



MEMORANDUM

Date: July 1, 2026

To: Honorable Mayor and Commissioners

Via: Brian L. Barroso
City Manager

CC: Rogelio Hernandez, Transportation Director

From: Jack Burns, Transit Support Manager

Subject: **Authorizing the repair of a 2015 Gillig Low Floor Hybrid Diesel Bus, known as bus 821. File ID:26-5477**

Introduction

Authorizing the repair of the 2015 Gillig Hybrid Diesel Bus Number 821 by Stewart and Stevenson, in an amount not to exceed \$150,000, on a sole-source basis pursuant to the City of Key West Code of Ordinances Section 2-797(1)(b)(c).

Background

Bus 821 experienced recurring issues, including a persistent “No Charge” warning light and multiple hybrid system fault codes. Due to the complexity of the hybrid system, which is beyond the City of Key West’s repair capability, the bus was sent to Stewart and Stevenson D.B.A Florida Detroit Diesel Allison, the nearest qualified company in Florida, to diagnose malfunction and effect repairs. Florida Detroit Diesel Allison of Miami, FL is a certified repair and diagnostic provider for hybrid buses.

Upon completion of the diagnostic, Florida Detroit Diesel Allison of Miami, FL determined that the ESS (battery) requires replacement. In addition, the mounting brackets that support and secure the ESS battery assembly were found to be corroded and in need of replacement to ensure proper installation, safety, and operational reliability. The replacement of both the ESS battery and brackets is necessary to return Bus 821 to safe and dependable service.

On June 6, 2024, the City Commission passed Resolution 24-132 approving the Public Transportation Grant Agreement (PTGA) G3101 for the purchase of replacement buses and the installation of new fareboxes. On April 1, 2026, the City Commission passed Resolution 26-105 to reflect evolving operational priorities and ensure continued reliability of existing assets. Revisions to the project scope (identified in Exhibit B, Section B – Operations Phase) are needed and include the replacement of critical capital components, including the battery for Bus 821.

Procurement

This repair is covered under PTGA G3101 Amendment #1 Scope Change and Resolution 26-105 (PTGA G3101 Amendments #1 and #2). The work falls within the approved scope of services and authorized funding previously approved under the referenced resolution and amendments. Using the existing agreement allows the Transit Department to proceed with the required repairs. Under this grant, the repair cost for this bus is 100 percent reimbursable to the City of Key West in an amount not to exceed \$150,000.00.

The PTGA G3101 grant was awarded in the amount of \$5,541,584.00. To date, the allowable reimbursement balance is \$5,453,975.05.

Recommendation

The City Manager's Office recommends that the Mayor and Commission authorize the repair of the 2015 Gillig Hybrid Diesel Bus Number 821 by Stewart and Stevenson, in an amount not to exceed \$150,000, on a sole-source basis pursuant to the City of Key West Code of Ordinances Section 2-797(1)(b)(c).