



City of Key West, FL

City Hall
1300 White Street
Key West FL 33040

Action Minutes - Final

Development Review Committee

Thursday, June 22, 2023

10:00 AM

City Hall

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

FOR VISUAL PRESENTATIONS: For City Commission meetings the City Clerk's Office will need a copy of all presentations for the agenda at least 7 days before the meeting.

Call Meeting To Order - 10:01 AM

Roll Call

The City Attorney was present and advised that there was not a quorum present.

Absent 7 - Ms. DeMaria, Flores, Mr. McDowell, Mr. Ramsingh, Mr. Smith, Ms. Torregrosa, and Mr. Turner

Present 5 - Mr. Berger, Ms. Halloran, Ms. Ignoffo, Mr. Stachurski, and Mr. Willman

Pledge of Allegiance to the Flag

Approval of Agenda - The agenda was unanimously approved as amended.

Approval of Minutes

1 May 25, 2023 Meeting Minutes

Attachments: [Meeting Minutes](#)

A motion was made by Elizabeth Ignoffo, seconded by Ryan Stachurski, to approve the May 25, 2023 minutes. The motion passed unanimously.

Action Items

Discussion Items

2 Major Development Plan & Conditional Use - 3401 Duck Avenue (RE# 00064740-000000) - Granting a major development plan and conditional

use approval for the redevelopment of 60 supported living program and convalescent residential units on property located within the Medium Density Residential 1 (MDR-1) zoning district pursuant to Chapter 108, Article III through IX and Section 122-278 of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

Attachments: [Planning Package](#)
 [Urban Forester Comments](#)
 [Keys Energy Comments](#)
 [Utilities Comments](#)

Discussed

- 3** Request for Postponement by Applicant: Vacation of City Property (RE# 00037160-000100; 00037230-000100) - An application for Vacation of City Right-of-Way for platted alleyways on the blocks generally bound by Seminole Avenue, Waddell Avenue, Alberta Street, and Reynolds Street per Chapter 90 Article VII of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

Attachments: [Planning Package](#)
 [Urban Forester Comments](#)
 [Keys Energy Comments](#)
 [Utilities Comments](#)

Discussed

- 4** Transfer of a Transient Unit License - A request to transfer one (1) transient license from a sender site located at 1901 S. Roosevelt Blvd, Unit 308N (RE# 00064700-000324) in the Coastal Medium Density Residential zoning district, to a receiver site located at 507 Amelia Street (RE# 00027730-000000) in the Historic Residential Commercial Core - 3 zoning district, pursuant to Sections 122-1339 and 122-747 of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

Attachments: [Planning Package](#)
 [Urban Forester Comments](#)
 [Keys Energy Comments](#)
 [Utilities Comments](#)

Discussed

- 5** Withdrawn - Modification of a Major Development Plan - 5220, 5224, 5228, & 5230 College Road (RE #00072082-000000, 00072082-002100, 00072080-002200, & 00072082-002400) - A request to modify the major development plan approval under Resolution

No. 19-241, for property located within the High Density Residential College Road (HDR-1) zoning district pursuant to Section 108-91(C)(4) of the Land Development Regulations of the Code of Ordinances of the City of Key West, Florida.

Attachments: [Resolution 19-241](#)
 [PB RES 2019-47](#)
 [Planning Package](#)
 [Urban Forester Comments](#)
 [Keys Energy Comments](#)
 [Utilities Comments](#)

Discussed

Reports

Adjournment - 10:37 AM