



ART IN PUBLIC PLACES - GUIDELINES AND LOAN FORM

A program administered by the City of Key West Art in Public Places (AIPP)

To contact Public Art Administrator: e-mail: director@keysarts.com

SCULPTURE ON LOAN

Artists may submit artwork to be considered for temporary placement in City of Key West offices/parks.

City of Key West location for this artwork is:

RAMOS-LOPEZ PEDESTRIAN PARK & SCULPTURE GARDEN

1400 DUVAL STREET - KEY WEST

The artwork shall be displayed in ONE of 6 locations in the Park currently sanctioned by the Community Services Department and under the purview of the AIPP Art Administrator and shall meet the following requirements:

- Artists must have exhibited publicly. Preference in consideration will be given to art that has sensitivity to the Florida Keys. Artwork shall, on review by the Selection Committee, be deemed appropriate for public viewing and shall be of such a physical nature as to conform to viewing spaces without harm to the public.
- The minimum term of exhibit shall be twenty-four (24) months, and not exceed twenty-six (26) months, unless otherwise stated. Artwork can be removed at any time at the discretion of the City of Key West AIPP Board. Artwork unclaimed after notification will become the property of the AIPP program for auction.
- The artist shall supply the Art in Public Places Art Administrator with all pertinent information for signage. The sign committee will provide the only signage for the piece(s) exhibited. Sculpture shall include base plate per engineer for installation on assigned pedestal. The artist shall assist in delivery and mounting the display, as well as be timely in the de-installation process.
- Placement shall be determined by an AIPP Board member and the Public Art Administrator. Typically, new placements shall replace those works whose terms have expired. The artist does not have the right to remove his or her piece from display, but must first notify the Public Art Administrator who must notify the Community Services Director. This arrangement will only be approved if the artwork sells and the artist wishes to replace the piece with a similar sculpture.
- The artist shall sign the waiver herein agreeing to hold the City of Key West harmless if artwork is damaged, stolen, or vandalized.
- No fees will be paid to artists for display of their work, but works may be available for purchase by agreement of individual artists.
- NEW: If the AIPP Board chooses to keep an artwork for a 2nd term, the AIPP Board agrees to pay an additional \$500. for the additional term of on loan.

I have read and agree to abide by the above requirements to display my artwork at the **City of Key West's Ramos-Lopez Pedestrian Park**. I hereby freely and voluntarily waive any right or cause of action of any kind whatsoever arising while I participate in the exhibit; and I hereby hold harmless the City of Key West and the Art in Public Places Board, and their employees and agents of any possible damage or loss that may occur to any artwork I agree to place on loan in the Ramos-Lopez Sculpture Garden located at 1400 Duval St., Key West. from , 2025 through 30, 2027.

By my signature below, I agree to receive an honorarium of \$1,500. (One thousand five hundred dollars), for the loan of this sculpture. \$1,000 upon installation, and \$500 upon the approved de-installation on stated date.

ARTIST'S NAME (Please Print) _____

SIGNATURE: _____ Today's Date _____

PHONE/EMAIL: _____

MAILING ADDRESS: _____

TITLE OF WORK: _____ MATERIAL: _____ PRICE: \$ _____