

**CITY OF KEY WEST
APPLICATION FOR A SPECIAL EVENT PERMIT**

Name of Applicant(s) Diane Berolden
Address of Applicant(s) 25 A 7th Ave Key West FL 33040

Phone Number of Applicant(s) 305 897 4567 Fax: — Email iwfta@iwfta.com

Name of Non-Profit (s) Samuel Hahn

Address of Non-Profit(s) 1614 Truesdell Court, Key West FL 33040

Phone Number of Non-Profit(s) 305 - 296 - 0240

Amount or Percentage of Revenue Non-Profit(s) anticipates receiving 30%

Date/Dates of Event January 23

Hours of Operation 5-6 pm

Estimated/anticipated number of persons per day 100

Location of Event outside Ram Berrill's - 528 Front -> United St

Street Closed we take 1/2 of street

Detailed description of event Kelly's plays parade - begin outside Ram Berrill - go down United St to United St

Noise exemption required: Yes No

Alcoholic beverages sold/served at event: Yes No

The applicant does acknowledge and hereby affirms that any and all information is accurate to the best of his/her knowledge. The applicant(s)/permittee agrees to assume full responsibility and liability for and indemnify and hold the City of Key West harmless from and against all liability, claims for damages, and suits for or by reason of any injury to any person or damages to any property of the parties hereto or of the third persons for any and all cause or causes whatsoever or in any way connected with the holding of said event or any act or omission or thing in any manner related to said event and its operation irrespective of negligence, actual or claimed, upon the part of the city their agents or employees.

Diane Berolden
DIANE BEROLDEN
Applicants Signature

Dec 1, 2013
Date

RULES AND REGULATIONS FOR USE OF CITY OF KEY WEST PROPERTY FOR SPECIAL EVENTS

1. All Applicant(s) must fill out a City of Key West (City) application form provided to you by the Office of the City Manager.
2. Application(s) for special event(s) must be in the Office of the City Manager 60 days prior to the event.
3. Application(s) must provide comprehensive liability insurance insuring itself and the City against all claims of damages or injury to persons or property arising for any reason as a result of the activities associated with the special event permitted by the City. The insurance policy shall be written by a solvent insurance company in good standing and shall provide a minimum of \$1 million general liability. The policy shall show the City of Key West as an additional named insured.

Sponsor's Signature [Signature]

4. The applicant shall indemnify and hold the City harmless from all losses, claims, damages, liabilities, and expenses which may be incurred by the City or which may be claimed against the City by any person, firm to the person or property of any person, firm, corporation, or entity which are consequent or arise from the activities of the permit holder or its equipment, employees, agents, guests, licensees, or invitees for the permit holder activities or which damages/injuries are consequent or arise from permit holders failure to comply with all applicable laws, statutes, ordinances and regulations.

Sponsor's Signature [Signature]

5. Applicant(s) who are businesses or private persons who wish to close a City street must make an application jointly with a non-profit entity. When a sponsor proposes a special event that will cause the closing of a city street or other public right-of-way, the sponsor must donate at least 25% of the sponsor's gross revenues or \$1000.00, whichever is greater, to at least one nonprofit organization. The sponsor must designate the nonprofit organization(s) on the application for the event. Each named nonprofit organization must provide the city manger with a letter of assent. Applicant(s) must also hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or the City Manager's Office. Applicant(s) must have neighboring businesses sign a petition of no objection to the street closure.

Sponsor's Signature [Signature]

6. *Within 30 days of the events completion the City Commission will receive a letter from the not for profit organization stating the amount of the monetary donation received from the event.*

Sponsor's Signature [Signature]

7. ~~Applicant(s) wishing to sell/consume alcoholic beverages on City property must have approval by the City Commission via Resolution and must hire an off-duty police officer(s) for crowd control and safety as determined by the Key West Police Department or City Manager's Office. Applicant must provide liquor liability insurance.~~

