

**DOT****FTA**

U.S. Department of Transportation

Federal Transit Administration

## Application

Recipient ID:	2850
Recipient Name:	CITY OF KEY WEST
Project ID:	FL-04-0132-00
Budget Number:	3 - Budget Approved
Project Information:	Bus Aprons

### Part 1: Recipient Information

Project Number:	FL-04-0132-00
Recipient ID:	2850
Recipient Name:	CITY OF KEY WEST
Address:	PO BOX 1078 627 PALM AVENUE, KEY WEST, FL 33040 7066
Telephone:	(305) 809-3910
Facsimile:	(305) 292-8285

### Union Information

Recipient ID:	2850
Union Name:	TEAMSTERS NO. 769
Address 1:	PO Box 1409
Address 2:	525 Angela Street
City:	Key West, FL 33041 1409
Contact Name:	Sue Snider
Telephone:	(305) 809-3815
Facsimile:	
E-mail:	ssnider@keywestcity.com
Website:	www.keywestcity.com

### Part 2: Project Information

Project Type:	Grant	Gross Project Cost:	\$1,000,000
Project Number:	FL-04-0132-00		

Project Description:	Bus Aprons	Adjustment Amt:	\$0
Recipient Type:	City	Total Eligible Cost:	\$1,000,000
FTA Project Mgr:	Christopher White (404)865-5619	Total FTA Amt:	\$1,000,000
Recipient Contact:	Carolyn Haia (305) 809-3913	Total State Amt:	\$0
New/Amendment:	None Specified	Total Local Amt:	\$0
Amend Reason:	Initial Application	Other Federal Amt:	\$0
		Special Cond Amt:	\$0
Fed Dom Asst. #:	20500	Special Condition:	None Specified
Sec. of Statute:	5309-2	S.C. Tgt. Date:	None Specified
State Appl. ID:	None Specified	S.C. Eff. Date:	None Specified
Start/End Date:	Oct. 01, 2011 - Sep. 30, 2013	Est. Oblig Date:	None Specified
Recvd. By State:	Jul. 12, 2012	Pre-Award Authority?:	Yes
EO 12372 Rev:	Not Applicable	Fed. Debt Authority?:	No
Review Date:	None Specified	Final Budget?:	No
Planning Grant?:	NO		
Program Date (STIP/UPWP/FTA Prm Plan) :	Oct. 01, 2010		
Program Page:	2070		
Application Type:	Electronic		
Supp. Agreement?:	No		
Debt. Delinq. Details:			

## **Urbanized Areas**

UZA ID	UZA Name
120000	FLORIDA

## **Congressional Districts**

State ID	District Code	District Official
12	19	Trey Radel

## **Project Details**

The breakdown of the FY2010 5309 Earmark E2010-BUSP-060 \$1 million funding is as follows:

\$900,000 will be used to construct approximately 44 bus aprons, which are roadway improvements for bus deceleration and merge areas at fixed route bus stops to serve the public transit route from Key West to Marathon, Florida.

The bus aprons will be located on both sides of the road shoulder along US Highway #1 and will be utilized by Lower Keys shuttle services, which have been in operation since August 2005.

\$100,000 will be used to purchase support equipment -video surveillance system for transit buses.

Toll Revenue Credits (TRC's) via FDOT to match the FTA funding in the amount of \$250,000, have been applied and

approved.FM# 411495-8-94-01 TRC letter attached.

4-19-2011 STIP page 2070 attached.

City of Key West Attorney's Certs. & Assurances attached.

1-13-2012 The information provided herein for the bus aprons are statewide averages given by Mr. Charlie Phinizy from State DOT in Marathon. CH

\* Mr. Phinizy used the information from the roadway improvement project in Sugarloaf Key where they added a bus bay. The width is 7 feet and the length is 180 feet.

\* Type B Stabilization is 12" thick.

\* Optional Base Group 4 is 6" thick.

\* Structural Asphalt is 1" thick.

\* Friction Course is 5/8" thick.

\* The aprons in a 55 MPH zone may be longer than a 45 MPH zone.

