



## Housing Authority of the City of Key West, Florida

1400 Kennedy Drive, Key West, FL 33040  
Phone: (305) 296-5621 Fax: (305) 296-0932

Board of Commissioners  
Frank Toppino  
Bob Dean  
Mary Sanchez  
John G. Parks, Jr.  
Roosevelt Sands, Jr.

Executive Director  
J. Manuel Castillo, Sr.

March 3, 2011

Mayor Craig Cates  
525 Angela Street  
Key West, FL 33040

RE: Housing Authority Commissioner Reappointments

Dear Mayor Cates:

Mr. Roosevelt Sands, Jr. and Mr. John G. Parks, Jr. serve on the Housing Authority Board. They are very knowledgeable of all the Housing Authority programs and activities currently being undertaken by the Housing Authority, and as such, they are an asset to this Board and serve the community well. They have an excellent attendance record, and are very involved and helpful in providing for the needs of our residents.

As you know, the Housing Authority has been very active, not only representing the Department of HUD and the City in its public housing subsidized program but also in various other affordable housing endeavors. The Housing Authority, through the leadership of the Board of Commissioners has successfully administered millions of dollars of funds from various government agencies that have provide much needed assistance to the residents of our City.

It is respectfully requested that Mr. Sands and Mr. Parks be considered for reappointment to the Housing Authority of the City of Key West, Florida Board of Commissioners. Your favorable consideration of this request will provide the Housing Authority Board with the continuity, knowledge and experience necessary in accomplishing the goals of the Housing Authority.

Thank you very much for your consideration.

Sincerely,

J. Manuel Castillo, Sr.  
Executive Director



**CERTIFICATION**

**OF**

**APPOINTMENT AS COMMISSIONER**

**OF**

**THE HOUSING AUTHORITY OF THE CITY OF KEY WEST, FLORIDA**  
**(Section 421.05, Florida Statutes, 2001)**

John G. Parks, Jr. of Key West, Florida, is hereby appointed as Commissioner of the Housing Authority of the City of Key West, Florida to serve from August 22, 2010 to August 21, 2014, or until a successor is appointed and qualified.

Dated at Key West, Florida, this \_\_\_\_ day of \_\_\_\_\_, 2011.

\_\_\_\_\_  
CRAIG CATES, MAYOR

ATTEST:

\_\_\_\_\_  
CHERYL SMITH, CITY CLERK