8. Applicant(s) wishing to have an exemption from the noise control ordinance must fill out an application thirty days before the event. Processing fee for the application is \$50.00.
Sponsor's Signature *W*
9. All applications are subject to approval at the discretion of the City Manager and/or City Commission.
Sponsor's Signature *P*
10. Notice of the city commission's proposed action on an application for a special event permit shall be mailed prior to the meeting at which the matter is to be considered to all property owners and occupants of property located within a 100-foot radius of the proposed special event. Notice of such proposed action also shall be published in a newspaper of general circulation in the city at least five days prior to the date of the city commission decision. The notice shall identify a contact person and phone number for complaints. The applicant shall pay for the newspaper advertisement.
Sponsor's Signature *P*
11. The organizer or sponsor of any special event, which requires the provision of additional or extraordinary support services by police, fire, administration, or other city departments shall pay to the city the cost of such services. A down payment of 10 percent of the costs, as estimated by the city manager, shall be made to the city either by certified check or credit card at least ten days prior to the special event.
Sponsor's Signature *P*
12. The first \$1000.00 of costs as specified in subsection (a) of the ordinance may be waived for any organizer or sponsor, which qualified as a tax-exempt nonprofit organization according to state or federal law. Acceptance of this waiver by such sponsor shall render the special event a public accommodation subject to the human rights provision of the section 38-225.
Sponsor's Signature *P*
13. Any nonprofit organization accepting the waiver provided for by subsection (d) of the ordinance shall, within 90 days following the special event, submitted to the city commission an accounting of expenses and revenues incurred and generated during the special event.
Sponsor's Signature *P*
14. Whenever the sponsor of a special event provides temporary bathroom facilities on the public right-of-way, at least five percent of those facilities or one of those facilities, whichever is the greater number, shall be accessible to persons with physical disability.
Sponsor's Signature *P*
15. Where a person has not applied for a special event permit and an event at it's location spills into a street, causing the police department to close all or a portion of the street, the person sponsoring the event shall pay all such extraordinary service costs incurred by the city. On each anniversary of this occurrence, if the person can reasonably anticipate an overflow of people into the street, a special event permit must be applied for consistent with this division. A violation of this section may be grounds for revocation of an occupation license.
Sponsor's Signature *P*

16. Special events may use fog, smoke and bubble machines or any device that emits a mist or spray contingent on Key West Fire Department approval. Approval must be obtained a minimum of 48 hours prior to the event. The use of confetti or confetti machines is strictly forbidden.

Sponsor's Signature

17. Special Events organizers must submit a adequate recycle plan for the size of the event being requested. Helpful hints and recycling requirements for special events can be found on the city's website. This will help you develop your plan.

Sponsor's Signature .

18. All special events are required to comply with the Federal Americans with Disability's Act which requires access to all areas and services provided by the special events. Organizers must insure that all aspects of their event meet the requirements.

Sponsor's Signature .

Complete Checklist for Event Recycling

City of Key West

Identify contact person at the festival responsible for working with recycling.

Name of person: Dave Beallin Phone number: 305 897-4567

Identify the recyclable commodities that will be used by the public and behind-the-scenes.

Aluminum Glass #1 Plastic #2 Plastic Steel

Corrugated Cardboard Other:

Define the amount of recycling containers needed for the festival grounds (based on commodities used at the event and where they will be used and discarded. When recyclables are used throughout event, 1 recycling container for every 1 trash barrels will be used).

Amount of recycling and garbage containers needed: 11

Arrange for recycling containers for the grounds and a large container (roll-off or festival box) and coordinate delivery and removal arrangements. Recycling containers may be ordered from Waste Management. 305 296-2825.

Arrangements made: Jan 22, 2014

Capacity of containers on grounds: 50 gallon

Contact person for containers: Dave Beallin Phone #: 305 897-4567

Order signs to inform customers of recycling. Signs are needed for point-of-purchase locations and recycling containers.

Acquire liner bags for the recycling containers to be placed on the grounds. Ensure that the capacity of the bags is equal to or greater than that of the recycling containers on the grounds.

Arrange for emptying of recycling containers during the event – from the containers on the grounds to the large container.

Arrangements made: NO NEED TO PICK UP DURING EVENT - TOO LITTLE WE TAKE WHEN TOURNAMENT IS OVER - WEDNESDAY JAN. 27, 2014

Arrange for pick-up of the recyclables. The agency providing containers will often take the materials for recycling. In other cases, arrange for the materials to be taken to a recycling facility.

