



THE CITY OF KEY WEST

3140 Flagler Ave, Key West, FL 33040 (305)

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**TO:** Jim Scholl, City Manager

**FROM:** Jim Bouquet, P.E, Director of Engineering

**CC:** Sarah Spurlock, Assistant City Manager  
Greg Veliz, Assistant City Manager

**DATE:** June 7, 2016

**SUBJECT:** Authorizing City Manager execute Metric Engineering Inc. Task Order No. 2004-02 Supplement 3 and approving Change Order to P.O. 76734 for additional survey and right of way mapping to support the Local Agency Program (LAP) Project EN1406 South Roosevelt Boulevard Reconstruction Project (FM 250548-4) and approving any necessary budget amendments or transfers.

**ACTION STATEMENT:**

A Resolution authorizing City Manager execute Metric Engineering Inc. Task Order No. 2004-2 Supplement 3 and approving a change order to Purchase Order 76734 in the amount of \$60,287.92 for additional survey, legal descriptions, preparing the quit claim deed, and right of way mapping to support the South Roosevelt Boulevard Reconstruction Project (FM 250548-4), and approving any necessary budget amendments or transfers.

**BACKGROUND:**

Metric Engineering Inc. (formerly Sanchez-Zeineli and Associates) is under contract with the City to perform engineering services related to the reconstruction of South Roosevelt Boulevard. Resolutions 04-146, 09-077, and 13-293 approve award of engineering services related task order and supplements. Engineering services are funded by a Local Agency Program (LAP) grant with no matching City funds requirement. LAP funding of these engineering services are:

RESOLUTION 2016-0313

<u>Resolution</u>	<u>Description</u>	<u>Amount</u>
04-146	Task Order	\$500,000
09-077	Supplement 1- add 400 lf roadway and seawall	\$ 96,940
13-293	Supplement 2 -update to current FDOT standards	<u>\$223,154</u>
	Total	\$820,094

The approval of this additional \$60,287.92 per City Code Section 2-845 Change Orders requires City Commission action for amounts exceeding five cumulative percent or \$25,000 of the contract price.

**PURPOSE AND JUSTIFICATION:**

Metric Engineering Inc. Task Order Supplement 3 provides funds for completing additional survey, legal descriptions, preparing quit claim deeds, and right of way mapping as directed by Florida Department of Transportation (FDOT). The City executed a LAP Supplemental Agreement funding these engineering services in Resolution 15-294.

**FINANCIAL IMPACT:**

Resolution 15-294 executing LAP Supplemental Agreement 3 in the amount of \$60,288 wholly funds this change order amount without any requirement for City matching funds. Project engineering services funded through project code EN1406 and expenditure account 1024102 5416300.

**RECOMMENDATION:**

City Staff recommends approving this Resolution authorizing City Manager execute Metric Engineering Inc. Task Order No. 2004-02 Supplement 3 and approving a Change Order to P.O. 76734 for additional survey and right of way mapping to support the Local Agency Program (LAP) Project EN1406 South Roosevelt Boulevard Reconstruction Project (FM 250548-4).