory law before numerous state agencies, with an emphasis on insurance company regulation. He has assisted specialty insurers and other regulated entities with obtaining licensure, has represented life and health insurers and health maintenance organizations with various regulatory problems, and has helped numerous property and casualty insurance companies resolve their disputes with the Florida Office of Insurance Regulation. In the past, Tim represented Dade County before the Florida Legislature.

As General Counsel for several insurer trade associations, Tim has worked on regulatory and legislative matters affecting the insurance, home warranty and service contract industries





in Florida and nationally. He has participated in rule challenges on behalf of numerous clients. His practice also focuses extensively in the legislative arena. Tim has served as the in-house general counsel of a nationwide service outsourcing company, and has assisted insurers and other companies regarding the acquisition and sale of regulated entities.

Tim currently serves as Board Counsel to the Florida Insurance Guaranty Association and has achieved an AV Preeminent® rating by Martindale-Hubbell's peer review ratings of professional excellence.



**Alan B. Williams – Meenan P.A.**

Alan B. Williams joined Meenan P.A. in January 2017 as a Governmental Relations Consultant. Alan was elected to the Florida House of Representatives in 2008 and served 4 terms in office. While in the State Legislature, he served as the Ranking Member on both Energy & Utilities and Economic Affairs Council. He served as the Florida Legislative Black Caucus Chairman, the House Democratic Whip and the Democratic Policy Advisor.

Nationally, Alan served as the Secretary of the National Black Caucus of State Legislators, a member of the White House Legislators Working Group on Middle Class Economics, and also served in leadership with the Council of State Government. Alan served as member of the United States Green Building Council Green Schools Caucus. In 2014, he was recognized for his leadership as the National Legislator of the Year by the National Black Caucus of State Legislators.

Alan has provided public service by serving on many advisory boards for the community. Some of those boards include, Leadership Florida, Leadership Tallahassee, Bethel Community Development Corporation Board of Directors, Leon County Chapter of the FAMU National Alumni Association, City of Tallahassee, Airport Advisory Board, Appointed by the Speaker of the House to the Council of the Social Status of Black Men and Boys, Florida Advisory Committee for the United States Commission on Civil Rights, Florida Selective Service Board, Gadsden County Arts Council Board, Guardian Ad Litem Board, Second Harvest of the Big Bend, and he currently serves on the boards of the Tallahassee Lenders Consortium and the United Way of the Big Bend.

Alan received his B.S. in 1998 and his M.B.A. for Business in 2003 from Florida A&M University School of Business and Industry (SBI).

Alan primarily focuses on Local and State lobbying and business development issues for our clients throughout the country.

The lead lobbyist will engage other members of our firm as necessary and appropriate. For a complete list of our attorneys and professional staff, please visit our website at:

<https://www.meenanlawfirm.com/>



**Joy M. Ryan – Meenan P.A.**

Joy M. Ryan has represented insurance, technology, energy, local government and law enforcement clients before legislative and executive branches. Ms. Ryan has broad experience in regulatory matters, with an emphasis on insurance regulatory work in the areas of life, health, long-term care, disability, property and casualty, and title insurance. She has also worked extensively in the procurement arena, identifying opportunities at executive agencies and assisting in the preparation of winning bids for a large dollar multi-year contract.

Ms. Ryan received her B.A. degree in economics from Brown University in 1982, where she was a National Merit Scholar, and her Juris Doctor from the University of Miami School of Law, Cum Laude, in 1996, where she was elected to the Order of the Coif.

Prior to entering private practice, Ms. Ryan was legislative director and counsel for the Health Insurance Association of America, State Government Affairs, in Washington, D.C. There she managed legislative and regulatory issues at the state level dealing with key health insurance issues, including patients' rights, privacy, managed care, small group and individual market reforms, prescription drugs, and physician anti-trust waivers. Ms. Ryan has experience in state implementation of the federal Health Insurance Portability and Accountability Act ("HIPPA") and the Gramm-Leach-Bliley Act ("GLBA"). Among other responsibilities, Ms. Ryan managed outside counsel in a number of states on legislative and regulatory issues. As outside counsel for a national health insurance trade association, Ms. Ryan worked on state implementation of the Patient Protection and Affordable Care Act ("PPACA").