\* The width of the apron would change depending on the width of the existing paved shoulder. There are 4', 5', 6' and 10' paved shoulders and possibly some narrower.

6-13-2012

KWDoT met with Mr. Brian Smart, Environmental Protection Specialist with FTA on June 5, 2012. We took a ride to each proposed bus apron site along US Highway #1. Mr. Smart was able to get a visual of each proposed bus apron site. The NORTH and SOUTH bound summary list with photo's are attached. Both documents were more than 6MB and had to be separated into 3 parts. CH

6-15-2012

The ALI and the milestons have been corrected and the bus aprons useful life - 20 years, have been entered in the budget description. CH

7-9-2012: Environmental Comments / Conditions have been added to that section of this grant application, per discussion with Elizabeth Orr, as noted below:

- 1) Key West DOT should continue to coordinate with the appropriate local and state agencies for permitting and approval needs including but not limited to, stormwater, ground disturbance, etc.
- 2)The Florida Keys Overseas Heritage Trail should be avoided, even for temporary closures related to construction or construction-related staging, etc. If any construction work is done outside of the existing FDOT right-of-way and/or if impacts to the trail are needed once the exact location of the apron sites are selected, a DCE or potentially an EA will be needed to demonstrate no permanent adverse impacts or use of trail property would result from the project.
- 3) Final site selections must be in areas with no impact to wetlands, mangroves, endangered species, Section 4(f) or Section 6(f) properties such as the Florida Keys Overseas Heritage Trail, and should have only very limited impacts on existing parking facilities.

## **Earmarks**

### **Earmark Details**

Earmark ID	Earmark Name	Orig. Balance	Amount Applied
E2010-BUSP-060	Transit Facility and Bus Apr	\$1,000,000	\$1,000,000

**Number of Earmarks: 1**

**Total Amount Applied: \$1,000,000**

Date Sent for Release: 8/9/2012 2:03:24 PM

Date Released:

**Security**

**No information found.**

**Part 3: Budget**

**Project Budget**

	<u>Quantity</u>	<u>FTA Amount</u>	<u>Tot. Elig. Cost</u>
<u>SCOPE</u>			
<b>114-00</b>	0	\$0.00	\$0.00
<u>SCOPE</u>			
<b>113-00</b>	45	\$1,000,000.00	\$1,000,000.00
<u>ACTIVITY</u>			
<b>11.31.02</b> ENG/DESIGN - BUS Aprons (Design/Permit/Survey & CEI)	1	\$190,000.00	\$190,000.00
<b>11.33.02</b> CONSTRUCT - BUS Aprons (Up to 44)	44	\$810,000.00	\$810,000.00
<b>Estimated Total Eligible Cost:</b>			<b>\$1,000,000.00</b>
<b>Federal Share:</b>			<b>\$1,000,000.00</b>
<b>Local Share:</b>			<b>\$0.00</b>

OTHER (Scopes and Activities not included in Project Budget Totals)

**None**

**SOURCES OF FEDERAL FINANCIAL ASSISTANCE**

<u>UZA ID</u>	<u>Accounting Classification</u>	<u>FPC</u>	<u>FY</u>	<u>SEC</u>	<u>Previously Approved</u>	<u>Amendment Amount</u>	<u>Total</u>
120000	2010.25.04.31.2	00	2012	04	\$0.00	\$1,000,000.00	\$1,000,000.00
<b>Total Previously Approved:</b>							<b>\$0.00</b>
<b>Total Amendment Amount:</b>							<b>\$1,000,000.00</b>

<b>Total from all Funding Sources:</b>	<b>\$1,000,000.00</b>
--	-----------------------

Alternative Fuel Codes

11.14.00		Biodiesel
11.31.02	ENG/DESIGN - BUS Aprons (Design/Permit/Survey & CEI)	Biodiesel
11.33.02	CONSTRUCT - BUS Aprons (Up to 44)	Biodiesel

