



THE CITY OF KEY WEST

Post Office Box 1409 Key West, FL 33041-1409 (305) 809-3700

EXECUTIVE SUMMARY

TO: Jim Scholl, City Manager
FROM: L. Kreed Howell
DATE: May 22, 2019
RE: **Apparatus Bay Door Replacement – ITB 19-010**

ACTION STATEMENT:

Award Pedro Falcon Contractors, Inc. in the amount of \$29,900 to provide new apparatus bay doors for the Fire Station located at NAS Key West, Truman Annex, Building 507 as authorized by the Navy. Authorize necessary budget transfers.

BACKGROUND:

In lieu of rent payments to the Navy for the use of the Mole pier, the City of Key West (City) has agreed to facilitate authorized In-Kind Projects as per the terms of Public Benefit Lease (PBL) N69450-12-RP-00166, approved by Resolution 14-034. In accordance with this lease, the Navy has issued the attached In-Kind request letter 11011 AM12/0029 dated January 31, 2019 authorizing use of in-kind funds for the removal of the existing bay doors and installation of the new doors as specified in the aforementioned letter. The City subsequently prepared Invitation to Bid (ITB) 19-010 for procurement and construction services.

Pedro Falcon Contractors, Inc. (Falcon) was the only responsive, responsible bidder, with a Base Bid proposal of \$29,900. Based on the Navy's authorization of an estimated construction cost of \$33,025.43, Falcon's proposal is under budget by \$3,125.43. It is Staff's opinion that Falcon's proposal of \$29,900 is a fair and equitable representation of the cost of labor and materials for this project.

PURPOSE AND JUSTIFICATION

Procurement and installation of the apparatus bay doors is requested by the Navy in conformance with the Public Benefit Lease (PBL) N69450-12-RP-00166 between the City and the U.S. Navy via In-Kind Letter 11011 AM12/0029, issued January 31, 2019

Key to the Caribbean – Average yearly temperature 77° F.

MEMORANDUM

FINANCIAL IMPACT:

Funds in the amount of \$29,900 will be transferred from the Navy Reserves Account #602-1900-519-9800 to Navy Repairs and Maintenance Account #602-1900-519-4600 and used to fund a purchase order for Falcon under Project Number OM19001903.

RECOMMENDATION:

Staff recommends awarding Pedro Flacon Contractors, Inc. a contract in the amount of \$29,900 to provide procurement and construction services for the installation of the apparatus bay doors at the NAS Key West Fire Station located at Truman Annex ITB 19-010 and authorizing necessary budget transfers.