

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF KEY WEST, FLORIDA AMENDING SECTION 2-708(c). *ADMINISTRATION OF PROGRAM.*, SECTION 2-708. *HOMEBUYERS ASSISTANCE PROGRAM.*, DIVISION 1. *GENERALLY.*, ARTICLE VII. *FINANCIAL MATTERS.*, CHAPTER 2.- *ADMINISTRATION.* OF THE CODE OF ORDINANCES OF THE CITY OF KEY WEST, FLORIDA UPDATING "DIRECTOR OF HOUSING" TO "COMMUNITY DEVELOPMENT OFFICE" TO CLARIFY OPERATIONAL PROCESSES RELATED TO THE ADMINISTRATION OF THE HOMEBUYERS ASSISTANCE PROGRAM; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL OF INCONSISTENT PROVISIONS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Key West finds it necessary to update Section 2-708. Homebuyers Assistance Program. to update and clarify operational processes related to the administration of the Homebuyers Assistance Program for the City of Key West, Florida, and

WHEREAS, Section 2-708(c). *Administration of the Program.* needs to be updated from the Director of Housing and Community Development to the Community Development Office to clarify the change in administrative procedures for the Homebuyers Assistance Program for the City of Key West, Florida;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA AS FOLLOWS:

Section 1: That Section 2-708(c). *Homebuyers assistance program.* of the Code of Ordinances of the City of Key West, Florida is hereby amended to read as follows**:

"Sec. 2-708. Homebuyers assistance program.

(c) *[Administration of program.]* The homebuyers assistance program shall be administered on a preapproval basis. After a person is preapproved as eligible, he or she will be issued an award letter. Staff of the community development office will request a check payable to a closing agent from the City of Key West Finance Department. Prior to the expenditure of program funds, the loan must be approved by the ~~Director of Housing and Community Development Office~~. ***

** (Coding: Added language is underlined; deleted language is ~~struck through~~ at first reading. Added language is double underlined and ~~double struck through~~ at second reading.)

Section 2: If any section, provision, clause, phrase or application of this Ordinance is held invalid or unconstitutional for any reason by any court of competent jurisdiction, the remaining provisions of this Ordinance shall be deemed severable therefrom and shall be construed as reasonable and necessary to achieve the lawful purposes of this Ordinance.

Section 3: All Ordinances or parts of Ordinances of said City in conflict with the provisions of this Ordinance are hereby superseded to the extent of such conflict.

Section 4: This Ordinance shall go into effect immediately upon its passage and adoption and authentication by the signature of the presiding officer and the Clerk of the Commission.

* REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK *

Read and passed on first reading at a regular meeting held
this _____ day of _____, 2026.

Read and passed on final reading at a regular meeting held
this _____ day of _____, 2026.

Authenticated by the presiding officer and Clerk of
the Commission on the _____ day of _____, 2026.

Filed with the Clerk _____, 2026.

Mayor Danise Henriquez	_____
Vice Mayor Donald "Donie" Lee	_____
Commissioner Lissette Carey	_____
Commissioner Aaron Castillo	_____
Commissioner Monica Haskell	_____
Commissioner Sam Kaufman	_____
Commissioner Greg Veliz	_____

DANISE HENRIQUEZ, MAYOR

ATTEST:

KERI O'BRIEN, CITY CLERK