

Executive Summary



To: Patti McLauchlin, City Manager

From: Maria Ratcliff, Special Events Administrator

Date: October 20, 2021

RE: Recommendation to Approve the "40th Wesley House Valentines Gala"

Action:

Respectfully request the City Commission approve "The 40th Wesley House Valentines Gala at the Curry Mansion"

Background:

The City Manager's Office has received an application from "Wesley House Family Services for a Valentines Gala", on Monday, February 14, 2022, from 8:00 a.m. to 11:30 p.m. at the Curry Mansion – 511 Caroline Street. Applicant has agreed to abide by City Codes and Ordinances, including providing insurance and was advised that the approval may be revoked by the Commission or the City Manager, due to exigent circumstances such as the resurgence of COVID-19 in the Community.

Financial Impact:

There will be no additional expenses to the City as all service costs (Police/Fire/Community Services) are covered by the applicant, based on the Special Event Fee Matrix.

Recommendation:

Request the City Commission approve the "40th Annual Wesley House Family Services for their Valentines Gala in Key West on Monday, February 14, 2022".