

**Sean T. Brandenburg**

**Chief of Police**



**Key West**

**POLICE DEPARTMENT**

**TO:** Ms. Patti McLauchlin, City Manager  
**FROM:** Sean T. Brandenburg, Chief of Police  
**DATE:** June 14, 2021  
**RE:** Authorize the purchase of 100 Avon Protective Masks and Accessories for \$62,078

**Action Statement:**

We are requesting the authorization to purchase 100 Avon protective masks and accessories for \$62,078 from SRT Supply. This purchase is made pursuant to ordinance 2-797(4)(b), Best Interest of the City.

We have elected to use the exception to the Invitation to Bid (ITB) process for the following reasons: The items are “off the shelf” and there is little to no variation in the product that the City would be soliciting through an ITB. There are three comparable written quotes which provide a sufficient competitive environment in which the City will receive a fair, competitive price. The administrative time required to process a formally advertised ITB would take considerable staff involvement, in which it is unlikely the award will result in a more favorable price than the lowest quote extended to the City, when considering staff time. We have an established relationship with SRT Supply, who is working directly with Avon, to provide us with in person service necessary for professional and effective deployment of the assets.

**Background:**

On December 4, 2020, the City of Key West resolution (20-232) to accept grant 21-CESF-MONR-1-C9-111, in the amount of \$112,634.00, no City match required, for acquisition of 100 Avon protective masks, accessories, PPE supplies and COVID-19 related overtime reimbursement, was passed, adopted and authenticated. The grant revenue was to be budgeted in 001-0000-331-2000 (General Fund/Revenue/Public Safety) in FY 20/21. The expenses, including the City matching funds were to be budgeted in account 001-2104-521-5200 (General Fund Law Enforcement Grants/Operating Supplies). Any necessary budget adjustments were authorized.

Based upon the research by Lt. Tripp, the City of Key West recommends the Avon C50 mask from SRT Supply (based in Tampa).



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Key West Police Department 1604 N. Roosevelt Blvd. Key West, FL 33040 (305) 809-1111  
[www.keywestcity.com](http://www.keywestcity.com)



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**Purpose and Justification:**

The purpose of these protective masks is to provide each sworn member of the department a very reliable and effective mask that should prevent transmission of the COVID-19 virus with a highly effective filter system. SRT Supply offered the best pricing and will come to us for training and fitting help.

**Options:**

There is another company that makes these systems for law enforcement; however, the fitting process is more complicated, making transfer from member to member a possible additional cost. The Avon medium fits 80% of men correctly.

Another option is to use the funds for another COVID-19 expense.

**Financial Impact:**

Grant revenue of \$62,078 from account 001-0000-331-2000 (General Fund/Revenue/Public Safety) and 001-2104-521-5200 (General Fund Law Enforcement Grants/Operating Supplies) is earmarked for this purchase.

**Recommendation:**

The Key West Police Department recommends the purchase of this system and believes it is in the best interest of the City of Key West to do so.



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