

RESOLUTION NO. 15-___

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, APPROVING THE COMMITTEE RANKING OF FIRMS SUBMITTING RESPONSES TO REQUEST FOR PROPOSALS (RFP) NO. 004-14: LAND DEVELOPMENT REGULATION AMENDMENTS; AUTHORIZING THE CITY MANAGER TO NEGOTIATE A CONTRACT FOR APPROVAL BY THE CITY COMMISSION; AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, on July 31, 2014, the City issued a Request for Proposals (RFP) for firms capable of providing services set forth in RFP No. 004-14 for Land Development Regulation Amendments; and

WHEREAS, the City Clerk opened five proposals and a committee comprised of City staff and members of the public convened at a properly noticed meeting conducted consistent with the "Sunshine Law" on October 6, 2014, and ranked the respondents to the RFP, and determined a short list of eligible firms based upon the ranking criteria.

WHEREAS, three of the five proposals were found by staff to be non-responsive because two firms did not submit signed Addendum #1 to RFP No. 004-14, which required acknowledgement of ability to provide insurance and acknowledgement of indemnification of the City for liability purposes, and because one firm signed a previous recalled and incorrect Addendum #1.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF
THE CITY OF KEY WEST, FLORIDA AS FOLLOWS:**

Section 1: That the top two valid responses to RFP No. 004-14 for Land Development Regulation Amendments are hereby ranked and approved by the City Commission as follows:

- (1) Calvin, Giordano & Associates
- (2) The Corradino Group

Section 2: That the remaining three of the five responses received were found to be incomplete as to the required acknowledgement forms for liability insurance and indemnification, and therefore are rejected.

Section 3: That City staff is authorized to negotiate a contract starting with the topped ranked firm, and the second remaining qualified firm thereafter if necessary, until an acceptable agreement is reached. The City Manager is directed to bring the contract before the City Commission for final approval.

Section 4: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the Presiding Officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held
this _____ day of _____, 2015.

Authenticated by the Presiding Officer and Clerk of the
Commission on _____ day of _____, 2015.

Filed with the Clerk on _____, 2015.

Mayor Craig Cates	_____
Vice Mayor Mark Rossi	_____
Commissioner Teri Johnston	_____
Commissioner Clayton Lopez	_____
Commissioner Billy Wardlow	_____
Commissioner Jimmy Weekley	_____
Commissioner Tony Yaniz	_____

CRAIG CATES, MAYOR

ATTEST:

CHERYL SMITH, CITY CLERK