Arrangements made: Jan 27, 2014

Meet with vendors and tell them to ask customers to recycle the appropriate materials. Make sure vendors know what will be recycled. Inform them that signs will be posted in their areas.

Oversee the delivery of containers and placement of signs.

Place recycling containers next to trash cans on the grounds and insert liner bags. All recycling

containers must be adjacent to trash barrels in order to reduce contamination problems.

- Monitor recycling containers for correct usage during the event and take actions to solve problems.

Problems: Replace any empty bags & throughout w/ fresh recycle bags
Actions taken: _____

- View trash barrels and note any recyclables in the trash. Take actions to solve problems.

Problems: Sort throughout day - any recycle materials with garbage

Actions taken: _____

- Take photos of event recycling, record data on volumes of recyclables and trash, and ask vendors and event organizers for comments about the program

Comments: OK

- Ensure that recyclables are removed and taken to the large container when bins are full and that liner bags are replaced.

- At the end of the event, remove signs and arrange for their return to owners.

- Place recycling containers in the pick-up location, as arranged with the providers of the containers.

- Ask the recycling facility to appraise the amount of material collected for recycling by weight, volume, or counts and report on contamination levels.

Amount of material: _____

Contamination: _____

- Prepare a report on the program including strategies used, amount of material diverted, comments and suggestions from participants and future recommendations.

- Share the results with event organizers.

- Security deposit of \$1000.00 must be submitted prior to the event.

- Security deposit returned: _____

*For more information about event recycling and waste reduction, contact Waste Management at
305 296-2825*



INTERNATIONAL WOMEN'S FLAG FOOTBALL INC
 25 A 7TH AVE
 KEY WEST, FL 33040

63-43/670

2078

DATE 12-09-13

PAY TO THE ORDER OF CITY OF KEY WEST

\$ 1000.00

ONE THOUSAND

DOLLARS

FIRST STATE BANK
 OF THE FLORIDA KEYS
 KEY WEST, FL 33040

Security features included. Details on back.

MEMO DEPOSIT FOR SPECIAL EVENT

Wesley Brinston
 AUTHORIZED SIGNATURE

MP



City of Key West
 *** CUSTOMER RECEIPT ***
 Oper: KEYWALW Type: OC Drawer: 1
 Date: 12/13/13 45 Receipt no: 12410

Description	Quantity	Amount
SS SPECIAL EVENTS PAYMENTS	1.00	\$1000.00

G/L account number:
 00100003429300
 00100001040000

WOMEN FLAG INTERNATIONAL

Tender detail	
DP DEPOSIT SLIP	\$1000.00
Total tendered	\$1000.00
Total payment	\$1000.00

Trans date: 12/13/13 Time: 9:38:57

FLORIDA DEPARTMENT OF STATE
DIVISION OF CORPORATIONS



Detail by Entity Name

Florida Profit Corporation

INTERNATIONAL WOMEN'S FLAG FOOTBALL ASSOCIATION, INC.

Filing Information

Document Number	P97000025768
FEI/EIN Number	650745451
Date Filed	03/21/1997
State	FL
Status	ACTIVE