Extended Budget Descriptions

<b>114-00</b>		0	\$0.00	\$0.00
Video Surveillance Equipment - including server, web services and base as well as mobile units. MW 12-13-2012				
<b>113-00</b>		45	\$1,000,000.00	\$1,000,000.00
STIP attached. FM# 411495-8-94-01 TRC letter attached.				
<b>11.31.02</b>	ENG/DESIGN - BUS Aprons (Design/Permit/Survey & CEI)	1	\$190,000.00	\$190,000.00
Engineering design, permitting, bid document preparation, surveying and CEI services for construction of up to 44 individual bus apron roadway customer service sites.				
<b>11.33.02</b>	CONSTRUCT - BUS Aprons (Up to 44)	44	\$810,000.00	\$810,000.00
These are the estimated costs for construction of the bus aprons.				

**Changes since the Prior Budget**FTA Change Amounts

<u>Code</u>	<u>Description</u>	<u>Previous FTA Total</u>	<u>Change in FTA Total</u>	<u>Current FTA Total</u>
114-00		\$100,000	-\$100,000	\$0
113-00		\$900,000	\$100,000	\$1,000,000
11.42.09	ACQUIRE - MOBILE SURV/SECURITY EQUIP	\$100,000	-\$100,000	\$0
11.31.02	ENG/DESIGN - BUS Aprons (Design/Permit/Survey & CEI)	\$140,000	\$50,000	\$190,000
11.33.02	CONSTRUCT - BUS Aprons (Up to 44)	\$760,000	\$50,000	\$810,000

**Eligible Change Amounts**

<u>Code</u>	<u>Description</u>	<u>Previous Eligible</u>	<u>Change in Eligible</u>	<u>Current Eligible</u>
114-00		\$100,000	-\$100,000	\$0
113-00		\$900,000	\$100,000	\$1,000,000
11.42.09	ACQUIRE - MOBILE SURV/SECURITY EQUIP	\$100,000	-\$100,000	\$0
11.31.02	ENG/DESIGN - BUS Aprons (Design/Permit/Survey & CEI)	\$140,000	\$50,000	\$190,000
11.33.02	CONSTRUCT - BUS Aprons (Up to 44)	\$760,000	\$50,000	\$810,000

**Change in Quantity**

<u>Code</u>	<u>Description</u>	<u>Previous Quantity</u>	<u>Change in Quantity</u>	<u>Current Quantity</u>
114-00		16	-16	0
113-00		45	0	45
11.42.09	ACQUIRE - MOBILE SURV/SECURITY EQUIP	16	-16	0
11.31.02	ENG/DESIGN - BUS Aprons (Design/Permit/Survey & CEI)	1	0	1
11.33.02	CONSTRUCT - BUS Aprons (Up to 44)	44	0	44

**Change in Amendment Control Totals**

<u>Description</u>	<u>Previous Amount</u>	<u>Change in Amount</u>	<u>Current Amount</u>
<b>Gross Project Cost:</b>	\$1,000,000	\$0	\$1,000,000
<b>Adjustment Amount:</b>	\$0	\$0	\$0
<b>Total Eligible Cost:</b>	\$1,000,000	\$0	\$1,000,000
<b>Total FTA Amount:</b>	\$1,000,000	\$0	\$1,000,000
<b>Total State Amount:</b>	\$0	\$0	\$0
<b>Total Local Amount:</b>	\$0	\$0	\$0
<b>Other Federal Amount:</b>	\$0	\$0	\$0
<b>Special Condition Amount:</b>	\$0	\$0	\$0

**Change in Project Control Totals**

<u>Description</u>	<u>Previous Amount</u>	<u>Change in Amount</u>	<u>Current Amount</u>
<b>Gross Project Cost:</b>	\$1,000,000	\$0	\$1,000,000
<b>Adjustment Amount:</b>	\$0	\$0	\$0
<b>Total Eligible Cost:</b>	\$1,000,000	\$0	\$1,000,000
<b>Total FTA Amount:</b>	\$0	\$0	\$1,000,000
<b>Total State Amount:</b>	\$0	\$0	\$0
<b>Total Local Amount:</b>	\$0	\$0	\$0

