

RESOLUTION NO. 21-139

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, APPROVING TASK ORDER 2-20 AMENDMENT 1 PORTS FOR CH2M HILL ENGINEERS, INC./JACOBS IN AN AMOUNT NOT TO EXCEED \$13,576.00 FOR MALLORY SQUARE MOORING IMPROVEMENTS ADDITIONAL SERVICES #1; AUTHORIZING ANY NECESSARY BUDGET TRANSFERS AND ADJUSTMENTS; AUTHORIZING THE CITY MANAGER TO EXECUTE ANY NECESSARY DOCUMENTS UPON CONSENT OF THE CITY ATTORNEY; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, in Resolution No. 17-207, the City Commission approved a three-year contract with CH2M HILL, Inc. for General and Utility Engineering Services, and in Resolution No. 20-142 the contract was extended for two-years; and

WHEREAS, in Resolution 21-006, the City Commission acknowledged the merger of CH2M HILL Companies, Ltd. with Jacobs Engineering Group, and the use of the Jacobs name for the remainder of the contract term; and

WHEREAS, in a prior Task Order, CH2M HILL was tasked to design an expansion to the Mallory Square T-dock to accommodate ship sizes up to 749 feet, however, it has

since been determined that the State of Florida Submerged Land Lease allows a maximum ship length of 664 feet, and Task Order 2-20 Amendment 1 PORTS will analyze modifications necessary to consider ships up to a length of 664 feet; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That Task Order No. 2-20 Amendment 1-PORTS from CH2M HILL Engineering, Inc./Jacobs for Mallory Square Mooring Improvements Additional Services is hereby approved in an amount not to exceed \$13,576.00.

Section 2: That this project will be funded through Budget Account 101-4302-543-6300, Project #IS43022003, and any necessary budget transfers or adjustments are hereby authorized.

Section 3: That the City Manager is authorized to execute any necessary documents, upon consent of the City Attorney.

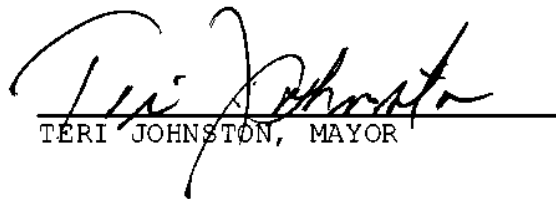
Section 4: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the Presiding Officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this 20th day of July, 2021.

Authenticated by the Presiding Officer and Clerk of the Commission on 21st day of July, 2021.

Filed with the Clerk on July 21, 2021.

Mayor Teri Johnston	<u>Yes</u>
Commissioner Gregory Davila	<u>Yes</u>
Commissioner Mary Lou Hoover	<u>Yes</u>
Commissioner Sam Kaufman	<u>Yes</u>
Commissioner Clayton Lopez	<u>Yes</u>
Commissioner Billy Wardlow	<u>Yes</u>
Commissioner Jimmy Weekley	<u>Yes</u>


TERI JOHNSTON, MAYOR

ATTEST:


KERI O'BRIEN, DEPUTY CITY CLERK



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

TO: Patti McLauchlin, City Manager
CC: Todd Stoughton, Assistant City Manger
FROM: Doug Bradshaw, Director Port & Marine Services
DATE: June 25, 2021
SUBJECT: CH2M Hill: Task Order 2-20Amendment 1 Ports: Mallory Square Mooring Improvements Additional Services

ACTION STATEMENT

City Commission's approval of Task Order 2-20 Ports from CH2M Hill Engineers, Inc. for Mallory Square Mooring Improvements Additional Services in the amount of \$13,576 pursuant to General Engineering Services Contract.

BACKGROUND

The T-dock where the ships drop their gangways and mooring points to safely dock ships are inadequate and have reached the end of their useful life. CH2M Hill Engineers, Inc., in their initial task order, designed an expansion to the pier which took into consideration ship sizes up to 749 feet. However, the maximum sized ship per the State's Submerged Land's Lease allowed to dock at Mallory Square is 664 feet.

PURPOSE & JUSTIFICATION

City Commission requested staff have CH2M Hill Engineers, Inc., reevaluate the size of the pier only considering ships up to the 664 feet length.

FINANCIAL IMPACT

The Mallory Square Mooring Improvements Additional Services in the amount of \$13,576 will be funded through Project # IS43022003, Account # 101-4302-543-6300.

RECOMMENDATION

Staff recommends that the City Commission's approve Task Order 2-20 Ports from CH2M Hill Engineers, Inc. for Mallory Square Mooring Improvements Additional Services in the amount of \$13,576 pursuant to General Engineering Services Contract.

Key to the Caribbean – Average yearly temperature 77° F.

EXHIBIT 306LMD3K3

**TASK ORDER 2-20 Amendment 1 PORTS
MALLORY SQUARE MOORING IMPROVEMENTS
ADDITIONAL SERVICES #1**

This TASK ORDER 2-20 Amendment 1 PORTS for Additional Services is issued under the terms and conditions of the AGREEMENT TO FURNISH GENERAL ENGINEERING SERVICES TO THE CITY OF KEY WEST ("AGREEMENT") between the City of Key West ("CITY") and CH2M HILL, Engineers, Inc. ("CONSULTANT") dated November 3, 2017 which is incorporated herein by this reference.

A. SCOPE OF SERVICES

Specific services which the CONSULTANT agrees to furnish are summarized on the attached statement entitled TASK ORDER 2-20 PORTS "SCOPE OF SERVICES." The "Scope of Services" defines the work effort anticipated for the Task Order.

This Task Order Amendment 1, when executed, shall be incorporated in and shall become an integral part of the November 3, 2017, Master Agreement.

