



MEMORANDUM

Date: May 9, 2024

To: Honorable Mayor and Commissioners

Via: Albert P. Childress
City Manager 

From: Maria Ratcliff
Special Event Administrator

Subject: **24-5787 Recommendation to Approve the "Hemingway Days Caribbean Street Fair" on Saturday, July 20, 2024, from 10:00 a.m. to 9:00 p.m.**

Introduction

The City Manager's Office requests the approval of the "Hemingway Days Caribbean Street Fair", on the 200-400 blocks of Duval Street on Saturday, July 20, 2024, from 10:00 a.m. to 9:00 p.m.

Background

The City Manager's Office has received an application from the "Literacy Volunteers of American-Monroe County, Inc. for a "Hemingway Days Caribbean Street Fair" on the 200-400 blocks of Duval Street. In Celebration of Ernest Hemingway, this event is an open-air market featuring arts and crafts, food, and drinks.

Procurement

There will be no additional expenses to the city as all service costs (Police/Fire/Community Services) are covered by the applicant, based on the Special Event Matrix.

Recommendation

The City Manager's Office recommends the Mayor & City Commission approve the "Hemingway Days Caribbean Street Fair" on Saturday July 20, 2024, from 10:00 a.m. to 9:00 p.m.