<b>Other Federal Amount:</b>	\$0	\$0	\$0
<b>Special Condition Amount:</b>	\$0	\$0	\$0

## Part 4. Milestones

**11.31.02** ENG/DESIGN - BUS Aprons 1 \$190,000 \$190,000  
(Design/Permit/Survey & CEI)

	<u>Milestone Description</u>	<u>Est. Comp. Date</u>
1.	RFQ - Consultant Svcs APRONS	None Specified
	<p>3-17-2014: City Staff advertised RFQ #14-001 - Bus Aprons on DemandStar 12-19-13 with bid opening date of January 29, 2014. RFQ documents attached.</p> <p>Two (2) bids were received on January 29, 2014 and were ranked on 3-17-14. Bids received and ranking sheets attached.</p> <p>7-29-2013: Received comments from FTA on the DRAFT RFQ, which will be applied. KWT will attach the Final RFQ and bid advertisement for project record.</p> <p>DoT and Engineering staff will be meeting within the next couple of weeks to work on bid spec's, locations, permitting, etc.</p>	
2.	Contract Award	None Specified
	See description No. 1 RFQ	
3.	Contract Complete	None Specified
	See description No. 1 RFQ	

**11.33.02** CONSTRUCT - BUS Aprons (Up to 44) 44 \$810,000 \$810,000

	<u>Milestone Description</u>	<u>Est. Comp. Date</u>
1.	ITB / IFB - BUS APRONS	None Specified
	Once all reviews at FDOT D6, FTA Region IV - and internally at City of KW are completed, the draft RFQ will be finalized, advertised and the CCNA process will be followed - After which, the successful vendor / consultant will begin the survey work and development of actual bid specifications.	
2.	Contract Award	None Specified
	Once all reviews at FDOT D6, FTA Region IV - and internally at City of KW are completed, the draft RFQ will be finalized, advertised and the CCNA process will be followed - After which, the successful vendor / consultant will begin the survey work and development of actual bid specifications.	
3.	Contract Complete	None Specified
	Once all reviews at FDOT D6, FTA Region IV - and internally at City of KW are completed, the draft RFQ will be finalized, advertised and the CCNA	

process will be followed - After which, the successful vendor / consultant will begin the survey work and development of actual bid specifications.
---

## Part 5. Environmental Findings

**No information found.**

## Part 6: Fleet Status

**No information found.**

## Part 7. FTA Comments

### General Review

Comment Title:	Environmental Findings
Comment By:	Elizabeth P Orr
Date Created:	Jun. 13, 2012
Date Updated:	Jun. 20, 2012
Ref Section:	Unknown
Comment:	Please change the EF for ALI 114209 to II(c)19 and ALi 113310 to II (c)8. Cleared.

Comment Title:	Milestones
Comment By:	Elizabeth P Orr
Date Created:	Jun. 13, 2012
Date Updated:	Jun. 20, 2012
Ref Section:	Unknown
Comment:	Please update milestone dates or confirm if the dates are correct.Cleared.

Comment Title:	Bus Aprons Useful life
Comment By:	Elizabeth P Orr
Date Created:	Jun. 13, 2012
Date Updated:	Jun. 20, 2012
Ref Section:	Unknown
Comment:	Please enter useful life of bus aprons in extended budget description. Cleared

Comment Title:	Pre-Award
Comment By:	Darreyl D Davis
Date Created:	Apr. 25, 2011
Date Updated:	Jun. 20, 2011
Ref Section:	Unknown
Comment:	Pre- award authority is marked "no" is this correct?



