

RESOLUTION NO. 25-179

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, APPROVING CHANGE ORDER 1 TO THE CONSTRUCTION CONTRACT WITH PEDRO FALCON CONTRACTORS, INC. IN THE AMOUNT OF \$29,971.86 FOR THE KEY WEST FIRE DEPARTMENT BOAT LIFTS PROJECT; PROVIDING FOR NECESSARY BUDGET TRANSFERS OR AMENDMENTS; AUTHORIZING THE CITY MANAGER TO EXECUTE ANY REQUIRED DOCUMENTS UPON CONSENT OF THE CITY ATTORNEY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Key West awarded a construction contract to Pedro Falcon Contractors, Inc. for the Key West Fire Department Boat Lifts Project pursuant to Resolution 24-305 and Invitation to Bid No. 24-015; and

WHEREAS, pre-construction coordination with the United States Army Corps of Engineers revealed the need for additional permitting and design changes not originally anticipated; and

WHEREAS, these changes include replacing the existing floating dock with a fixed dock to improve accessibility, address tidal variation issues, and better conform to current permitting requirements; and

WHEREAS, the proposed changes will enhance operational functionality and maintenance efficiency for both the Key West Fire Department and Police Department vessels; and

WHEREAS, approval of this change order will also help expedite the USACE permitting process and assist in

preserving funding under the Department of Homeland Security's Port Security Grant Program; and

WHEREAS, staff recommends approval of Change Order 1 in the amount of \$29,971.86 and authorization for the City Manager to execute any necessary budget amendments or transfers;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA:

Section 1: The City Commission hereby approves Change Order 1 to the construction contract with Pedro Falcon Contractors, Inc. in the amount of \$29,971.86 for the Key West Fire Department Boat Lifts Project.

Section 2: The City Manager is authorized to execute any necessary documents, including budget transfers or amendments, upon consent of the City Attorney.

Section 3: This Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the Presiding Officer and the Clerk of the Commission.

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Passed and adopted by the City Commission at a meeting held this 6th day of August , 2025.

Authenticated by the Presiding Officer and Clerk of the Commission on the 6th day of August , 2025.

Filed with the Clerk on August 6 , 2025.

Mayor Danise Henriquez	<u>Yes</u>
Vice Mayor Lissette Carey	<u>Yes</u>
Commissioner Aaron Castillo	<u>Yes</u>
Commissioner Monica Haskell	<u>Yes</u>
Commissioner Mary Lou Hoover	<u>Absent</u>
Commissioner Sam Kaufman	<u>Yes</u>
Commissioner Donald "Donie" Lee	<u>Yes</u>



DANISE HENRIQUEZ, MAYOR

ATTEST:



KERI O'BRIEN, CITY CLERK



MEMORANDUM

Date: August 6, 2025

To: Honorable Mayor and Commissioners

Via: Brian L. Barroso
City Manager

From: Ian McDowell, P.E.
Interim Engineering Director

Subject: **Approving Change Order 1 in the amount of \$29,971.86 to the construction contract with Pedro Falcon Contractors Inc. for the Key West Fire Department Boat Lifts Project.**

Introduction

Staff recommends that the Mayor and City Commission approve Change Order 1 in the amount of \$29,971.86 to the construction contract with Pedro Falcon Contractors, Inc. for the bid proposal received in response to Invitation to Bid (ITB) No. 24-015, and authorize the City Manager to execute any necessary budget amendments or transfers, upon consent of the City Attorney.

Background

The Key West Fire Department has a floating dock on North Roosevelt Boulevard located across from Fire Station No. 1 for use with their fire rescue boat as well as for Key West Police Department vessel operations. The 30-foot fire rescue boat currently remains in the water year-round, except for maintenance activities. Aside from possible marine growths which can slow the vessel down, full-time contact with the aluminum hull requires constant maintenance of the vessel's cathodic protection system and can lead to deterioration of the hull, engines, and other critical equipment.

In 2021, the City received grant funding for the refurbishment and repair of a KWPD vessel as well as funding for two motorized boat lifts. Engineering proceeded to task GHD, Inc. with permitting and design services for the two boat lifts. The City received an exemption letter from the South Florida Water Management District (SFWMD) in 2023 and final Environmental and Historic Preservation review was completed by FEMA in 2024.

The project was originally bid in June under ITB No. 24-011, which received no responses, and was re-bid in September under ITB No. 24-015. Only one proposal was received in response to ITB No. 24-015, which

was from Pedro Falcon Contractors, Inc., A construction contract was awarded to Pedro Falcon Contractors, Inc., as approved by Resolution 24-305.