Ms. Ryan has served as assistant general counsel for a life and health insurance company. She also served as legislative aide for a Florida Senate Health Care Committee Chair. She served on the Vendor Advisory Committee of Florida Health Choices, a state-run health insurance marketplace.

Ms. Ryan is admitted to practice in Florida and in the District of Columbia.

Ms. Ryan has served on several public School Advisory Committees and is active in child-focused charities such as the March of Dimes and various adoption organizations.



## Section 4. Implementation of Scope of Services

### ***We Know Tallahassee and The Florida Keys!***

Meenan P.A. and Capitol Group, Inc.'s representation of the City of Key West will provide a unique opportunity to advocate on behalf of Florida's most iconic city, and international destination. Although our team currently represents one municipality, the City of Key West would be the only City government on our client lists. We believe this is a significant opportunity for the City to have professionals with the experience and success of Meenan P.A. and Capitol Group, Inc. to exclusively represent its interest in Tallahassee.

When we push for funding, Key West will not be in competition with other cities' budget requests. You will be our ONLY priority.

We have reviewed the entire scope of services, including "Funding Opportunities," "Monitoring" and "Bill Tracking" and commit to providing all services for each item identified.

Meenan PA and Capital Group will identify state funding opportunities for various City of Key West needs. We will work on numerous agencies such as the Departments of Economic Opportunity, Transportation, Environmental Protection, Emergency Management and others. In addition, we will work with lobbyists from other cities and counties, including a focus on other Keys cities legislative teams, to obtain maximum funding from the Florida Keys Stewardship Act, as well as supporting policy legislation that is beneficial to the Florida Keys Community. We will also coordinate with those teams to fight legislation that attacks home rule, or is detrimental to Key West, or to Florida Keys communities. We will consult with key members of the Governors' Office of Policy and Budget to determine what priorities the Governor will be pursuing each year to identify funding sources, and also to suggest priorities to be included in the Governors' budget that will benefit Key West. We will draft a report on each agency we meet with, outlining any opportunities that develop as a result of our outreach.

We will provide all written quarterly reports, and will draft periodic timely reports as important developments take place, to submit to City staff, and as directed, to the Mayor and City Commissioners.

We will review all filed bills to determine any impact on the City, and will forward bills which we believe could impact the City to Staff for further review and comment. We will review every amendment on bills of interest filed, both in Committee and on the Floor, and will forward those to City Staff. We will insert all tracked bills onto a Lobbytools list, and provide that electronic list to the City weekly during legislative session, and also during committee weeks that occur outside of Session. Finally, we will provide a weekly written report on key priorities and other action that occurred that week and remit to the City to keep you abreast of developments throughout



Session. Importantly, we will call our key City Staff Liaison regularly throughout the legislative session as new issues arise, such as amendments that we need input and comment on.

We also understand the “siege” that local governments have been under to preempt local control of communities. We do not have any clients supporting the erosion of Home Rule. Key West has very unique environmental challenges, none greater than the protection of the coral reefs. Any preemption to proposed protection of the reefs should be fought or carved out of such legislation. The professionals at Meenan P.A. and Capitol Group, Inc. will also work with the Executive branch to urge the legislature to protect the Florida Keys Coral Reef tract.

Meenan P.A. and Capitol Group, Inc.’s core philosophy is one of integrity. In Tallahassee, if legislators, staff, and lobbyists don’t trust you, it’s impossible for you to provide effective representation for your City. Part of this core philosophy involves always being truthful to legislators and staff, and full transparency with our clients that affect them.

Both Meenan P.A. and Capitol Group, Inc. have a track record of success for our clients based on the relationships we have with Executive Office of the Governor, the Cabinet, state agencies, legislators and legislative staff. The honest and trusted relationship we have with our clients mirror those we have with elected and appointed officials. We approach achieving this success by gaining support for the issues we represent our clients on starting with the state agencies and legislative staff.

Through our active political engagement, we maintain strong and long-standing relationships with Florida’s Legislative leadership, including the incoming Senate President and Speaker of the House, and have taken the necessary steps to ensure that our professionals know the right legislators in House and Senate leadership to get the job done. We are actively involved politically, a critical component in getting to know new members since the advent of term limits. Through taking the necessary steps during and outside of legislative session we build our relationships with legislators early and then continue to build on them as legislators rise into leadership positions.

