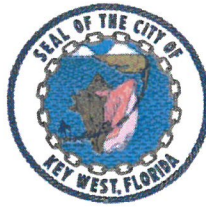


**Jim Scholl**  
City Manager



**THE CITY OF KEY WEST**

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To: City Commission

From: Jim Scholl, City Manager

Date: May 19, 2016

Reference: **Declaration of Emergency for purchase and installation of playground equipment at Bayview Park in an amount not to exceed \$63,878.**

Pursuant to Sec. 2-797 (2) of the City of Key West City Ordinances, the City of Key West City Manager hereby declares an emergency for the purchase and installation of playground equipment at Bayview Park under the U.S. Communities Contract #110179 in an amount not to exceed \$63,878 in order to provide safe play environment for children and protect the City of Key West from liability. This procurement will be ratified by the city commission at the next scheduled city commission meeting.

**Background:**

- The City Commission approved the replacement of playground equipment at the Bayview Park in the FY 15-16 budget.
- On May 18, 2016 a city contracted vendor conducted a safety inspection of several city owned parks and facilities. When the contractor inspected the Bayview Park playground equipment, he identified hazards that present potential threats to public safety.
- Staff was already in the process of requesting a purchasing exemption under Section 2-797 (3) Purchases and acquisitions under contracts of federal government and the state or its political subdivisions when the

*Key to the Caribbean – Average yearly temperature 77° F.*

aforementioned safety inspection identified potential threats to public safety. Given the circumstances, immediate procurement is in the best interest of the City of Key West under purchasing exemption 2-797 (2) Emergency Procurement.

Staff Actions: Staff determined that procurement under Section 2-797 (3) Purchases and acquisitions under contracts of federal government and the state or its political subdivisions contract opportunities are available for use by the City of Key West through the following entities:

- U.S. Communities Contract: \$63,877.08
- Palm Beach County School District #15C-32B: \$70,346.70

An additional quote was provided by Dominica Recreation Products, Inc. in the amount of \$77,696.

Procurement will be made under the U.S. Communities Contract in the amount of \$63,877.08.

Funding:

The total procurement and installation cost of the playground equipment will not exceed \$63,878. The funding allocation for procurement is \$65,000 as listed in the General Fund, 001-7201-572-64.

Sincerely,



Jim Scholl  
City Manager