Pre-construction discussions with the contractor and coordination with the United States Army Corps of Engineers (USACE) uncovered an issue with the existing SFWMD permit exemption letter that revealed the need for additional permitting and design work due to an error on the part of USACE. The nature of these issues and discussions with the KWFD have led staff to believe that it is in the best interest of the City to revise construction designs, given the opportunity, to further refine the project in a way that best suits the needs of the KWFD. These changes include replacing the existing floating dock with a fixed dock in order to reduce access and permitting issues as well as optimize accessibility.

Purpose and Justification

The existing design adapts new boat lifts to an existing floating dock. Current USACE requirements create design conflicts that would make access challenging depending on tidal conditions. The redesign of the project will significantly improve accessibility, both to the new boat lift as well as the existing gangway access, and conform to USACE standards in a way that reduces review requirements as well as time. The proposed revisions in this change order would provide KWFD with an entirely new docking facility that will allow their boat, as well as KWPD boats, to be stored out of the water to decrease maintenance needs, allow use of the center slip, which is currently too narrow, and otherwise improve the access and usability of the dock at an additional cost of \$29,971.86.

Approval of these changes will assist in expediting the USACE permitting review and approval process, which is important in retaining current Department of Homeland Security Port Security Grant Program (PSGP) funding, which has already been extended.

Recommendation

Staff recommends that the Mayor and City Commission approve Change Order 1 in the amount of \$29,971.86 to the construction contract with Pedro Falcon Contractors, Inc. for the bid proposal received in response to Invitation to Bid (ITB) No. 24-015 and authorize the City Manager to execute any necessary budget amendments or transfers, upon consent of the City Attorney.

Request for Change Order

Date Submitted: 07/07/2025

Project: **Key West Fire Department Boat Lifts**
ITB #24-015

PCO Number: 01

Description: Redesign the boatlift platforms and remove floating docks

As discussed in the last few weeks, the City of Key West has requested a proposal to change the design of the platforms and remove the floating docks and their posts. Enclosed at the end of the COR, you will find the sketch of the new platform/dock, walkways and boatlifts.

Listed below is a spreadsheet showing the cost difference between the original contract the revised design.

Original Contract		
Description	Estimated cost	Already Spent
Mobilize	\$ 19,645.00	
Design Fee	\$ 3,251.00	\$ 3,251.00
Permits (Including electrical)	\$ 6,163.00	\$ 13,896.36
Install 8 Piles and vinyl sleeves	\$ 12,487.00	
Frame fixed platform and install Thruflow	\$ 17,088.00	
Rough-in and connect boatlift electrical	\$ 34,405.00	
Boat lifts	\$ 87,150.00	
Bond	\$ 2,702.00	
Total	\$ 182,891.00	\$ 17,147.36

Change Order Request	
Description	New Estimate
Mobilize	\$ 19,645.00
Design Fee	\$ 3,251.00
Permits Fees for revised design (no electrical needed)	\$ 8,500.00
Install new revised dock design with Thruflow decking and remove floating dock	\$ 55,055.00
Rough-in and connect boatlift electrical	\$ 34,405.00
Boat lifts	\$ 87,150.00
Bond	\$ 3,115.00
Sub Total	\$ 211,121.00
Design fee already paid	\$ 3,251.00
The difference in permit already paid	\$ 7,733.36
Total Cost	\$ 222,105.36
Credit for Original Contract	\$ (182,891.00)
Credit for not installing Two 30 Amp power pedestals	\$ (9,242.50)
Total Change Order requested	\$ 29,971.86

Total Request for Change Order Amount:.....\$29,971.86

Additional Time Requested for Change: To be negotiated

This proposal only encompasses the item(s) specifically outlined above and does not include any other items, whether stated or inferred, in any other documents. The terms set forth in this proposal should have precedence over any other agreement and this proposal shall be included in any modification agreement.

Please contact me if you have any questions.

