

## RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, APPROVING THE AWARD OF A CONTRACT TO PUBLIC RISK MANAGEMENT TO PROVIDE PROPERTY AND CASUALTY INSURANCE FOR THE CITY OF KEY WEST, FLORIDA IN RESPONSE TO THE CITY'S REQUEST FOR PROPOSAL (RFP) #25-014; AUTHORIZING THE CITY MANAGER, OR DESIGNEE, TO NEGOTIATE A CONTRACT WITH PUBLIC RISK MANAGEMENT IN ACCORDANCE WITH RFP #25-014 AND IN THE BEST INTEREST OF THE CITY; AUTHORIZING THE CITY MANAGER TO EXECUTE THE NEGOTIATED CONTRACT AND ANY NECESSARY RELATED DOCUMENTS AND/OR BUDGET TRANSFERS/ADJUSTMENTS, UPON ADVICE AND CONSENT OF THE CITY ATTORNEY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on June 26, 2025, the City's Request for Proposals (RFP)#25-014 was publicly advertised in *The Citizen* newspaper and posted on DemandStar. In response, sealed bids were received and formally opened on August 18, 2025 in the Office of the City Clerk. The City received two (2) proposals submitted by Brown & Brown and Public Risk Management; and

WHEREAS, on September 2, 2025, the Selection Committee met to evaluate/score the two (2) proposals received by the City in response to RFP #24-014 submitted by Brown & Brown and Public Risk Management; and

WHEREAS, Public Risk Management was selected by the Selection Committee as the best fit proposer to fulfill the City's insurance requirements as it pertains to property and casualty insurance; and

WHEREAS, the proposed budget for Fiscal Year 2025-2026 contains sufficient funding for the property and casualty insurance coverages set forth in the proposal submitted by Public Risk Management. The City's property and casualty insurance policies are budgeted in Insurance Fund Account #502-1952-519-4500 and the City's Worker's Compensation policy is budgeted in Insurance Fund Account #502-1953-519-4500; and

WHEREAS, staff recommends the Mayor and City Commission authorize the City Manager, or designee, to negotiate and execute a contract with Public Risk Management for the provision of property and casualty insurance in accordance with the City's Request for Proposal (RFP) #25-014;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA AS FOLLOWS:

Section 1: That the City Commission hereby approves awarding a contract to Public Risk Management to provide property and casualty insurance for the City of Key West, Florida, pursuant to their submitted proposal and the results of the review/evaluation of the RFP #25-014 Selection Committee.

Section 2: That the City Commission hereby authorizes the City Manager, or designee, to negotiate a contract with Public Risk Management to provide property and casualty insurance for the City of Key West, Florida, in accordance with RFP #25-014 and in

the best interest of the City. The City's property and casualty insurance policies are budgeted in Insurance Fund Account #502-1952-519-4500 and the City's Workers Compensation Policy are budgeted in Insurance Fund Account #502-1953-519-4500.

Section 3: That the City Commission hereby authorizes the City Manager to execute the negotiated contract and any necessary related documents, administrative actions and budget transfers/adjustments, upon advice and consent of the City Attorney.

Section 4: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the Presiding Officer and the Clerk of the Commission.

\*\* REMAINDER OF THIS PAGE INTENTIONALLY LEFT BLANK \*\*

Passed and adopted by the City Commission at a meeting  
held this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Authenticated by the Presiding Officer and Clerk of the  
Commission on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

Filed with the Clerk on \_\_\_\_\_, 2025.

Mayor Danise Henriquez	_____
Vice Mayor Donald "Donie" Lee	_____
Commissioner Lissette Carey	_____
Commissioner Aaron Castillo	_____
Commissioner Monica Haskell	_____
Commissioner Mary Lou Hoover	_____
Commissioner Sam Kaufman	_____

\_\_\_\_\_  
DANISE HENRIQUEZ, MAYOR

ATTEST:

\_\_\_\_\_  
KERI O'BRIEN, CITY CLERK