To achieve these successes, we lobby both sides of the aisle. Professionals at Meenan P.A. and Capitol Group, Inc. maintain key political relationships. For example, Karl Rasmussen served as Deputy Chief of Staff under Republican Governor Rick Scott while Alan Williams is a former Democratic legislator and black caucus member.

On the regulatory front, we will proactively work with key agencies to identify new funding opportunities and enhance existing relationships for the City. Meenan P.A. and Capitol Group, Inc. have strong working relationships with key agency personnel that will be an asset to the City. Working closely with you, we will develop testimony and talking points on key issues of interest to the City and as directed, we will appear in legislative committees or before agencies.

As directed by you in the RFP, we will attend Commission and Delegation meetings and other meetings identified by the City Manager for the purpose of developing the City’s legislative



agenda. We will coordinate with the League of Cities on issues common to other municipalities. We also anticipate numerous conference calls and other strategic meetings to assure we are working in lockstep with the Mayor, Commission and City staff. In our work for the City of Key West, we will work diligently to avoid the appearance of any conflicts of interest as governed by Florida Bar rules and the Florida Legislature, and will promptly communicate any potential conflicts for your review.

## **Section 5. Fees**

Meenan P.A. and Capitol Group, Inc. fees for undertaking this representation will be a flat fee of \$96,000 annually, which will include both lobbying before the Florida Legislature and regulatory work in front of Executive agencies based on the scope of work listed above. This fee will not include any work for litigation. The professionals will seek reimbursement on regular expenses, such as photocopying, WestLaw research, conference calls, postage, travel costs for lodging, meals, rental car and airfare, and any other expenses that may arise related to the scope of work if approved by the City of Key West.



# EXHIBIT A

*Executed and Notarized Forms  
For Meenan P.A. & Capitol Group, Inc.*

*City of Key West Indemnification Forms  
Anti-Kickback Affidavits  
Florida Statutes on Public Entity Crime Forms  
Equal Benefits for Domestic Partners Affidavits  
Cone of Silence Affidavits*

**CITY OF KEY WEST INDEMNIFICATION FORM**

To the fullest extent permitted by law, the CONTRACTOR expressly agrees to indemnify and hold harmless the City of Key West, their officers, directors, agents and employees (herein called the "indemnitees") from liabilities, damages, losses and costs, including but not limited to, reasonable attorney's fees and court costs, such legal expenses to include costs incurred in establishing the indemnification and other rights agreed to in this Paragraph, to persons or property, to the extent caused by the negligence, recklessness, or intentional wrongful misconduct of the CONTRACTOR, its Subcontractors or persons employed or utilized by them in the performance of the Contract. Claims by indemnitees for indemnification shall be limited to the amount of CONTRACTOR's insurance or \$1 million per occurrence, whichever is greater. The parties acknowledge that the amount of the indemnity required hereunder bears a reasonable commercial relationship to the Contract and it is part of the project specifications or the bid documents, if any.

The indemnification obligations under the Contract shall not be restricted in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the CONTRACTOR under Workers' Compensation acts, disability benefits acts, or other employee benefits acts, and shall extend to and include any actions brought by or in the name of any employee of the CONTRACTOR or of any third party to whom CONTRACTOR may subcontract a part or all of the Work. This indemnification shall continue beyond the date of completion of the work.

CONTRACTOR: Meenan P.A.

SEAL:

300 South Duval Street, Ste. 400, Tallahassee, FL 32301

Address

Signature

Timothy J. Meenan

Print Name

Managing Shareholder

Title

DATE:

08-12-19

Sworn and subscribed before this 12<sup>th</sup> day of August, 2019

Leslie B. Allen  
NOTARY PUBLIC, State of Florida, at Large

My Commission Expires: \_\_\_\_\_



If Sole Proprietor or Partnership

IN WITNESS hereto the undersigned has set his (its) hand this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

\_\_\_\_\_  
Signature of Bidder

\_\_\_\_\_  
Title

**If Corporation**

IN WITNESS WHEREOF the undersigned corporation has caused this instrument to be executed and its seal affixed by its duly authorized officers this 12 day of August 2019.

