



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

TO: Jim Scholl, City Manager

FROM: Janet Muccino, Project Manager

CC: Jim Bouquet, Director of Engineering

DATE: March 1, 2016

SUBJECT: **Approve a two (2) year extension to the Professional Surveying Services Contracts with two (2) firms originally approved under Resolution 13-008**

ACTION STATEMENT:

This resolution extends by two (2) years the respective City of Key West Professional Surveying Services Contracts for two (2) firms originally approved by Resolution 13-008 and authorizes the City Manager to execute the contract extensions.

BACKGROUND:

Two (2) firms, Avirom & Associates, Inc. (Avirom) & Florida Keys Land Surveying (FKLS), were awarded three (3) year Professional Surveying Services contracts by Resolution 13-008 on January 9, 2013. The current Avirom contract expires on April 15, 2016 and the FKLS contract expires on April 26, 2016.

PURPOSE & JUSTIFICATION:

This resolution provides exercising a two (2) year, mutually agreed upon extension of the existing surveying services contracts for both firms to continue providing services to the City on a task order basis. This extension is in accordance with Article 4 of the current executed agreements.

FINANCIAL ISSUES:

Although allowed an annual increase by Article 5.1.2.1 of the agreements, neither firm has proposed increased rates. Task orders issued under these contracts are paid from the applicable budgeted project requiring the services.

RECOMMENDATION:

Staff recommends the approval of two (2) year extensions to the Professional Surveying Services contracts to Florida Keys Land Surveying & Avirom & Associates, Inc. and authorize the City Manager to execute the contract extensions.

Key to the Caribbean – Average yearly temperature 77° F.

WZMUCS 3061203K3