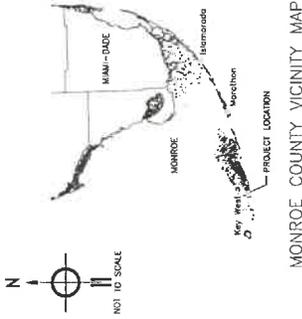
Respectfully Submitted,



Christian Brisson
Project Manager

CITY OF KEY WEST FIRE STATION NO. 1 BOAT LIFT

MONROE COUNTY, FLORIDA PERMIT DRAWINGS



SHEET LIST TABLE	
SHEET NUMBER	SHEET TITLE
G-001	COVER SHEET
C-100	EXISTING CONDITIONS
C-200	PLAN VIEW
C-300	SECTION VIEW

FOR REGULATORY REVIEW ONLY
NOT FOR CONSTRUCTION

	GHD, INC. 5805 Blue Lagoon Drive, Suite 220, Miami, FL 33128 Engineer:	CITY OF KEY WEST 1300 WHITE STREET, KEY WEST, FL 33040 Chief:	CITY OF KEY WEST FIRE STATION NO. 1 BOAT LIFT 1800 N. ROOSEVELT BLVD KEY WEST, FLORIDA 33040	Project Title:	Sheet Title:	Project No.:	Date:	Description:	Remarks:
		Project No.:	Sheet Title:	Project No.:	Date:	Description:	Remarks:		



GHD, INC.
 5505 Blue Lagoon Drive, Suite 220, Miami, FL 33126

Client:
CITY OF KEY WEST
 1320 WHITE STREET, KEY WEST, FL 32040

Project Title:
CITY OF KEY WEST
 FIRE STATION NO. 1 BOAT LIFT

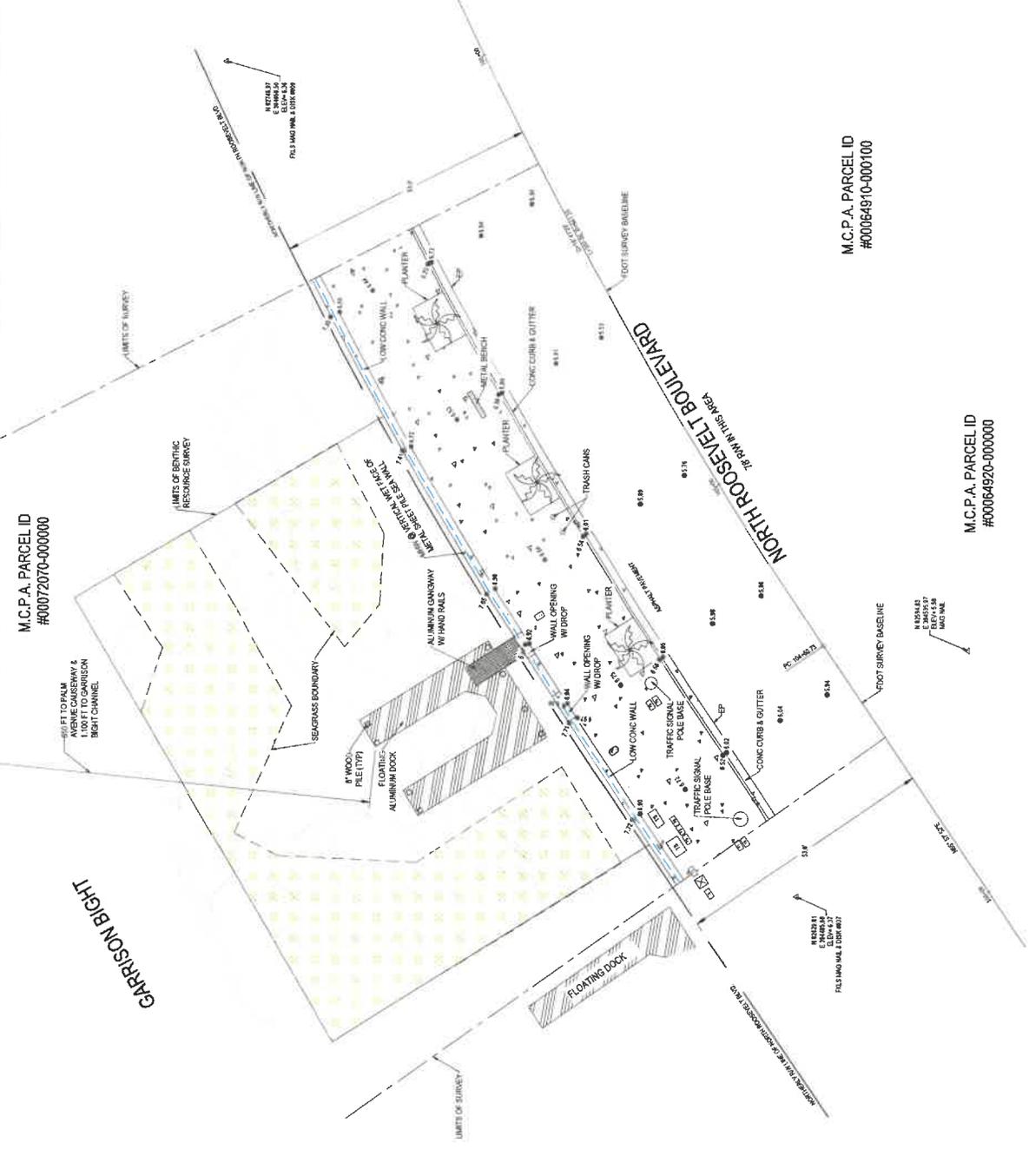
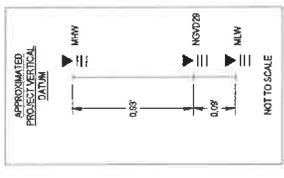
Address:
 1600 N. ROOSEVELT BLVD
 KEY WEST, FLORIDA 32040