(SEAL)

Meenan P.A.

\_\_\_\_\_  
Name of Corporation

By *Timothy J. Meenan*  
Title Timothy J. Meenan, Managing Shareholder  
Attest \_\_\_\_\_

Sworn and subscribed before this 12 day of August, 2019

*Lezlie B. Allen*  
NOTARY PUBLIC, State of Florida, at Large

My Commission Expires: \_\_\_\_\_





**CITY OF KEY WEST INDEMNIFICATION FORM**

To the fullest extent permitted by law, the CONTRACTOR expressly agrees to indemnify and hold harmless the City of Key West, their officers, directors, agents and employees (herein called the "indemnitees") from liabilities, damages, losses and costs, including but not limited to, reasonable attorney's fees and court costs, such legal expenses to include costs incurred in establishing the indemnification and other rights agreed to in this Paragraph, to persons or property, to the extent caused by the negligence, recklessness, or intentional wrongful misconduct of the CONTRACTOR, its Subcontractors or persons employed or utilized by them in the performance of the Contract. Claims by indemnitees for indemnification shall be limited to the amount of CONTRACTOR's insurance or \$1 million per occurrence, whichever is greater. The parties acknowledge that the amount of the indemnity required hereunder bears a reasonable commercial relationship to the Contract and it is part of the project specifications or the bid documents, if any.

The indemnification obligations under the Contract shall not be restricted in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the CONTRACTOR under Workers' Compensation acts, disability benefits acts, or other employee benefits acts, and shall extend to and include any actions brought by or in the name of any employee of the CONTRACTOR or of any third party to whom CONTRACTOR may subcontract a part or all of the Work. This indemnification shall continue beyond the date of completion of the work.

CONTRACTOR: Capitol Group, Inc.

SEAL:

300 South Duval Street, Ste. 400, Tallahassee, FL 32301

Address

Signature

Robert F. Reyes

Print Name

President

Title

DATE:

8-12-19

Sworn and subscribed before this 12 day of August, 2019

Lezie B. Allen  
NOTARY PUBLIC, State of Florida, at Large

My Commission Expires:



If Sole Proprietor or Partnership

IN WITNESS hereto the undersigned has set his (its) hand this \_\_\_\_\_ day of \_\_\_\_\_  
20\_\_\_\_.

\_\_\_\_\_  
Signature of Bidder

\_\_\_\_\_  
Title

If Corporation

IN WITNESS WHEREOF the undersigned corporation has caused this instrument to be executed and  
its seal affixed by its duly authorized officers this 12 day of August 2019.

(SEAL)

Capitol Group, Inc.

\_\_\_\_\_  
Name of Corporation

By [Signature]

Title Robert F. Reyes, President

Attest \_\_\_\_\_

Sworn and subscribed before this 12 day of August, 2019

[Signature]  
NOTARY PUBLIC, State of Florida, at Large

My Commission Expires: \_\_\_\_\_



**ANTI-KICKBACK AFFIDAVIT**

STATE OF Florida )

: SS

COUNTY OF Leon )

I, the undersigned hereby duly sworn, depose and say that no portion of the sum herein bid will be paid to any employees of the City of Key West as a commission, kickback, reward or gift, directly or indirectly by me or any member of my firm or by an officer of the corporation.

By: \_\_\_\_\_

*Timothy J. Meenan*

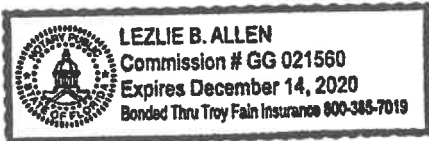
Timothy J. Meenan, Managing Shareholder of Meenan P.A.

Sworn and subscribed before this 12<sup>th</sup> day of August, 2019

*Lezlie B. Allen*

NOTARY PUBLIC, State of Florida, at Large

My Commission Expires: \_\_\_\_\_



\* \* \* \* \*


**ANTI-KICKBACK AFFIDAVIT**

STATE OF Florida )

: SS

COUNTY OF Leon )

I, the undersigned hereby duly sworn, depose and say that no portion of the sum herein bid will be paid to any employees of the City of Key West as a commission, kickback, reward or gift, directly or indirectly by me or any member of my firm or by an officer of the corporation.

