



City of Key West, FL

City Hall
1300 White Street
Key West FL 33040

Meeting Agenda Full Detail

Historic Architectural Review Commission

Tuesday, December 21, 2021

5:00 PM

City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

FOR VISUAL PRESENTATIONS: Individuals are responsible to share their presentation at the meeting on their laptop through Zoom. For City Commission meetings the City Clerk's Office will need a copy for the agenda at least 6 days before the meeting.

You may attend/participate virtually via Zoom by telephoning 646-558-8656 Meeting ID: 85062330659 Passcode: 993415 or online at: <https://us02web.zoom.us/j/85062330659> Passcode: 993415

Call Meeting To Order

Roll Call

Pledge of Allegiance to the Flag

Approval of Agenda

Approval of Minutes

1 November 23, 2021

Attachments: [Minutes](#)

HARC Planner's Report

2 HARC Inspector's Report

Attachments: [December Partial Report](#)

Assistant City Attorney's Report

Action Item

3 Approving November 2022 Meeting Date for HARC

Attachments: [2022 HARC Meetings Schedule with November 29th](#)
[2022 HARC Meetings Schedule - Submitted 20211123](#)

Old Business

4 Replacement of 4 historic windows with new 2-over-2 wood impact units - **#1012 Southard Street - ECI Construction (BLD2021-2327)**

Attachments: [1012 Southard Street - Windows Dec](#)
[Request to Postpone](#)
[1012 Southard Street - Windows Oct](#)

5 New one-story addition to non-historic building - **#809 Fleming Street Rear - WM. Rowan Architecture (H2021-0055)**

Attachments: [809 Fleming Street Rear](#)
[809 Fleming Street Rear - Submitted for 20211123 meeting](#)

New Business

6 Renovations to main structure. Addition of dormer on rear - **#1202 Royal Street - K2M (H2021-0057)**

Attachments: [1202 Royal Street - Design](#)

7 Demolition of front porch elements and exterior staircase. Partial demolition of rear wall and roof - **#1202 Royal Street - K2M (H2021-0057)**

Attachments: [1202 Royal Street - Demolition](#)

8 Paint eaves and soffits Branchport Brown, exterior walls Elmira White and front porch ceiling Breath of Fresh Air. Install bronze-colored aluminum railings as replacement to knee wall and new gates - **#726 Windsor Lane - Nancy Coward (H2021-0058)**

Attachments: [726 Windsor Lane](#)

9 New one-story rear addition - **#1115 Grinnell Street - Rick Milelli (H2021-0059)**

Attachments: [1115 Grinnell Street - Design](#)

- 10 Partial demolition of rear wall - #1115 Grinnell Street - Rick Milelli
(H2021-0059)

Attachments: [1115 Grinnell Street - Demolition](#)

Discussion Item

- 11 HARC Windows and Window Protection Proposed
Ordinance

Attachments: [First Draft Ordinance for Windows and Window Protection](#)
[Second Draft November 19, 2021](#)
[Insulation Film Case Study](#)
[Commissioner Burkee's Recommendations to Draft](#)
[Commissioner Cognevich's Recommendations to Draft](#)
[Staff Early Draft for New Guidelines](#)
[Commissioner Ingram's Recommendations to Draft](#)
[NPS Replacement Windows that Meet the Standards](#)
[National Park Services- Evaluating Historic Windows for Repair or Replacement](#)
[Chairman Green's Take Away from Window and Shutter Workshop](#)
[Affiliated Design and Construction Managers Letter](#)
[Agenda](#)
[Current Guidelines for Windows and Shutters](#)
[NPS Documentation Requirements for Proposed Window Replacements](#)
[NPS Replacement Windows](#)
[SOIS for the Treatment of Historic Properties - Guidelines for Preserving, Rehat](#)
[Disaster Mitigation for Historic Structures Protection Strategies](#)
[Windstorm Insurance Forms](#)
[SOIS Sustainability Guidelines \(PDF's pages 18 to 21-windows\)](#)
[NPS Preservation Brief 9 The Repair of Historic Wooden Windows](#)
[Wood and Steel Window Drawing Details](#)
[Window Survey Submission Requirements Nantucket](#)

Comments from Commissioners

Adjournment