No.	Date	Revisions

Drawn By: J. DAVIS	Scale: 1" = 10'
Checked By: J. DAVIS	Project No: 2022-001
Project Name: CITY OF KEY WEST	Sheet No: 2 of 4
Project Location: 1320 WHITE STREET	
Project Date: 06/20/2022	

- NOTES**
- BATHYMETRIC AND TOPOGRAPHIC SURVEY COMPLETED BY FLORIDA KEYS LAND SURVEYING BETWEEN JUNE 21, 2022 AND JULY 7, 2022.
 - BENTHIC RESOURCE SURVEY COMPLETED BY GHD, INC. AND RES FLORIDA CONSULTING, LLC ON JUNE 2, 2022.
 - ALL UP/LAND SPOT ELEVATIONS ARE IN FEET AND REFERENCED TO THE NATIONAL GEODETIC VERTICAL DATUM OF 1929 (NGVD29).
 - ALL WATER SPOT ELEVATIONS ARE IN FEET AND REFERENCED TO MEAN LOW WATER (MLW), WHERE MLW = 4.08 NGVD29.
 - HORIZONTAL COORDINATES, WHERE DERIVED, ARE REFERENCED TO NAD83, FLORIDA STATE PLANE COORDINATE SYSTEM (FSPCS). ALL SPOT ELEVATIONS ARE REFERENCED TO MEAN LOW WATER (MLW). ALL SPOT ELEVATIONS ARE REFERENCED TO MEAN LOW WATER (MLW). ALL SPOT ELEVATIONS RECEIVED FROM CONTIGUOUSLY OPERATING SURVEY STATIONS (GAS) ± 0.05.
 - THE MEAN HIGH WATER ELEVATION OF 0.87 NGVD29 AND MEAN LOW WATER ELEVATION OF 4.08 NGVD29 WERE OBTAINED FROM THE FLORIDA DEPARTMENT OF ENVIRONMENTAL PROTECTION BUREAU OF SURVEY AND MAPPING.

- LEGEND**
- 1-FOOT CONTOUR LINES (MLW)
 - SPOT ELEVATION (NGVD29)
 - LIMITS OF SEAGRASS SURVEY
 - LIMITS OF BATHYMETRIC SURVEY
 - MEAN HIGH WATER LINE (MHW)
 - SEAGRASS
 - TRAFFIC SIGNAL BOX
 - WOOD PILE
 - CONCRETE UTILITY POLE
 - PALM TREE
 - WATER METER
 - ELECTRIC BOX



