



MEMORANDUM

Date: August 8, 2024

To: Honorable Mayor and Commissioners

Via: Todd Stoughton
Interim City Manager

From: Marcus Davila
Community Services Director

Subject: **FILE I.D. 24-6038 Recommendation to Approve Key West Half Marathon, LLC to conduct the “27th Annual Key West Half Marathon and Runfest” on Saturday, January 18, 2025, to Sunday, January 19, 2025. Requesting a Noise Exemption starting at 6:00 a.m. to 7:30 a.m. and road closure.**

Introduction

The City Manager's Office requests the approval of the "27th Annual Key West Half Marathon & Runfest" with a 5K and 10K race on Saturday, January 18, 2025, starting at 6:30 a.m. from Higgs Beach and the Half Marathon on Sunday, January 19, 2025, at 6:30 a.m. from Trumbo Road.

Background

The City Manager's Office has received an application from Key West Half Marathon, LLC for the “27th Annual Half Marathon and Runfest” on Saturday, January 18, 2025, to Sunday, January 19, 2025. This event is a fundraiser for the Key West Sunrise Rotary Club that provides scholarships to Key West High School seniors as well as other organizations. The event is expecting approximately four thousand participants from all over the world during the event. There will be a two-day expo with registration taking place in front of the Half Shell Raw Bar on January 17, 2025, from 2:00 p.m. to 6:00 p.m. The Runfest will begin on Saturday, January 18, 2025, at 6:30 a.m. at Higgs Beach. The Half Marathon will take place on Sunday, January 19, 2025, from 6:30 a.m. to 10:00 a.m. (set up at 6:00 a.m.). The Half

Marathon will depart at the intersection of Trumbo Road and Grinnell Street and finish at the Half Shell Raw Bar – 231 Margaret Street with an awards ceremony to follow. We have advertised and sent out notices for Trumbo Road. The applicant has agreed to abide by City Codes and Ordinances, including providing insurance.

Procurement

There will be no additional expenses to the city as all service costs (Police/Fire/Community Services) are covered by the applicant, based on the Special Event Matrix.

Recommendation

The City Manager's Office recommends the Mayor & City Commission approve the "27th Annual Key West Half Marathon & Runfest" on Saturday, January 18, 2025, at Higgs Beach and Sunday, January 19, 2025, from Trumbo Road and ending at 231 Margaret Street.