Principal Address

25 A 7TH AVE
KEY WEST, FL 33040

Changed: 04/25/2009

Mailing Address

25 A 7TH AVE
KEY WEST, FL 33040

Changed: 04/25/2009

Registered Agent Name & Address

BERULDSEN, DIANE SPRES
25 A 7TH AVE
KEY WEST, FL 33040

Name Changed: 07/06/2006

Address Changed: 04/25/2009

Officer/Director Detail

Name & Address

Title D

BERULDSEN, DIANE
25 A 7TH AVE
KEY WEST, FL 33040

Title S

BREISTEIN, WENKE

25-A 7A
KEY WEST, FL 33040

Annual Reports

Report Year	Filed Date
2011	01/06/2011
2012	01/09/2012
2013	01/29/2013

Document Images

01/29/2013 -- ANNUAL REPORT	View image in PDF format
01/09/2012 -- ANNUAL REPORT	View image in PDF format
01/06/2011 -- ANNUAL REPORT	View image in PDF format
01/15/2010 -- ANNUAL REPORT	View image in PDF format
04/25/2009 -- ANNUAL REPORT	View image in PDF format
01/31/2008 -- ANNUAL REPORT	View image in PDF format
04/02/2007 -- ANNUAL REPORT	View image in PDF format
07/06/2006 -- ANNUAL REPORT	View image in PDF format
04/25/2005 -- ANNUAL REPORT	View image in PDF format
02/14/2004 -- ANNUAL REPORT	View image in PDF format
01/21/2003 -- ANNUAL REPORT	View image in PDF format
01/31/2002 -- ANNUAL REPORT	View image in PDF format
02/06/2001 -- ANNUAL REPORT	View image in PDF format
03/13/2000 -- ANNUAL REPORT	View image in PDF format
03/24/1999 -- ANNUAL REPORT	View image in PDF format
03/16/1998 -- ANNUAL REPORT	View image in PDF format
03/21/1997 -- Domestic Profit Articles	View image in PDF format

[Copyright](#) and [Privacy Policies](#)

State of Florida, Department of State



THE CITY OF KEY WEST

P.O. BOX 1409
KEY WEST, FL 33041-1409

RELEASE AND INDEMNIFICATION
International Women's Flag Football, Inc.
Parade
January 23, 2014
5:00 p.m. to 6:00 p.m.

I **Diane Beruldsen** being authorized to act on behalf of and legally bind **International Women's Flag Football, Inc.** doing business as the legal entity or association on whose behalf this application is made, do hereby release the City of Key West, its officers, agents and employees from any and all liability for damages arising out of, or related to the activities for which application for leave to use City property has been submitted; and do hereby further agree, on behalf of said entity or association to indemnify, and hold harmless the City of Key West, its officers, agents, and employees from and against any and all damages to personnel or property of the City, and against all claims for damages or injuries to other persons or property of any nature whatsoever, and for defense costs, including attorneys' fees at both trial and appellate levels, arising from the actions or omissions of the person(s) or legal entity(ies) on whose behalf the application is submitted, including, but not limited to, the sale and dispensing of alcoholic beverages, or otherwise arising from the actions of their members, licensees, customers, guests, invitees, or participants in the related activities permitted. The foregoing Release and Indemnification agreement does not apply to those claims for damages or injuries which result from the negligent actions or omissions of the City of Key West, its officers, agents, and employees.

Signature of Witness

Signature of Applicant

Print Name

Print Name

Date

Date

Key to the Caribbean - Average yearly temperature 77° F.

To: Maria Rartcliff
City Managers Office Key West
(305) 809 – 3881 / fax 305- 809 3886
Email: mratclif@keywestcity.com

**RE: parade for the 22nd annual kelly mcgillis classic womens & girls flag football tournament
Also - Begin to set up recycling for Wicker Field**

HI Maria

10-30-13

please submit this as request for parade for our 23rd annual tournament
Dates for our event: January 20 - 23, 2014 (we moved it up to January)

To Whom It May Concern:

The Kelly McGillis Classic will host it's 23rd annual flag football tournament, sanctioned by the International Women's Flag Football Association.

As part of our opening ceremonies for the event, we have a parade which will be our 15th annual Kelly parade. We want to continue our tradition and below are the details. Can we please have permission to hold this parade?

Dates: Thursday, January 23, 2014

Time: 5PM - 6PM

Route :

Do Not Know Yet – but on Duval St.

Length of time: the parade takes no longer than 1 hour. (actually 30 - 40 minutes)
One hour includes time to set up and line the teams for the parade
and then to march down Duval St.

If you need any further information, please email or phone my cell (305) 897 - 4567

Request for the use of Wicker Field –The dates for the tournament on the field will be 3 days: Friday – Sunday, January 24, 25, 26, 2014.

I have cleared with Randy Sterling, Parks & Rec, Christine McPherson, Poinciana School. I need to organize with the city for the recycle program. I will have a designated point person for they recycle program. Please let me know what I must do next, sign to satisfy the city of Key West.