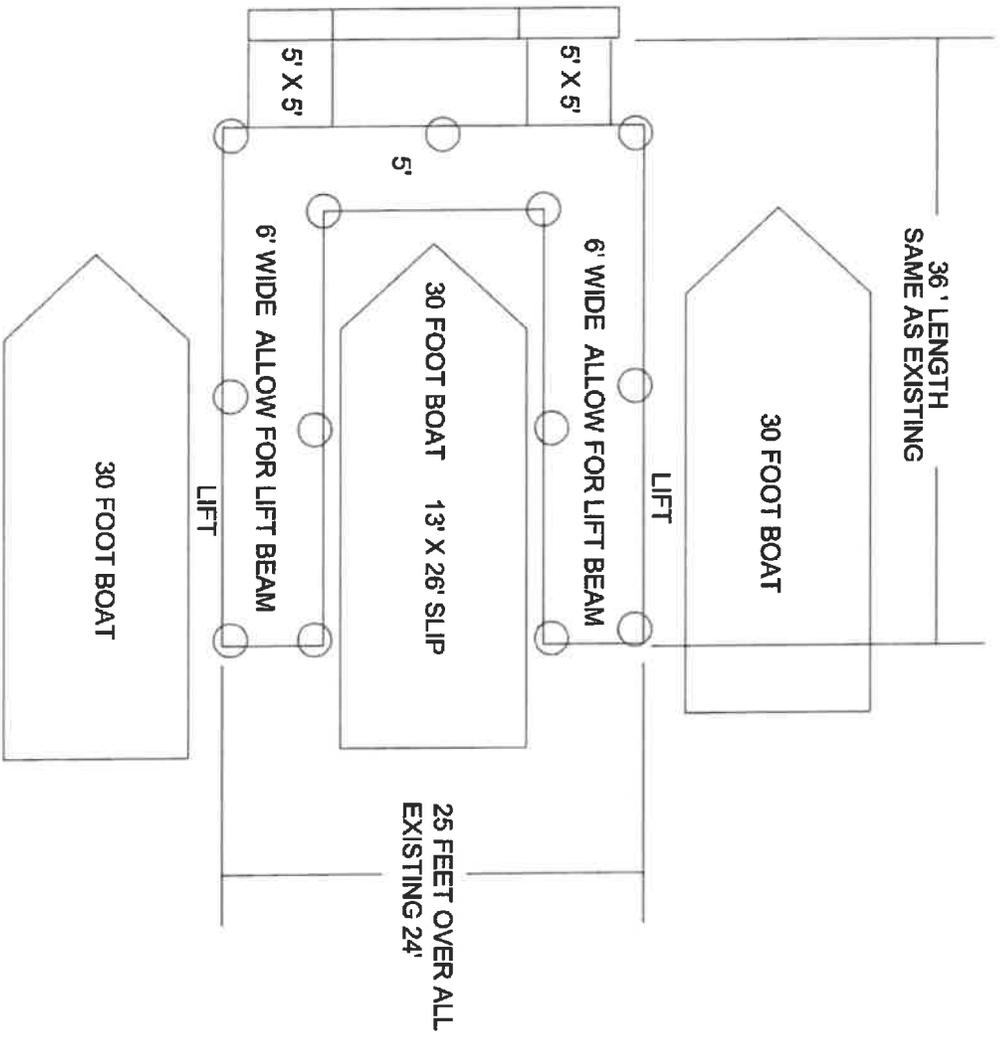
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M.C.P.A. PARCEL ID
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FOR REGULATORY REVIEW ONLY
NOT FOR CONSTRUCTION



INTEROFFICE MEMORANDUM

To: Ian McDowell, City Engineer
CC: Jessica Durocher, Purchasing
From: Keri O'Brien, City Clerk 
Date: October 16th 2024
Subject: ITB #24 – 015 – KWFD Boat Lift

The following bid was opened Wednesday, October 16th, 2024, at 3:00 p.m. in response to the above referenced project.

1. Pedro Falcon Contractors, Inc.
31160 Avenue C,
Big Pine Key, FL 33043

TOTAL: \$201,376.00



SOUTH FLORIDA WATER MANAGEMENT DISTRICT

November 30, 2023

** Delivered via email*

Albert Childress *
City of Key West
1300 White Street
Key West, FL 33040

**Subject: Exemption for City of Key West Fire Station No. 1 Boat Lift
Application No. 231031-41065
Exemption No. 44-109949-P
Monroe County**

Dear Mr Childress:

The South Florida Water Management District (District) reviewed the information submitted for the proposed boat lifts and has determined that the proposed project is exempt from the requirement to obtain an Environmental Resource Permit, pursuant to rule 62-330.051(5)(b), Florida Administrative Code.

The proposed project includes the construction of two boat lifts totaling 400 square feet associated with an existing 482 square foot dock structure, for a total of 882 square feet over surface waters. The existing dock and boat lifts are within Garrison Bight and associated with the fire station located at 1600 North Roosevelt Boulevard, in the City of Key West, Monroe County.

The existing dock and proposed boat lifts are located within the boundary of Deed No. 19259-A. Therefore, no Sovereign Submerged Lands authorization is required.

Activities that qualify for this exemption must be conducted and operated using appropriate best management practices and in a manner which does not cause or contribute to a water quality violation. Pursuant to Chapters 62-302 or 62-4, Florida Administrative Code.

