



Memorandum

To: The Honorable Mayor and City Commission

Date: September 14, 2023

From: Albert P. Childress
City Manager

A handwritten signature in blue ink, appearing to be "APC", is written over the name "Albert P. Childress". The signature is enclosed in a blue circular scribble.

Subject: Lease Agreement with State Senator Ana Maria Rodriguez

Introduction

The City Manager's Office respectfully requests approval of a lease agreement with State Senator Ana Maria Rodriguez (attached herein as Exhibit A) for use of office space in the Key West City Hall for a period of thirty-seven (37) months commencing on October 1, 2023, and ending on November 3, 2026.

Background

On November 8, 2022, Senator Rodriguez was elected by the voters to represent District 40 in the Florida State Senate. The Office space will be located on the first floor of the Key West City Hall located at 1300 White Street, Key West, Florida 33040. The Office space is approximately 120 square feet.

The base rent for the lease of the office space will \$1.00 per year payable annually commencing on October 1, 2023. The draft resolution finds that the best use of the vacant office on the first floor of City Hall would be utilized as a District Office for Senator Rodriguez and that the bidding process should be waived. It is in the best interest of the City to have a District Office that is for convenience and accessibility. The closest District 40 office is located in Miami Dade County more than three (3) hours' drive from Key West. The City Manager's Office finds that this agreement is in the best interest of the City and is happy to develop a closer relationship with Senator Rodriguez's Office for the residents and business owners of the City of Key West.

Recommendation

The City Manager's Office respectfully requests that the Mayor and City Commission approve the lease agreement with Senator Ana Maria Rodriguez for a term of thirty-seven (37) months commencing on October 1, 2023.