Thank you

Diane Beruldsen
President KWWFFL & IWFFA

25 A 7th ave / Key West, FL 33040-5862
Office Phone / Fax (305) 293 – 9315 / Toll Free 1-888-GO-IWFFA
email: iwffa@iwffa.com / web: iwffa.com
cell phone (305) 897 - 4567



Maria Ratcliff < mratclif@keywestcity.com >

request for parade permit and use of wicker field

1 message

International Women's Flag Football Association < iwffa@iwffa.com >
To: Maria Ratcliff < mratclif@keywestcity.com >

Wed, Oct 30, 2013 at 7:53 AM

Hi Maria

In attachment is our letter - officially requesting permission for our parade and use of Wicker Field.

We moved the tournament up to january to better serve the local businesses - new dates are:

23rd Kelly McGillis Classic International Girls & Women's Flag Football Championship & World Challenge
January 20 - 27, 2014

Let me know what else I must do next

Many thanks

Diane
KWFFL / IWFFA

Diane Beruldsen
President / Founder KWFFL / IWFFA
International Women's Flag Football Association
25A 7th ave, KeyWest,FL 33040 USA
Web: <http://iwffa.com/>
Email: IWFFA@IWFFA.COM
New Cell (305) 897 - 4567

THE INFORMATION CONTAINED IN THIS TRANSMISSION IS PRIVILEGED AND CONFIDENTIAL INFORMATION FROM IWFFA Inc., AND IS INTENDED FOR THE SOLE USE OF THE PERSON(S) NAMED ON THIS COMMUNICATION. IF YOU ARE NOT AN INTENDED RECIPIENT OF THIS TRANSMISSION, THE DISSEMINATION, DISTRIBUTION, COPYING, OR USE OF THE INFORMATION IT CONTAINS IS STRICTLY PROHIBITED. IF YOU HAVE RECEIVED THIS TRANSMISSION IN ERROR, PLEASE PERMANENTLY DELETE IT OR CALL THE SENDER IMMEDIATELY TO ARRANGE FOR RETURN.





THE CITY OF KEY WEST

P.O. BOX 1409
KEY WEST, FL 33041-1409

RELEASE AND INDEMNIFICATION
International Women's Flag Football, Inc.
Parade

January 23, 2014
5:00 p.m. to 6:00 p.m.

I **Diane Beruldsen** being authorized to act on behalf of and legally bind **International Women's Flag Football, Inc.** doing business as the legal entity or association on whose behalf this application is made, do hereby release the City of Key West, its officers, agents and employees from any and all liability for damages arising out of, or related to the activities for which application for leave to use City property has been submitted; and do hereby further agree, on behalf of said entity or association to indemnify, and hold harmless the City of Key West, its officers, agents, and employees from and against any and all damages to personnel or property of the City, and against all claims for damages or injuries to other persons or property of any nature whatsoever, and for defense costs, including attorneys' fees at both trial and appellate levels, arising from the actions or omissions of the person(s) or legal entity(ies) on whose behalf the application is submitted, including, but not limited to, the sale and dispensing of alcoholic beverages, or otherwise arising from the actions of their members, licensees, customers, guests, invitees, or participants in the related activities permitted. The foregoing Release and Indemnification agreement does not apply to those claims for damages or injuries which result from the negligent actions or omissions of the City of Key West, its officers, agents, and employees.

Merete Hofstad
Signature of Witness

MERETE HOFSTAD
Print Name

12-12-13
Date

Diane Beruldsen
Signature of Applicant

Diane Beruldsen
Print Name

12-12-13
Date

Parade Route for 23 Kelly McGillis Classic Girls & Women's Flag Football Championship
& World Challenge - January 23, 2014 from 5pm - 5:45

4:45 Line up - outside Rum Barrel - 528 front st

5:00 Parade Begins

Route is from Front st to United Street - Down Duval

We end at United street

Tourney Expenses Kelly McGillis 2013

Team Registration Fees	5,750 - 14 teams
List income – Ads and Sponsors	9,300
Aauction	985
Raffle	186
Shirts (8)	140
Food – Concession	446
Hotel Commissions	2,855