B. TIME OF COMPLETION

Work under this Task Order will begin immediately following acceptance and completed expeditiously subject to coordination with the City of Key West staff. Work may be performed at any time as requested by the CITY within 12 months after the date of execution of this Task Order, at which time the Task Order will expire.

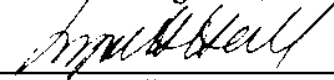
C. COMPENSATION

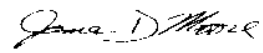
Compensation for the labor portions of TASK ORDER 2-20A PORTS will be on a lump sum fee basis as stipulated in Article 2, Paragraph 2.1 of the AGREEMENT. Compensation for all expenses will be on a Cost Reimbursable-Per Diem basis as stipulated in Article 2, Paragraph 2.2 of the AGREEMENT. The estimated compensation is shown on the attached statement entitled TASK ORDER 2-20 Amendment 1 PORTS COMPENSATION.

D. ACCEPTANCE


By signature, the parties each accept the provisions of this TASK ORDER 2-20 Amendment 1 PORTS and authorize the CONSULTANT to proceed at the direction of the CITY's representative in accordance with the "SCOPE OF SERVICES." Start date for this project will be no later than ten (10) days after execution of this authorization.

For CH2M HILL Engineers, Inc.

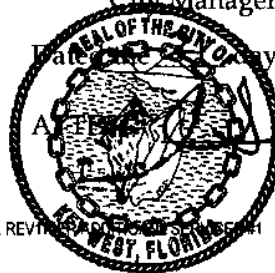
By: 
Sirpa H. Hall, P.E.
Senior Business Vice President


James D. Moore
Project Manager

For CITY OF KEY WEST

By: 
Patti McLauchlin
City Manager

Date: July, 2021



TASK ORDER 2-20 Amendment 1 PORTS

MALLORY SQUARE PIER IMPROVEMENTS

ADDITIONAL SERVICES

SCOPE OF SERVICES

Project Description

Purpose

The CITY has requested that the CONSULTANT provide a supplemental berthing improvement evaluation for the completed 90% design of Mooring Improvements for the Mallory Square Cruise Berth. The original analysis was prepared under Task Order 3-18 Mallory Square Berth Improvement Study and provided as a Technical Memorandum to the CITY. Recent adjustments to operational directives regarding vessel size and passenger capacity are the basis for this supplemental analysis.

Scope of Services

The scope of services provided below addresses the work to be completed for the project.

Task A - Berthing Improvements Revision

Alternatives Analysis Revision

The original alternatives analysis prepared by the CONSULTANT included 18 cruise vessels confirmed by the CITY to berth at the pier. The analysis revision will eliminate 5 of these vessels which exceed the current operational directives. The analysis revision will evaluate if modifications to the approved 90% design plans are warranted based on the reduced number of vessels. All findings will be presented in a Technical Memorandum supplemental including graphic conceptual layout(s), and cost estimate adjustments detailing any modification recommendations for consideration by the CITY.

Modifications to the approved 90% plans, related design and permitting efforts would be performed under a separate Task Order.

Deliverables

- Draft and Final Technical Memorandum in pdf format.

Schedule

Assuming no unforeseen circumstances, CONSULTANT proposes the following delivery schedule:

- Revised Berthing Analysis Technical Memorandum - Within 15 workdays of Notice to Proceed

Assumptions

The following assumptions were used in the development of this Amendment

- All original berthing evaluation parameters will be applied to this revision with the notable exception of 5 cruise vessels as indicated.
- No modifications to the current permitting effort are included in this Task Order
- Unless specifically noted otherwise, Meetings shall be attended by conference call as required.

Obligations of the CITY

To assist meeting schedule and budget estimates contained in this proposal, the CITY will provide the following:

- Prompt review and comment on all deliverables.
- Facilitate access to any required facilities.
- Attendance of key personnel at meetings as requested.

Exclusions - Additional Services (Optional)

The CONSULTANT will, as directed, provide additional services that are related to the project but not included within this Scope of Services. These and other services can be provided, if desired by the CITY, as an amendment to the Task Order. Work will begin for the Additional Services after receipt of a written notice to proceed from the CITY.

Compensation

The estimated compensation for TASK ORDER NO 2-20 Amendment PORTS, compensation shall be lump sum and is shown on attachment A entitled TASK ORDER NO. 2-20 Amendment 1 PORTS, COMPENSATION.

Attachment A
TASK ORDER 2-20 Amendment 1 PORTS
COMPENSATION

Task Order 2-20 Ammendment Ports Mallory Pier Improvements Additional Services #1									
Title	Engineer 8	Engineer 7	Engineer 6	Engineer 6	Cierical / Office	Subtask Labor Total	Expenses	Travel	Task/Line Item Subtotal
Rate	\$ 256.40	\$ 236.78	\$ 217.14	\$ 217.14	\$ 78.52				
Alternatives Analysis Revision									
	8	10	32	8	6	\$13,575.72			13,576
Hours Subtotal	8	10	32	8	6	64	---	---	64
Cost Subtotal	\$ 2,051.20	\$ 2,367.80	\$ 6,948.48	\$ 1,737.12	\$ 471.12	\$ 13,575.72	\$ -	\$ -	13,576
Total Hours by Per Diem Rate	8	10	32	8	6				
Total Fee Estimate by Per Diem Rate	\$ 2,051.20	\$ 2,367.80	\$ 6,948.48	\$ 1,737.12	\$ 471.12				

TO Total Labor	\$ 13,575.72	<u>13,576</u>
TO Total Expenses	\$ -	
TO 2-20 Ammendment Contract Total	\$ 13,575.72	<u>13,576</u>