By:   
Robert F. Reyes, President of Captiol Group, Inc.

Sworn and subscribed before this 12 day of August, 2019

  
NOTARY PUBLIC, State of Florida, at Large

My Commission Expires: \_\_\_\_\_



\* \* \* \* \*

**FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES**

**THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.**

1. This sworn statement is submitted with Bid or Proposal for RFP #010-19, State Government Relations Services
2. This sworn statement is submitted by Meenan P.A.  
(name of entity submitting sworn statement)  
whose business address is 300 S. Duval Street, Ste. 410, Tallahassee, Fl 32301
- and (if applicable) its Federal Employer Identification Number (FEIN) is 46-4511938

(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement \_\_\_\_\_)

3. My name is Timothy J. Meenan  
(please print name of individual signing)  
and my relationship to the entity named above is Managing Shareholder

4. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including but not limited to, any bid or contract for goods or services to be provided to any public or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, material misrepresentation.
5. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.
6. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means
1. A predecessor or successor of a person convicted of a public entity crime; or
  2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

7. I understand that a "person" as defined in Paragraph 287.133(1)(8), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
8. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies).

X Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor any affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989, AND (Please indicate which additional statement applies.)

There has been a proceeding concerning the conviction before a hearing of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. (Please attach a copy of the final order.)

The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. (Please attach a copy of the final order.)

The person or affiliate has not been put on the convicted vendor list. (Please describe any action taken by or pending with the Department of General Services.)

Timothy J. Meenan  
 (signature)  
08-12-19  
 (date)

STATE OF Florida

COUNTY OF Leon

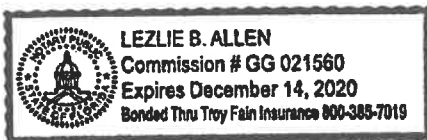
PERSONALLY, APPEARED BEFORE ME, the undersigned authority,

Timothy J. Meenan Who, after first being sworn by me, affirmed his/her  
 (name of individual signing)

signature in the space provided above on this 12th day of August, 2019

My commission expires:

Leslie B. Allen  
 NOTARY PUBLIC



**FLORIDA STATUTES ON PUBLIC ENTITY CRIMES**

**THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICER AUTHORIZED TO ADMINISTER OATHS.**

1. This sworn statement is submitted with Bid or Proposal for RFP #010-19, State Government Relations Services

2. This sworn statement is submitted by Capitol Group, Inc.  
(name of entity submitting sworn statement)  
whose business address is 300 S. Duval Street, Ste. 410, Tallahassee, FL 32301

and (if applicable) its Federal Employer Identification Number (FEIN) is 59-3700715

(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement \_\_\_\_\_)

3. My name is Robert F. Reyes  
(please print name of individual signing)

and my relationship to the entity named above is President

4. I understand that a "public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with an agency or political subdivision of any other state or with the United States, including but not limited to, any bid or contract for goods or services to be provided to any public or an agency or political subdivision of any other state or of the United States and involving antitrust, fraud, theft, bribery, collusion, racketeering, conspiracy, material misrepresentation.

5. I understand that "convicted" or "conviction" as defined in Paragraph 287.133(1)(b), Florida Statutes, means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment information after July 1, 1989, as a result of a jury verdict, nonjury trial, or entry of a plea of guilty or nolo contendere.

6. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, means

1. A predecessor or successor of a person convicted of a public entity crime; or
2. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting controlling interest in another person, or a pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

7. I understand that a "person" as defined in Paragraph 287.133(1)(8), Florida Statutes, means any natural person or entity organized under the laws of any state or of the United States with the legal power to enter into a binding contract and which bids or applies to bid on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of an entity.
8. Based on information and belief, the statement which I have marked below is true in relation to the entity submitting this sworn statement. (Please indicate which statement applies).