Total Income **19,662**

Expenses

Awards	1,145
Officials	2,325
Tournament Programs	3,103
Michelle Dravis entertainer	250
Rori Graphic Artist	700
School teams shirts	1,180
Loose Women Shirts	129
IWFFA Hats for Champ Teams	816.08
Belts and flags Puerto Rico (6 dozen)	980
Home dept lamp, dup keys	24.00
Volunteer & Officials Dinner	200
flags (26) for field int'l and nat'l	130
Radio Announcement	200
Parade Police	390
Home Depot pole for flags	35
metro cell phone	70
3 sets of chains for field	306.87
printing (rules, posters)	205
Ink	94.85
airplane ticket Diane	1,283
airplane ticket Lena (tourney director)	1,100
airplane ticket photographer yvonne	1,100
Insurance	502
IWFFA Embroidered Patches	460
Footballs (24)	800
Ship Awards to teams	47.02
American Airlines (extra baggage fee)	150
Delta (extra baggage fee)	100
<u>Total Expenses</u>	17825.82

Event Name: Womens Flag FOOTBALL

Special Event Checklist

Everything must be checked off before submitting the special event application

X	TITLE	COMMENTS
✓	Special Event Application	
N/A	Noise Exemption (If applicable)	
N/A	\$50.00 for Noise	
✓	Ordinance initialed	
✓	Recycling checklist completed	
✓	Recycling deposit \$1,000.00	
	Recycling Plan	
✓	Authorization Letter for continuous cleaning of recycled area	
N/A	Signatures of No Objection of Street closure (If applicable)	Rolling Parade
✓	Insurance naming the City as additional insured	Forthcoming ✓
✓	Financial of previous event (If applicable)	
✓	Release & Idemnification Form	
✓	Site Map (where barricades, stages, etc are to go)	
	Letter from non profit that states they will be receiving the funds	Waiting for letter

Womens Flag Football - Jan. 23

CITY OF KEY WEST SPECIAL EVENTS
DEPARTMENT APPROVALS (in order of routing):

EVENTS (INITIAL SIGNOFF):

Maria Patuff 12/13/13
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

PUBLIC WORKS

CONDITIONS/RESTRICTIONS:

SIGNATURE DATE

POLICE DEPARTMENT

CONDITIONS/RESTRICTIONS:

SIGNATURE DATE

FIRE DEPARTMENT

CONDITIONS/RESTRICTIONS:

SIGNATURE DATE

KWDOT/PORT

CONDITIONS/RESTRICTIONS:

SIGNATURE DATE

CODE COMPLIANCE

CONDITIONS/RESTRICTIONS:

[Signature] 13 Dec 13
SIGNATURE DATE

EVENTS:

REQUEST HAS BEEN APPROVED _____

DENIED _____

(if denied attach explanation)



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3933

To: Diane Beruldsen

From: Division Chief/Fire Marshal Danny Blanco

Date: 12/17/13

Reference: IWFFAC Women's Flag Football

This office reviewed the special event application for the IWFFAC Women's Flag Football Tournament to be held from January 23, 2014. There are no fire concerns at this time.

If I can be of any further assistance, please contact me.

Danny Blanco, Fire Marshal

Key West Fire Department
1600 N. Roosevelt Boulevard
Key West, Florida 33040
305-809-3933 Office
305-292-8284 Fax
dblanc@keywestcity.com

Serving the Southernmost City

32166 LS3M W3X

KW Women's Flag Football Tournament

CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS

EVENT (INITIAL SIGNOFF):

