



Monthly HR Department Report

To: Albert P. Childress
City Manager

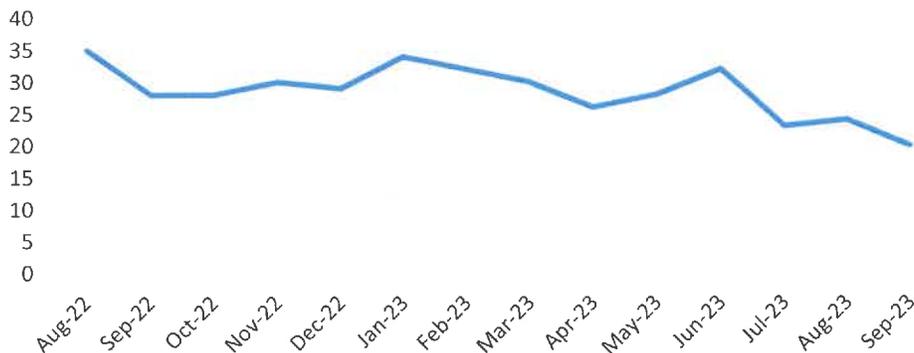
Date: September 14, 2023

From: Bridget Flores
HR Department Director

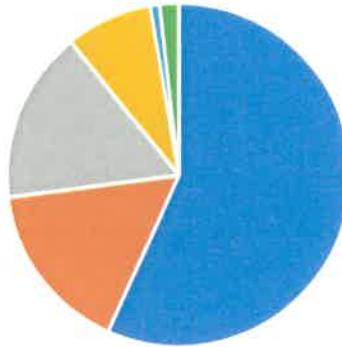
Subject: August 2023 HR Department Report

- Recruitment
 - 54 Applications Received
 - 37 Paper Applications
 - 17 Indeed Jobs Applicants
- Hiring
 - 32 Applicants referred to Hiring Manager
 - 11 Positions Filled
- Orientation
 - 12 Orientations
- Benefits
 - Counseling and 60 Days Enrollment
 - Elections: 5
 - Declines: 1
- Termination
 - 1 Resignation/Dismissal
- Retirement
 - 2 Retirements

Open Positions 2022 vs 2023



August Personnel Actions



■ Evaluations ■ KWPD Step Increases ■ KWFD Step Increases
■ Onboarding ■ Termination ■ Retirement

- **Employee Committee**
 - **Suggestion Box changes shared with all staff (3)**
 - **Food Drive for Local Pantry at City Offices**
- **Collective Bargaining**
 - **PBA** – Expires Sept 30, 2023 – CBA awaiting ratification.
 - **IAFF** – Expires Sept 20, 2024 – Negotiation begins March 2023
 - **Teamsters** – Expires Sept 30, 2024 – Negotiation begins March 2023
- **HUMAN RESOURCE INFORMATION SYSTEM (HRIS)**
 - **NEOGOV** – Sales team completed demonstration and quotes received for platform options
 - **Paylocity** – Sales team completed demonstration, awaiting quotes for platform options