Cleared

Comment Title:	Certs/Assurances
Comment By:	Darreyl D Davis
Date Created:	Apr. 25, 2011
Date Updated:	Mar. 21, 2012
Ref Section:	Unknown
Comment:	Please enter auth person's name in Certs/Assurances page two (2) names have to be entered. Please find below the link for the Federal Register Notice for the 2010-11 Certs and Assurances. <a href="http://edocket.access.gpo.gov/2010/pdf/2010-27563.pdf">http://edocket.access.gpo.gov/2010/pdf/2010-27563.pdf</a> --cleared

Comment Title:	Project Description
Comment By:	Darreyl D Davis
Date Created:	Nov. 23, 2011
Date Updated:	Mar. 15, 2012
Ref Section:	Unknown
Comment:	As we spoke, may I also have specific information on the Aprons and a more specific project description such as type of aprons (Concrete) size, thickness, etc. And do you have a cost estimate, project construction plan showing aprons, locations, etc. Also please state how will project/construction management will be addressed.

Comment Title:	Scope
Comment By:	Darreyl D Davis
Date Created:	Jun. 20, 2011
Date Updated:	Jul. 21, 2011
Ref Section:	Unknown
Comment:	Please revise 117-00 Scope to 113-00.--cleared

Comment Title:	Extended Budget Description
Comment By:	Darreyl D Davis
Date Created:	Apr. 25, 2011
Date Updated:	Mar. 15, 2012
Ref Section:	Unknown
Comment:	Extended Budget Description : 11.42.09 Please give more detail of pricing and useful life --cleared

Comment Title:	Environmental
Comment By:	Darreyl D Davis
Date Created:	Apr. 26, 2011
Date Updated:	Mar. 15, 2012
Ref Section:	Unknown
Comment:	Has your NEPA environmental documentation been complete? If not please contact Elizabeth Orr 404-865-5617 for NEPA guidance. --addressed grantee contacted Elizabeth Orr.

Comment Title:	Project Dates
Comment By:	Darreyl D Davis
Date Created:	Apr. 25, 2011
Date Updated:	Mar. 21, 2012
Ref Section:	Unknown
Comment:	Please revise project start and end dates and Milestone Dates to be consistent-- Cleared

### **Conditions of Award**

Comment Title:	DOL Certification
Comment By:	Erica Matos
Date Created:	Aug. 02, 2012
Date Updated:	None Specified
Ref Section:	Unknown
Comment:	This award of Federal financial assistance is subject to the terms and conditions set forth in the U.S. Department of Labor's certification letter dated August 1, 2012, to the Federal Transit Administration with respect to this numbered grant, including any attachments to the letter, which are fully incorporated herein by reference.

Comment Title:	Toll Revenue Credit
Comment By:	Darreyl D Davis
Date Created:	Aug. 01, 2011
Date Updated:	Feb. 15, 2012
Ref Section:	Unknown
Comment:	A toll revenue credit letter from the FDOT was received by the FTA dated 3/23/2011 in the amount of \$250,000. The letter is attached in TEAM

### **Comments to DOL**

Comment Title:	DOL
Comment By:	Darreyl D Davis
Date Created:	Jun. 13, 2011
Date Updated:	Mar. 15, 2012
Ref Section:	Unknown
Comment:	Please consider this grant for DOL Section 5333(b) Certification. This grant application is for the construction of 44 Roadway Bus Aprons and the purchase of Video Surveillance systems for 16 buses. Please review this application for labor certification in accordance with DOL Section 5333(b) Certification. The grantee contact is Myra Wittenberg and can be reached 305-809-3910 mwittenb@keywestcity.com

Comment Title:	DOL-Grant w/use lapsing funds
Comment By:	Elizabeth P Orr
Date Created:	Jul. 12, 2012
Date Updated:	None Specified

Ref Section:	Unknown
Comment:	Please consider this grant for DOL Section 5333(b) Certification. This grant application is for the construction of 44 Roadway Bus Aprons and the purchase of Video Surveillance systems for 16 buses. Please review this application for labor certification in accordance with DOL Section 5333(b) Certification. The grantee contact is Myra Wittenberg and can be reached 305-809-3910 mwittenb@keywestcity.com

## Part 8: Results of Reviews

Type:	Error
Location:	Budget
Description:	Error on Budget Line Item #2: 11400 - This scope has no line items. It must have at least one line item..
Instructions:	

Type:	Error
Location:	Milestones
Description:	At least one Milestone was specified which does not have an estimated completion date.
Instructions:	Open the Milestones window and ensure that all milestones specified have an estimated completion date.

