

Sustainability Advisory Board Matrix

Date Opened	Discussion Items	Actions	Resolutions	1st Motion 2nd Motion	Closed
6/3/2010	Discussion of congestion and parking in Key west	Tabled to next meeting 7/01/2010: Board is to await completion of City traffic Study.	4/12/11: Tabled until Traffic Study is ready.		
9/2/2010	HARC Recommendation for Solar/Wind Installation.	Tabled to next meeting	4/12/11: Tabled.		
2/10/2011	Use Climate Action Plan as a guide for board actions.	4/12/11: Mr. Oesterling to present a list of "bullet points" at the next meeting. 6/09/2011: Tabled until the city budget meetings in July.	6/09/2011: Tabled		
6/25/2009	City Commission Workshop – Present- City Atty. Shawn Smith, Asst. City Atty. Larry Eskine, Ross Williams, Mia Castillo,	Double click on any full box to drop it down. You can put as much information here as you want to without taking up too much space on the over view..			6/25/2009
7/16/2009	Review Sunshine Law by Asst. City Atty. Ron Ramsing	Election of Officers - Ross Williams (chair) - Richard Puente (vice-chair)			7/16/2009
8/6/2009	Meeting canceled due to planned member vacations				8/6/2009
10/1/2009	Discuss & Establish Procedures for Recommendations	Discussed procedures for presenting board recommendations to the City Commission.			10/1/2009
10/1/2009	Report on meeting with Mayor and Commissioners	Dr. R. Williams presented a report on his meeting			10/1/2009
10/1/2009	KW Climate Action Plan (CAP)	Approval of resolution to recommend the City adopted the KW Climate Action Plan (CAP)	KW Climate Action Plan (CAP)	Richard Puente David Lybrand	10/2/2009

Sustainability Advisory Board Matrix

Date Opened	Discussion Items	Actions	Resolutions	1st Motion 2nd Motion	Closed
10/1/2009	Discussion and Approval of Recommendation for Cool Roofing Program	Staff to propose a draft version at the next meeting Dr. Williams asked that the recommendation be withdrawn to allow for changes in the wording and the recommendation. 2/4/10:White Roof resolution approved. To be presented to HARC at the next meeting.	White Roof resolution presented to the board.	1st Motion:David Lybrand Michael Larson 2nd Motion Richard Puente Emil Oesterlinhg	2/4/2010
2/4/2010	Discuss and appoint a member as liaison to the Climate Action Development Committee	Motion to have minutes for the Climate Action Development Committee emailed to Sustainability Advisory Board in a timely fashion.	Climate Action Plan Development committee sunset.	David Lybrand Mia Castillo	6/9/2011
2/4/2010	Discussion and Approval of HARC Presentation	Approval of presentation. Motion to approve of the presentation by Dr. Williams. 5/6/10 Tabled by Dr. Williams until the next meeting.	Motion to Approve.	Michael Larson Mia Castillo	2/4/2010
2/10/2010	Board Logo	Ideas to generate interest in the board and create a logo. 4/12/2011: logo sample aselected. Found to be too busy. Mr. Oesterling will clean up the version . 5/12/11: Mr. Puente to send logo to graphic artist to enhance and remove "cut and paste".	3/14/2011: Three logo's presented. 4/12/11 Mr. Puente to send to graphic artist.	Emil Oesterling Michael Larson Passed.	5/12/2011
2/10/2011	Annual report		Draft approved. Dr. Williams to present to City Commissioners.	Richard Puente David Larson Passed	2/10/2011

Sustainability Advisory Board Matrix

Date Opened	Discussion Items	Actions	Resolutions	1st Motion 2nd Motion	Closed
2/4/2010	Recommend that the City Commission ask the Governor to expedite LED lighting and LED solar lighting approvals for street lights.	Motion to move the resolution as worded. Approved. Motion to recommend that the City Commission request that FDOT specify LED lighting for North Roosevelt Ave.	Motion to Approve.	1st motion: Michael Larson Mia Castillo 2nd Motion Mia Castillo Emil Oesterling	5/6/2010
5/6/2010	Discuss and Appoint a member as liaison to the Solid Waste Consultant	Dr. Williams is willing.	Moved to appoint Dr. Williams.	David Lybrand Emil Oesterling	5/6/2010
5/6/2010	Composting at the Horse stables	Removed from agenda by Emil Oesterling.			6/3/2010
2/4/2010	Redesignation of High School Student members with quorum rules.	Would like students as non-voting members. Resolution for the City Commission is required. Resolution to be presented at the next meeting. 7/1/10 No new appointments have been made. However, the mayor has been informed.	Presented to commissioners and approved.		9/13/2010
9/2/2010	Group Picture				1/7/2011
6/3/2010	Discuss timelines and deadlines for all present and future projects of the board. Sustainability Matrix.	Board requires a spreadsheet type device to track discussion and actions.	Spreadsheet presented but must be datafilled. 2/11 Matrix Approved and member (Oesterling) assigned to update.	Emil Oesterling Richard Puentes Passed.	2/10/2011
4/14/2011	Investigate possible funding for Sustainability Coordinator.	4/14/2011: search information for the next meeting. 6/09/2011: RFP for coordinator to be forwarded to committee members.	Funding of \$25k approved for fiscal year budget 2012.		7/25/2010
4/14/2011	Amended schedule of meeting dates	Withdrawn.			4/14/2011
5/12/2011	Approval of letter from Chairman Williams urging funding in current budget to support the creation of a SAB staff position for hire.	Motion for approval of the letter as written.		Emil Oesterling Michael Larson Passed	5/12/2011