

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, RANKING THE RESPONDENTS TO RFP 007-11 FOR KEY WEST HISTORIC RESOURCE SURVEY 2011; AUTHORIZING CITY STAFF TO NEGOTIATE A CONTRACT IN ACCORDANCE WITH THE ACCEPTED PROPOSALS WITH THE TOP RANKED FIRM AND EACH FIRM THEREAFTER AS NECESSARY UNTIL AN ACCEPTABLE CONTRACT IS AGREED UPON; AUTHORIZING THE CITY MANAGER, UPON ADVICE AND CONSENT OF THE CITY ATTORNEY TO EXECUTE THE RESULTING CONTRACT; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, the City issued RFP 007-11 for a Key West Historic Resource Survey 2011 on March 27, 2011; and

WHEREAS, the Evaluation Committee considered the proposals received at public meetings on April 25, 2011 and May 9, 2011, and ranked the top three most responsive proposals using the Evaluation Committee Ranking Form included in the RFP;

WHEREAS, the Evaluation Committee ranked the three proposers as follows:

1. Panamerican Consultants, Inc.
2. GAI Consultants, Inc.
3. New South Associates, Inc.

WHEREAS, the Evaluation Committee recommended acceptance of the ranking, and preparation and execution of a contract in accordance with the RFP.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That the City Commission hereby ranks the top three firms based upon the proposals submitted as:

1. Panamerican Consultants, Inc.
2. GAI Consultants, Inc._____
3. New South Associates, Inc._____

Section 2: That City staff is authorized to negotiate a contract in accordance with the proposals accepted, starting with the top-ranked firm and, if necessary, with each of the ranked firms thereafter until an acceptable agreement is reached.

Section 3: That the City Manager, upon the advice and consent of the City Attorney, is authorized to execute the contract.

Section 4: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the presiding officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this ____ day of _____, 2011.

Authenticated by the presiding officer and Clerk of the Commission on _____, 2011.

Filed with the Clerk _____, 2011.

CRAIG CATES, MAYOR

ATTEST:

CHERYL SMITH, CITY CLERK