Type:	Error
Location:	Environmental Findings
Description:	The application must have at least one Environmental Finding.
Instructions:	Open the Environmental Findings window and add at least one finding. Use the menu function 'Edit / New Record' or click on the 'New Document' toolbar icon.

## Part 9: Agreement

**UNITED STATES OF AMERICA  
DEPARTMENT OF TRANSPORTATION  
FEDERAL TRANSIT ADMINISTRATION**

**GRANT AGREEMENT  
(FTA G-18, October 1, 2011)**

On the date the authorized U.S. Department of Transportation, Federal Transit Administration (FTA) official's electronic signature is entered for this Grant Agreement, FTA has Awarded Federal assistance in support of the Project described below. Upon Execution of this Grant Agreement by the Grantee named below, the Grantee affirms this FTA Award, and enters into this Grant Agreement with FTA. The following documents are incorporated by reference and made part of this Grant Agreement:

- (1) "Federal Transit Administration Master Agreement," FTA MA(18), October 1, 2011,  
<http://www.fta.dot.gov/documents/18-Master.pdf>
- (2) The Certifications and Assurances applicable to the Project that the Grantee has selected and provided to FTA, and
- (3) Any Award notification containing special conditions or requirements, if issued.

FTA OR THE FEDERAL GOVERNMENT MAY WITHDRAW ITS OBLIGATION TO PROVIDE FEDERAL ASSISTANCE IF THE

GRANTEE DOES NOT EXECUTE THIS GRANT AGREEMENT WITHIN 90 DAYS FOLLOWING THE DATE OF THIS FTA AWARD SET FORTH HEREIN.

### FTA AWARD

FTA hereby awards a Federal grant as follows:

Project No: FL-04-0132-00

Grantee: CITY OF KEY WEST

Citation of Statute(s) Authorizing Project: 49 USC 5309 - Bus and Bus Facilities (FY2006 forward)

Estimated Total Eligible Cost (in U.S. Dollars): \$1,000,000

Maximum FTA Amount Awarded [Including All Amendments] (in U.S. Dollars): \$1,000,000

Amount of This FTA Award (in U.S. Dollars): \$1,000,000

Maximum Percentage(s) of FTA Participation:

Percentages of Federal participation are based on amounts included in the Approved Project Budget, modified as set forth in the text following the Project Description.

U.S. Department of Labor Certification of Public Transportation Employee Protective Arrangements:

Original Project Certification Date: 8/1/2012

Project Description:

Bus Aprons

The Project Description includes information describing the Project within the Project Application submitted to FTA, and the Approved Project Budget, modified by any additional statements displayed in this Grant Agreement, and, to the extent FTA concurs, statements in other documents including Attachments entered into TEAM-Web.

A toll revenue credit letter from the FDOT was received by the FTA dated 3/23/2011 in the amount of \$250,000. The letter is attached in TEAM

This award of Federal financial assistance is subject to the terms and conditions set forth in the U.S. Department of Labor's certification letter dated August 1, 2012, to the Federal Transit Administration with respect to this numbered grant, including any attachments to the letter, which are fully incorporated herein by reference.

Awarded By:

Tom Thomson

Deputy Regional Administrator

FEDERAL TRANSIT ADMINISTRATION

U.S. DEPARTMENT OF TRANSPORTATION

08/30/2012

### EXECUTION OF GRANT AGREEMENT

The Grantee, by executing this Grant Agreement, affirms this FTA Award; adopts and ratifies all statements, representations, warranties, covenants, and materials it has submitted to FTA; consents to this FTA Award; and agrees to all terms and conditions set forth in this Grant Agreement.

By executing this Grant Agreement, I am simultaneously executing any Supplemental Agreement that may be required to effectuate this Grant Agreement.

Executed by:  
Myra H Wittenberg  
Manager, KWDOT  
CITY OF KEY WEST  
08/30/2012