CONDITIONS/RESTRICTIONS

SIGNATURE DATE

PUBLIC WORKS

SIGNATURE DATE

POLICE

SIGNATURE DATE

FIRE DEPARTMENT

SEE ATTACHED MEMO

Daniel Blanco 12/16/13
SIGNATURE DATE

PORT/KEY WEST DOT

SIGNATURE DATE

CODE COMPLIANCE

SIGNATURE DATE

KEY WEST PROPERTY
MANAGEMENT

SIGNATURE DATE

PARKING DEPARTMENT

SIGNATURE DATE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER		CONTACT NAME: Mass Merchandising Underwriting	
K&K Insurance Group, Inc. 1712 Magnavox Way Fort Wayne IN 46804		PHONE: (A/C, No. Ext): 1-800-426-2889	FAX: (A/C, No): 1-260-459-5105
		E-MAIL ADDRESS: info@sportsinsurance-kk.com	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Nationwide Mutual Insurance Company	NAIC # 23787
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** W00403759 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YY)	POLICY EXP (MM/DD/YY)	LIMITS	
A	GENERAL LIABILITY	X		6BRPG0000005379000	01/23/2014 12:01 AM EDT	01/28/2014 12:01 AM	EACH OCCURRENCE	\$1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$300,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR						MED EXP (Any one person)	\$5,000
							PERSONAL & ADV INJURY	\$1,000,000
							GENERAL AGGREGATE	\$5,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						PRODUCTS-COMP/OP AGG	\$1,000,000
	<input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC						PROFESSIONAL LIABILITY	
							LEGAL LIAB TO PARTICIPANTS	\$1,000,000
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea Accident)	
	<input type="checkbox"/> ANY AUTO						BODILY INJURY (Per person)	
	<input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS						BODILY INJURY (Per accident)	
	<input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	
	Not provided while in Hawaii							
	UMBRELLA LIAB <input type="checkbox"/> OCCUR						EACH OCCURRENCE	
	EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE						AGGREGATE	
	<input type="checkbox"/> DED <input type="checkbox"/> RETENTION							
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATUTORY LIMITS	OTHER
	ANY PROPRIETORSHIP/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N						E.L. EACH ACCIDENT	
	(Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					E.L. DISEASE - EA EMPLOYEE	
							E.L. DISEASE - POLICY LIMIT	
A	MEDICAL PAYMENTS FOR PARTICIPANTS			6BRPG0000005379000	01/23/2014 12:01 AM EDT	01/28/2014 12:01 AM	PRIMARY MEDICAL	
							EXCESS MEDICAL	\$25,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)

Event Name: Kelly McGillis Classic Event Date: 01/23/2014 to 01/27/2014

Event Location: 3001 Flagler, key west, Florida 33040

The certificate holder is added as an additional insured, but only with respect to the liability arising out of the operations of the insured named above.

CERTIFICATE HOLDER

City of Key West
3132 Flagler Ave
Key West, FL 33040
(Owner/Lessor of Premises)

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Scott ...

Coverage is only extended to U.S. events and activities.

** NOTICE TO TEXAS INSURED: The Insurer for the purchasing group may not be subject to all the insurance laws and regulations of the State of Texas
ACORD 25 (2010/05) The ACORD name and logo are registered marks of ACORD © 1988-2010 ACORD CORPORATION. All rights reserved.

Womens Flag Football - Jan. 23

CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS (in order of routing):

EVENTS (INITIAL SIGNOFF):

Maria Lattuff 12/13/13
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

PUBLIC WORKS

SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

POLICE DEPARTMENT

[Signature] 12-11-13
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

TRAFFIC OFFICERS
Required for
Rolling Parade

FIRE DEPARTMENT

SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

KWDOT/PORT

SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

CODE COMPLIANCE

SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

EVENTS:

REQUEST HAS BEEN APPROVED _____
DENIED _____

(if denied attach explanation)

Womens Flag Football - Jan. 23

CITY OF KEY WEST SPECIAL EVENTS
DEPARTMENT APPROVALS (in order of routing):

EVENTS (INITIAL SIGNOFF):

- Mania Katusij 12/13/13
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

PUBLIC WORKS

[Signature]
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

POLICE DEPARTMENT

SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

FIRE DEPARTMENT

SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

KWDOT/PORT

SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

CODE COMPLIANCE

SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

EVENTS:

REQUEST HAS BEEN APPROVED _____
DENIED _____

(if denied attach explanation)

12/17/2013 11:38 #031 P.002

From:

Womens Flag Football - Jan. 23

CITY OF KEY WEST SPECIAL EVENTS DEPARTMENT APPROVALS (in order of routing):

EVENTS (INITIAL SIGNOFF):

✓ Marina Latuff 12/13/13
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

PUBLIC WORKS

✓ _____
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

POLICE DEPARTMENT

✓ _____
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

FIRE DEPARTMENT

✓ _____
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

KWDOT/PORT

✓ Reggie Hernandez 12/17/13
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:
N/A

CODE COMPLIANCE

✓ _____
SIGNATURE DATE

CONDITIONS/RESTRICTIONS:

EVENTS:

REQUEST HAS BEEN APPROVED _____
DENIED _____

(if denied attach explanation)