This letter does not relieve you from the responsibility of obtaining other permits (federal, state or local) which may be required for the project.

The determination that this project qualifies as an exempt activity may be revoked if the installation is substantially modified, if the basis of the exemption is determined to be materially incorrect, or if the installation results in violation to state water quality standards. Any changes made in the construction plans or location of the project may necessitate a permit from the District. Therefore you are advised to contact the District before beginning any work in wetlands which is not specifically described in the submittal.

The notice of determination that the project qualifies as an exempt activity constitutes final agency action by the District unless a petition for administrative hearing is filed. Upon timely filing of a petition, this Notice will not be effective until further Order of the District. If you have any questions concerning this matter, please contact Sophie Wild, at (561) 682-2754 or swild@sfwmd.gov, and Dustin Wood, P.E., Engineering Supervisor at (561) 682-2624 or duwood@sfwmd.gov.

Sincerely,

Natalie Cole

Natalie Cole
Administrator, Environmental Resource Bureau

c: Jessica Rakich, Ghd Inc *
Jesse Davis, PE, Ghd Inc *

Exhibits

The following exhibits to this permit are incorporated by reference. The exhibits can be viewed by clicking on the links below or by visiting the District's ePermitting website (<http://my.sfwmd.gov/ePermitting>) and searching under this application number 231031-41065.

[Exhibit No. 1.0 Location Map](#)

[Exhibit No. 2.0 Construction Plans](#)

NOTICE OF RIGHTS

As required by Chapter 120, Florida Statutes, the following provides notice of the opportunities which may be available for administrative hearing pursuant to Sections 120.569 and 120.57, Florida Statutes, or judicial review pursuant to Section 120.68, Florida Statutes, when the substantial interests of a party are determined by an agency. Please note that this Notice of Rights is not intended to provide legal advice. Some of the legal proceedings detailed below may not be applicable or appropriate for your situation. You may wish to consult an attorney regarding your legal rights.

RIGHT TO REQUEST ADMINISTRATIVE HEARING

A person whose substantial interests are or may be affected by the South Florida Water Management District's (District) action has the right to request an administrative hearing on that action pursuant to Sections 120.569 and 120.57, Florida Statutes. Persons seeking a hearing on a District decision which affects or may affect their substantial interests shall file a petition for hearing in accordance with the filing instructions set forth herein within 21 days of receipt of written notice of the decision unless one of the following shorter time periods apply: (1) within 14 days of the notice of consolidated intent to grant or deny concurrently reviewed applications for environmental resource permits and use of sovereign submerged lands pursuant to Section 373.427, Florida Statutes; or (2) within 14 days of service of an Administrative Order pursuant to Section 373.119(1), Florida Statutes. "Receipt of written notice of agency decision" means receipt of written notice through mail, electronic mail, posting, or publication that the District has taken or intends to take final agency action. Any person who receives written notice of a District decision and fails to file a written request for hearing within the timeframe described above waives the right to request a hearing on that decision.

If the District takes final agency action that materially differs from the noticed intended agency decision, persons who may be substantially affected shall, unless otherwise provided by law, have an additional point of entry pursuant to Rule 28-106.111, Florida Administrative Code.

Any person to whom an emergency order is directed pursuant to Section 373.119(2), Florida Statutes, shall comply therewith immediately, but on petition to the board shall be afforded a hearing as soon as possible.

A person may file a request for an extension of time for filing a petition. The District may grant the request for good cause. Requests for extension of time must be filed with the District prior to the deadline for filing a petition for hearing. Such requests for extension shall contain a certificate that the moving party has consulted with all other parties concerning the extension and whether the District and any other parties agree to or oppose the extension. A timely request for an extension of time shall toll the running of the time period for filing a petition until the request is acted upon.

FILING INSTRUCTIONS

A petition for administrative hearing must be filed with the Office of the District Clerk. Filings with the Office of the District Clerk may be made by mail, hand-delivery, or e-mail. Filings by facsimile will not be accepted. A petition for administrative hearing or other document is deemed filed upon receipt during normal business hours by the Office of the District Clerk at the District's headquarters in West Palm Beach, Florida. The District's normal business hours are 8:00 a.m. – 5:00 p.m., excluding weekends and District holidays. Any document received by the Office of the District Clerk after 5:00 p.m. shall be deemed filed as of 8:00 a.m. on the next regular business day.