Neither the entity submitting this sworn statement, nor any officers, directors, executives, partners, shareholders, employees, members, or agents who are active in management of the entity, nor any affiliate of the entity have been charged with and convicted of a public entity crime subsequent to July 1, 1989, AND (Please indicate which additional statement applies.)

There has been a proceeding concerning the conviction before a hearing of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer did not place the person or affiliate on the convicted vendor list. (Please attach a copy of the final order.)

The person or affiliate was placed on the convicted vendor list. There has been a subsequent proceeding before a hearing officer of the State of Florida, Division of Administrative Hearings. The final order entered by the hearing officer determined that it was in the public interest to remove the person or affiliate from the convicted vendor list. (Please attach a copy of the final order.)

The person or affiliate has not been put on the convicted vendor list. (Please describe any action taken by or pending with the Department of General Services.)

[Signature]  
(signature)

8/12/19  
(date)

STATE OF Florida

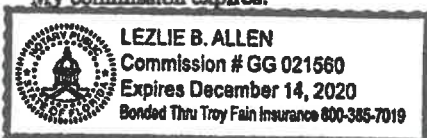
COUNTY OF Leon

PERSONALLY, APPEARED BEFORE ME, the undersigned authority,

Robert F. Reyes Who, after first being sworn by me, affixed his/her  
(name of individual signing)

signature in the space provided above on this 12 day of August, 2019.

My commission expires:



[Signature]  
NOTARY PUBLIC



**EQUAL BENEFITS FOR DOMESTIC PARTNERS AFFIDAVIT**

STATE OF Florida )

: SS

COUNTY OF Leon )

I, the undersigned hereby duly sworn, depose and say that the firm of Meenan P.A.

provides benefits to domestic partners of its employees on the same basis as it provides benefits to employees' spouses, per City of Key West Code of Ordinances Sec. 2-799.

By: Timothy J. Meenan  
Timothy J. Meenan, President

Sworn and subscribed before this 12<sup>th</sup> day of August, 2019

Lezie B. Allen  
NOTARY PUBLIC, State of Florida, at Large

My Commission Expires: \_\_\_\_\_



\*\*\*\*\*

**EQUAL BENEFITS FOR DOMESTIC PARTNERS AFFIDAVIT**

STATE OF Florida )

: SS

COUNTY OF Leon )

I, the undersigned hereby duly sworn, depose and say that the firm of Capitol Group, Inc.

provides benefits to domestic partners of its employees on the same basis as it provides benefits to employees' spouses, per City of Key West Code of Ordinances Sec. 2-799.

By: 

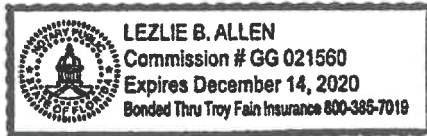
Robert F. Reyes

Sworn and subscribed before this 12 day of August, 2019



NOTARY PUBLIC, State of Florida, at Large

My Commission Expires: \_\_\_\_\_



\* \* \* \* \*

**CONE OF SILENCE AFFIDAVIT**

STATE OF Florida )

: SS

COUNTY OF Leon )

I, the undersigned hereby duly sworn, depose and say that all owner(s); partners, officers, directors, employees and agents representing the firm of Meenan P.A. have read and understand the limitations and procedures regarding communications concerning City of Key West Code of Ordinances Sec. 2-773 Cone of Silence.

By: *Timothy J. Meenan*  
Timothy J. Meenan, Jr., Managing Shareholder

Sworn and subscribed before me this  
12<sup>th</sup> day of August 2019.

*Lezlie B. Allen*

NOTARY PUBLIC, State of Florida at Large

My Commission Expires:



\* \* \* \* \*


**CONE OF SILENCE AFFIDAVIT**

STATE OF Florida )

: SS

COUNTY OF Leon )

I, the undersigned hereby duly sworn, depose and say that all owner(s); partners, officers, directors, employees and agents representing the firm of Capitol Group, Inc. have read and understand the limitations and procedures regarding communications concerning City of Key West Code of Ordinances Sec. 2-773 Cone of Silence.

By:   
Robert F. Reyes, President

Sworn and subscribed before me this  
12 day of August 2019.



NOTARY PUBLIC, State of Florida at Large



My Commission Expires: \_\_\_\_\_

\* \* \* \* \*