



## MEMORANDUM

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Date: October 12, 2023

To: Honorable Mayor and Commissioners

Via: Albert P. Childress   
City Manager

From: Steve McAlearney  
Director, Port & Marine Services

Subject: Approving Resolution 22-073 Compliant Ship Fee Structure

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### Introduction

Resolution approving a fee structure for the smaller, Resolution 22-073 compliant, ship visits to the Mallory T-Pier.

### Background

On March 10, 2022, the City Commission passed a resolution defining a cruise ship, among other indicators, as a vessel with the capacity to carry 500 or more individuals (passengers and crew). Additionally, the Commission directed that all cruise ships be directed away from City owned or controlled property, and conveyed intent that all cruise ships be docked at non-City owned property, specifically Pier B. The effect of Resolution 22-073 was that only smaller capacity ships (less than 500 passengers and crew) would be able to dock at the City owned Mallory T-Pier.

The previous fee structure for the Mallory T-Pier, intended to adequately cover the direct and indirect costs of providing safety and security for cruise passengers and for maintaining the dockage facilities and infrastructure, was based on passenger counts far in excess of those allowed under Resolution 22-073. Meanwhile, personnel, operating and maintenance costs to operate the pier remained largely the same. An additional difference in smaller ship operations is that port visits tend to be significantly longer. Also, previous policy at the Mallory T-Pier was that any ship that stayed overnight was charged for a second day, as that berth could have been sold to another customer. While these rates will cover port operating costs, it is recommended that they be adjusted in one year, based on a thorough tariff analysis

Significant research of publicly available data at comparable, publicly owned ports of call in Maine, South Carolina, Georgia, Louisiana and Florida was also conducted in determining these suggested rates:

- Passenger Disembarkation: \$13.00 per passenger for any part of each calendar day
- Dockage: \$3.75 per linear foot for any part of each calendar day
- Security Charge: Direct pass-through.
  - Facility Security Plan requirement two (2) Law Enforcement rated officers at \$65.00/ hour detail
- Water Charge: Direct pass-through at current Fl. Keys Aqueduct Auth. rate.

**Procurement**

The small (Res 22-073 compliant) ship pricing structure will go into effect November 1, 2023, and will adequately cover the direct and indirect costs of providing safety and security for cruise passengers while maintaining dockage facilities and infrastructure.

**Recommendation**

The City Manager's Office recommends the Mayor and Commission approve the fee structure for the smaller, Resolution 22-073 compliant, ship visits to the Mallory T-Pier.