




**CIVIL SERVICE BOARD  
(305) 809-3770**

**EXECUTIVE SUMMARY**

TO: Mayor & Members of the City Commission  
FROM: Claire Hurd  
Clerk, Civil Service Board   
DATE: June 20, 2011  
RE: Civil Service Board (CSB) Rules & Regulations Amendment

**ACTION STATEMENT:**

Request approval of the attached amended CSB Rules and Regulations.

**HISTORY:**

The amended rules represent a comprehensive update of the CSB Rules and Regulations. In recent years, sections of the CSB Rules and Regulations have been updated to conform to periodic changes in IAFF and PBA contracts. This, however, represents the first *comprehensive* amendment of the Rules and Regulations in ten years.

Contained in the updated Rules and Regulations are citations to the *current* Code of Ordinances. Provisions regarding notices to and from eligible candidates have been clarified as well. Sections regarding "Transfer" and "Service Rating" have been removed, because they are no longer applicable.

The Civil Service Board unanimously approved the amended Rules and Regulations at its regular meeting of June 15, 2011. Members of IAFF, and City staff were also present at the meeting. There was no opposition expressed toward the amendments.

Pursuant to Code section 50-91(a), the City Commission is asked to approve these amendments.

**FISCAL IMPACT:**

There is no fiscal impact to amending the CSB Rules and Regulations. Board members serve without compensation. Promotional exams are mandated by union contract.

cc: CSB File