




MEMORANDUM

Date: December 14, 2023

To: Honorable Mayor and Commissioners

Via: Albert P. Childress
City Manager 

From: Gary Volenec, P.E.
Engineering Director

Subject: **Final Mile LAP Project – Change Order 3**

Introduction

Authorize the City Manager to approve Change Order 3 in the amount of \$227,817.88 to Coral Construction Company (CCC) for the Final Mile Bike Facilities Local Agency Partners (LAP) project (FM No. 446126-1-58-01 / Contract G2722) to fund cost increases associated with a plan revision to account for wind load requirements specified within the Florida Department of Transportation (FDOT) Standard Plans.

Background

The City, with LAP concurrence from FDOT, awarded contract ITB 22-007 to CCC (Resolution 22-247) to install rider amenities at high-use bus stops along the Lower Keys Shuttle Route. As the project addresses the “Final Mile” problem of removing barriers to public transportation and encouraging alternative modes of transportation, it was awarded LAP grant funding (Resolutions 21-188 / 22-245). The project includes forty-three (43) flagging devices that would improve the comfort and security of transit riders waiting in the dark.

A change order is needed to fund required foundation enhancements for the flagging devices per FDOTs Standard Plans. Meeting the standards set forth in the FDOT Standard Plans ensures the durability of the installed amenities and is a requirement of the LAP agreement. The Engineer of Record issued a revision to the plans clarifying the requirement after the bid award (as detailed in the Change Order 3 Package).

A rigorous evaluation by RS&H, who is providing construction engineering and inspection (CEI) services for this project (Resolution 22-246), with construction oversight from FDOT, has determined that the

change order is inline with state averages and is appropriate per the project scope (Change Order 3 Package).

An 80/20% reimbursement grant is being sought via FDOT to supplement this change order, however Transportation Coordination Team staff recommends proceeding with the change order without the surety of additional grant funding.

This change order amount of \$227,817.88 requires approval from the City Commission.

Procurement

This change order would be funded from Account 111-4903-549-6300 / TA49032102. Funds to support this change order would be reallocated from the Transportation Alternative Fund (TAF) Accounts 111-4903-549-3100 Professional Services and 111-4903-549-4600 Repairs & Maintenance. This change order would either delay or prevent for this fiscal year the procurement of the following projects: Annual Bike Rack purchase, Trumbo-White Transportation Master Plan, Transportation Marketing, and 50% of the Commercial Core Parking Signage.

The current contract amount includes change orders totaling \$12,480.70 from the original contract award of \$992,268.00 relating to changes in litter removal and signage. Upon approval, a change order will be issued to CCC increasing the contract amount from \$1,004,748.70 to \$1,232,566.58. Additionally, the contract time will be extended 112 days.

Recommendation

The City Manager's Office recommends the approval of Change Order 3 in the amount of \$227,817.88 to Coral Construction Company for the Final Mile Bike Facilities Local Agency Partners project to fund cost increases associated with bus stop flagging devices. Staff recommends authorizing the City Manager to execute the change order upon consent of the City Attorney, and to execute any necessary budget transfers or amendments.

Exhibits:

Resolution 21-188 - LAP Agreement
Resolution 22-245 - Supplemental No. 1
Resolution 22-246 - CEI Services
Resolution 22-247 - ITB 22-007
Change Order 3 Package