Additional filing instructions are as follows:

- Filings by mail must be addressed to the Office of the District Clerk, 3301 Gun Club Road, West Palm Beach, Florida 33406.
- Filings by hand-delivery must be delivered to the Office of the District Clerk. Delivery of a

petition to the District's security desk does not constitute filing. It will be necessary to request that the District's security officer contact the Office of the District Clerk. An employee of the District's Clerk's office will receive and process the petition.

- Filings by e-mail must be transmitted to the Office of the District Clerk at clerk@sfwmd.gov. The filing date for a document transmitted by electronic mail shall be the date the Office of the District Clerk receives the complete document.

INITIATION OF ADMINISTRATIVE HEARING

Pursuant to Sections 120.54(5)(b)4. and 120.569(2)(c), Florida Statutes, and Rules 28-106.201 and 28-106.301, Florida Administrative Code, initiation of an administrative hearing shall be made by written petition to the District in legible form and on 8 1/2 by 11 inch white paper. All petitions shall contain:

1. Identification of the action being contested, including the permit number, application number, District file number or any other District identification number, if known.
2. The name, address, any email address, any facsimile number, and telephone number of the petitioner, petitioner's attorney or qualified representative, if any.
3. An explanation of how the petitioner's substantial interests will be affected by the agency determination.
4. A statement of when and how the petitioner received notice of the District's decision.
5. A statement of all disputed issues of material fact. If there are none, the petition must so indicate.
6. A concise statement of the ultimate facts alleged, including the specific facts the petitioner contends warrant reversal or modification of the District's proposed action.
7. A statement of the specific rules or statutes the petitioner contends require reversal or modification of the District's proposed action.
8. If disputed issues of material fact exist, the statement must also include an explanation of how the alleged facts relate to the specific rules or statutes.
9. A statement of the relief sought by the petitioner, stating precisely the action the petitioner wishes the District to take with respect to the District's proposed action.

MEDIATION

The procedures for pursuing mediation are set forth in Section 120.573, Florida Statutes, and Rules 28-106.111 and 28-106.401-.405, Florida Administrative Code. The District is not proposing mediation for this agency action under Section 120.573, Florida Statutes, at this time.

RIGHT TO SEEK JUDICIAL REVIEW

Pursuant to Section 120.68, Florida Statutes, and in accordance with Florida Rule of Appellate Procedure 9.110, a party who is adversely affected by final District action may seek judicial review of the District's final decision by filing a notice of appeal with the Office of the District Clerk in accordance with the filing instructions set forth herein within 30 days of rendition of the order to be reviewed, and by filing a copy of the notice with the appropriate district court of appeals via the Florida Courts E-Filing Portal.

RESOLUTION NO. 24-305

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AWARDED THE BID OF PEDRO FALCON CONTRACTORS, INC. IN RESPONSE TO INVITATION TO BID ("ITB") #24-015 FOR KEY WEST FIRE DEPARTMENT BOAT LIFTS PROJECT IN THE TOTAL AMOUNT OF \$201,376.00; AUTHORIZING ANY NECESSARY BUDGET TRANSFERS OR ADJUSTMENTS; AUTHORIZING THE CITY MANAGER TO EXECUTE A CONTRACT IN SUBSTANTIAL CONFORMANCE WITH THE BID DOCUMENTS; PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, one bid was opened on October 16, 2024 in response to ITB #24-015 for Key West Fire Department Boat Lifts Project, and City staff recommends award of bid to the sole responsive and responsible bidder, Pedro Falcon Contractors, Inc.; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF KEY WEST, FLORIDA, AS FOLLOWS:

Section 1: That the bid of Pedro Falcon Contractors, Inc. in Response to ITB #24-015 for Key West Fire Department Boat Lift Project is hereby awarded in the amount of \$201,360.00.

Section 2: That this project is partially funded via a 2021 Port Security Grant, and additional funds are available to be re-allocated from Infrastructure/Police Department/Machinery and Equipment account 101-2101-521-6400 (up to \$75,000.00) and Infrastructure/Fire Department/Machinery and Equipment Account 101-2201-522-6400 (up to \$75,000.00). Any necessary budget transfers or adjustments are hereby authorized.

Section 3: That the City Manager is authorized to execute a contract in substantial conformance with the bid documents, upon consent of the City Attorney.

