



# City of Key West, FL

City Hall  
1300 White Street  
Key West FL 33040

## Action Minutes - Final

### Tree Commission

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Tuesday, November 5, 2024

5:00 PM

City Hall

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**ADA Assistance:** It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

**FOR VISUAL PRESENTATIONS:** For City Commission meetings the City Clerk's Office will need a copy of all presentations for the agenda at least 7 days before the meeting.

**Call Meeting To Order - 5:00 P.M.**

#### Roll Call

**Absent** 1 - Vice Chair Pope

**Present** 5 - Commissioner Cabanas, Commissioner Cullen, Commissioner Cunningham, Commissioner Johnson, and Chairman McRAE

#### Pledge of Allegiance to the Flag

#### Approval of Agenda

A motion was made by Commission Cunningham, seconded by Commissioner Cullen, and the Commission unanimously voted to approve the addition of the proposed add-on item (1904, 1906, 1908 Flagler Avenue) to the agenda.

The agenda was unanimously approved as amended.

#### Administering the Oath by the Clerk of the Commission

#### Approval of Minutes

1                      October 1, 2024

[Attachments:](#)      [Minutes](#)

A motion was made by Commissioner Cunningham, seconded by Commissioner Cullen, to approve the Minutes as presented. The motion passed unanimously.

**New Business**

- 2                    1019 16th Terrace/HT2024-0021/Marlene Thorn  
Requesting approval to recognize (1) Lignum Vitae as a  
heritage tree.  
  
**Attachments:**      [Heritage Tree Report](#)  
  
This item was postponed to the December 3, 2024 Tree Commission meeting  
upon agenda approval.
- 3                    Clinton Square Park/TP2024-0168/City of Key West-Keith  
Bring-Project Manager  
Requesting approval for tree fund  
  
**Attachments:**      [Tree Fund Request](#)  
                             [Clinton Square Presentation](#)  
  
A motion was made by Commissioner Cunningham, seconded by  
Commissioner Cullen, to approve the use of Tree Fund funds for the Clinton  
Square project. The motion passed by unanimous vote.
- 4                    1009-1011 Watson Street/T2024-0312/Patricia C.  
Roddy/David Coulter  
Represented by Sean Creedon-Tree Man LLC  
Requesting removal of (1) Spanish Lime tree  
  
**Attachments:**      [Staff Report](#)  
  
A motion was made by Commissioner Cunningham, seconded by  
Commissioner Cullen, in accordance with Sec.110-327, to approve the removal  
of (1) Spanish Lime tree, at 1009-1011 Watson Street to be replaced with 55  
caliper inches of dicot or fruit trees from the approved list, FL#1 to be planted  
on site. The motion passed by unanimous vote.
- 5                    1416 5th Street/T2024-0321/Gregory Eagle  
Represented by Kenneth King  
Requesting approval to remove (1) Avocado tree  
  
**Attachments:**      [Staff Report](#)  
  
A motion was made by Commissioner Cunningham, seconded by  
Commissioner Cabanas, in accordance with Sec.110-327, to approve the  
removal of (1) Avocado tree, at 1416 5th Street to be replaced with 8 caliper  
inches of dicot or fruit trees from the approved list, FL#1 to be planted on site.  
The motion passed by unanimous vote.
- 6                    1021 Watson Street/T2024-0322/Marcy Haymaker

Represented by Scott Honour  
Requesting approval to remove (2) Allspice trees

Attachments:     [Staff Report](#)

A motion was made by Commissioner Cunningham, seconded by Commissioner Cabanas, in accordance with Sec.110-327, to approve the removal of (2) Allspice trees, at 1021 Watson Street to be replaced with 8.2 caliper inches of dicot or fruit trees from the approved list, FL#1 to be planted on site. The motion passed by unanimous vote.

7                    1650 Ellsberg Court (Poinciana  
Plaza)/T2024-0332/Housing Authority of the City of Key  
West

Represented by Kenneth King  
Requesting approval to remove (1) Black Olive tree

Attachments:     [Staff Report](#)

A motion was made by Commissioner Cunningham, seconded by Commissioner Cullen, in accordance with Sec.110-327, to approve the removal of (1) Black Olive tree, at 1650 Ellsberg Court to be replaced with 15 caliper inches of dicot or fruit trees from the approved list, FL#1 to be planted on site. The motion passed by unanimous vote.

