

Donald J. Lee, Jr.
Chief of Police



Key West
POLICE DEPARTMENT

TO: Mr. Jim Scholl, City Manager
FROM: Donald J. Lee Jr., Chief of Police
DATE: January 29, 2016
RE: Agreement Extension with Arnold's Auto & Marine Repair Inc.

Action Statement:

Extend the City's agreement with Arnold's Auto & Marine Repair Inc. for towing services initiated by the City of Key West for a two year period.

Background:

On December 16, 2013, the City issued RFP 01-14 entitled "Wrecker Towing Services". On February 5, 2014, the City opened five responses to RFP 01-14, and an evaluation committee met and ranked Arnold's Auto & Marine Repair Inc. the highest and most responsive bidder. On March 4, 2014, the City Commission passed resolution 14-066 awarding the bid to Arnold's Auto & Marine Repair Inc. On March 21, 2014, City Manager Bogdan Vitas on behalf of the City entered into an agreement with Arnold's Auto & Marine Repair Inc. to provide services specified in RPF 01-14 primarily tows initiated by the Key West Police Dept.

RFP 01-14 states that initial term of the agreement shall be for a two year period beginning on the date the contract is executed by the parties. RFP 01-14 also states that the City, with the agreement of the Towing Company, shall have the option of renewing the agreement for one two-year term.

Options:

1. Extend the agreement for towing services with Arnold's Auto & Marine Repair Inc.
2. Create and issue a new RFP for towing services initiated by the City of Key West.



RESPECT - INTEGRITY - FAIRNESS - SERVICE

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Financial Impact:

By extending the agreement with Arnold's Auto & Marine Repair Inc. the City will continue to annually receive a \$100,000 flat rate franchise fee paid by Arnold's Auto & Marine Repair Inc.

Recommendation:

Approve and extend the agreement with Arnold's Auto & Marine Repair Inc.



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