SIGNATURES ON NEXT PAGE

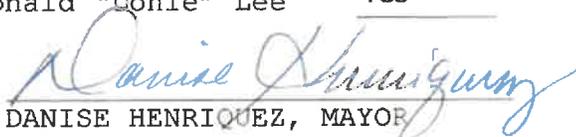
Section 4: That this Resolution shall go into effect immediately upon its passage and adoption and authentication by the signature of the Presiding Officer and the Clerk of the Commission.

Passed and adopted by the City Commission at a meeting held this 12th day of December, 2024.

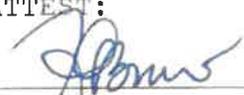
Authenticated by the Presiding Officer and Clerk of the Commission on 12th day of December, 2024.

Filed with the Clerk on December 12, 2024.

Mayor Danise Henriquez	<u>Yes</u>
Vice Mayor Lissette Carey	<u>Yes</u>
Commissioner Aaron Castillo	<u>Yes</u>
Commissioner Monica Haskell	<u>Yes</u>
Commissioner Mary Lou Hoover	<u>Yes</u>
Commissioner Sam Kaufman	<u>Yes</u>
Commissioner Donald "Donie" Lee	<u>Yes</u>


DANISE HENRIQUEZ, MAYOR

ATTEST:


KERI D'BRIEN, CITY CLERK



MEMORANDUM

Date: December 12, 2024

To: Honorable Mayor and Commissioners

Via: Todd Stoughton
Interim City Manager

From: David Allen, P.E.
Engineering Director

Subject: **Awarding the construction contract to Pedro Falcon Contractors Inc. for the Key West Fire Department Boat Lifts Project**

Introduction

Staff recommends that the Mayor and City Commission award a construction contract to Pedro Falcon Contractors Inc. for the bid proposal received in response to Invitation to Bid (ITB) No. 24-015 and authorize the City Manager to execute a contract in substantial conformance with the bid documents upon consent of the City Attorney and execute any necessary budget transfers.

Background

The Key West Fire Department has a floating dock on North Roosevelt Boulevard located across from Fire Station No. 1 for use with their fire rescue boat as well as for use for Key West Police Department vessel operations. The 30' fire rescue boat currently remains in the water year-round, except for maintenance activities. Aside from possible marine growths which can slow the vessel down, full-time contact with the aluminum hull requires constant maintenance of the vessel's cathodic protection system and can lead to deterioration of the hull, engines, and other critical equipment.

In 2021 the City received grant funding for the refurbishment and repair of a KWPD vessel as well as funding for two motorized boat lifts. Engineering proceeded to task GHD, Inc. with permitting and design services for the two boat lifts. An City received an exemption letter from the South Florida Water Management District in 2023 and final Environmental and Historic Preservation review was completed by FEMA in 2024. The project was originally bid in June under ITB No. 24-011, which received no responses and re-bid in September under ITB No. 24-015. Only one proposal was received in response to ITB No. 24-015, which was from Pedro Falcon Contractors Inc.

Purpose and Justification

The installation of two boat lifts at the existing KWFD floating dock would significantly decrease maintenance cost and time and increase the reliability for both KWFD and KWPD vessels.

Procurement

Funding for the boat lift installation is partially grant funded via a 2021 Port Security Grant in the amount of \$52,500, which leaves \$148,876 as the City share of the project. Both KWPD and KWFD have budgeted funds for radios in the FY24/25 budget which will not be expended in FY24/25 and are available to be re-allocated for this procurement. \$75,000 is available in Infrastructure/Police Department/Machinery and Equipment account number 101-2101-521-6400 and \$75,000 is available in Infrastructure/Fire Department/Machinery & Equipment account 101-2201-522-6400.

Recommendation

Staff recommends that the Mayor and Commission approve the award of the construction contract to Pedro Falcon Contractors Inc. for the bid proposal received in response to Invitation to Bid (ITB) 24-015 in the amount of \$201,376.00 and authorize the City Manager to execute a contract in substantial conformance with the bid documents upon consent of the City Attorney. Staff also recommends authorizing the City Manager to execute any necessary budget transfers.

INTEROFFICE MEMORANDUM

To: Ian McDowell, City Engineer
CC: Jessica Durocher, Purchasing
From: Keri O'Brien, City Clerk 
Date: October 16th 2024
Subject: ITB #24 – 015 – KWFD Boat Lift

The following bid was opened Wednesday, October 16th, 2024, at 3:00 p.m. in response to the above referenced project.

1. Pedro Falcon Contractors, Inc.
31160 Avenue C,
Big Pine Key, FL 33043

TOTAL: \$201,376.00