8                    1671 Dunlap Drive (Poinciana Plaza)/T2024-0333/City of  
Key West Housing Authority  
Represented by Kenneth King  
Requesting approval to remove (3) Green Buttonwood trees

Attachments:     [Staff Report](#)

A motion was made by Commissioner Cunningham, seconded by Commissioner Cabanas, in accordance with Sec.110-327, to approve the removal of (3) Green Buttonwood trees, at 1671 Dunlap Drive to be replaced with 60 caliper inches of dicot or fruit trees from the approved list, FL#1 to be planted on site. The motion passed by unanimous vote.

9                    517-523 Eaton Street/T2024-0201/Susan Sturtevant & Lucy  
Corley

Represented by Kenneth King  
Requesting removal of (1) Mahogany tree

Attachments:     [Staff Report](#)

A motion was made by Commissioner Cunningham, seconded by Commissioner Cabanas, in accordance with Sec.110-327, to approve the removal of (1) Mahogany tree, at 517-523 Eaton Street to be replaced with 13.5 caliper inches of dicot or fruit trees from the approved list, FL#1 to be planted on site. The motion passed by unanimous vote.

- 10                    1313 Petronia Street/T2024-0339/Heather Bryant  
Represented by Kenneth King  
Requesting approval to remove (1) Avocado, (1) Seagrape  
and (1) Strangler Fig tree(s)  
  
Attachments:      [Staff Report](#)  
  
A motion was made by Commissioner Johnson, seconded by Commissioner Cabanas, in accordance with Sec.110-327, to approve the removal of (1) Avocado, (1) Seagrape, and (1) Strangler Fig tree, at 1313 Petronia Street to be replaced with 38 caliper inches of dicot or fruit trees from the approved list, FL#1 to be planted on site or on an alternate location, or a donation in lieu of plantings be made to the City tree fund. The motion passed by unanimous vote.
- 11                    1315 Newton Street/T2024-0337/Edward Flynn-FC Real  
Estate Investment LLC  
Represented by Deborah Hindsley  
Requesting approval to remove (1) Lychee and (1) Avocado  
tree(s)  
  
Attachments:      [Staff Report](#)  
  
A motion was made by Commissioner Cunningham, seconded by Commissioner Cullen, in accordance with Sec.110-327, to approve the removal of (1) Lychee and (1) Avocado tree, at 1315 Newton Street to be replaced with 6.7 caliper inches of dicot or fruit trees from the approved list, FL#1 to be planted on site. The motion passed by unanimous vote.
- 12                    1904, 1906, and 1908 Flagler Avenue  
Applicant seeks Conceptual Landscape Plan approval with  
Tree Removal for property associated with the Somerset  
Island Prep Charter School.  
  
Attachments:      [Draft Resolution](#)  
                              [Staff Report](#)  
  
A motion was made by Commissioner Cunningham, seconded by Commissioner Cabanas, in accordance with Sec.110-327, to approve the conceptual landscape plan with tree removal at 1904, 1906, and 1908 Flagler Avenue, conditioned upon staff reviewing the trees, species, and caliper inches and the applicant following the mitigation plan. The motion passed by unanimous vote.
- 13                    WITHDRAWN BY UFM/DUAL PROPERTY TREE: 427  
Caroline Street/T2024-0315/Wade Ferrel Declaration of  
Trust

Represented by Ivona Hrabcova  
Requesting approval to remove (1) Mango tree  
Withdrawn

- 14 WITHDRAWN BY UFM/NPR: 1025 Casa Marina  
Court/T2024-0340/Joe Siemens & Melinda Hudson  
Represented by Kenneth King  
Requesting approval to remove (1) African Tulip tree  
Withdrawn

### Discussion Items

- 15 2025 Tree Commission Meeting Date Discussion  
  
A motion was made by Commissioner Cabanas, seconded by Commissioner Cullen, to postpone this item to the December 3, 2024 Tree Commission meeting. The motion passed unanimously.
- 16 Tree Permit Application Procedure  
  
Attachments: [Tree Permit Process](#)  
  
Discussed

### Reports

### Public Comments

### Commissioner Comments

### Adjournment - 5:59 P.M.