

**Donald J. Lee, Jr.**  
**Chief of Police**



**Key West**  
**POLICE DEPARTMENT**

February 12, 2014

To A1-Redland Towing:

In your proposal you didn't submit the number of employees your company has. Please provide the number of drivers and office personnel you currently employ.

Please submit your answer to me in writing by COB, Thursday, February 13, 2104.

This request for clarification is sent in accordance with the solicitation documents and Key West City Code of Ordinances section 2-769.

Sincerely,

A handwritten signature in black ink, appearing to read "Donald J. Lee Jr.", written over a light blue horizontal line.

Donald J. Lee Jr.  
Chief of Police



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Key West Police Department 1604 N. Roosevelt Blvd. Key West, FL 33040 (305) 809-1111  
[www.keywestcity.com](http://www.keywestcity.com)



**A-1 Redland Economy Towing**  
111 US HWY 1 #507  
Key West, FL 33040  
(305)346-0786  
email A1economy@comcast.net

Donald J. Lee Jr.  
Chief of Police  
Key West Police Department  
Key West, FL 33040

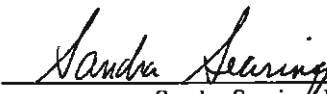
February 13, 2014

**RFP 01-14 Towing Services For City of Key West**

Re: Written Response to the following question

*"in your proposal you didn't submit the number of employees your company has. Please provide the number of drivers and office personnel you currently employ"*

A-1 Redland Employs 2 full time and 1 part time CDL drivers as well as 2 dispatchers/clerical workers, not including myself. Several other drivers and other help can be provided from Homestead should they be necessary in the future.

  
Sandra Searing, President

CORPORATE SEAL

Date: 2/13/14

**Donald J. Lee, Jr.**

**Chief of Police**



**Key West**

**POLICE DEPARTMENT**

February 12, 2014

To Anchor Towing:

In your proposal you didn't submit the number of employees your company has. Please provide the number of drivers and office personnel you currently employ.

Please submit the answers in writing to the above questions to me by COB Thursday, February 13, 2014.

This request for clarification is sent in accordance with the solicitation documents and Key West City Code of Ordinances section 2-769.

Sincerely,

A handwritten signature in black ink, appearing to read "Donald J. Lee Jr.", written over a light blue horizontal line.

Donald J. Lee Jr.  
Chief of Police



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**Donald J. Lee, Jr.**  
**Chief of Police**



**Key West**  
**POLICE DEPARTMENT**

February 12, 2014

To Anchor Towing:

In reviewing your submitted proposal for RFP 01-14 Towing Services for the City of Key West, you failed to respond to the acceptance of conditions. Do you accept the conditions as stated in the RFP issued by the City of Key West? Do you seek any exceptions?

You proposed a franchise fee of 30% of towing charges paid in quarterly installments. Further clarification is required. Is the 30% on just the tow charge or 30% on all lawful charges assessed by Anchor Towing?

The CD-R you submitted with the required copy of your proposal only has pictures of a crash scene.

Please submit a CD-R or jump drive with a copy of your proposal and the answers in writing to the above questions to me by COB Thursday, February 13, 2014.

This request for clarification is sent in accordance with the solicitation documents and Key West City Code of Ordinances section 2-769.

Sincerely,

A handwritten signature in black ink, appearing to read "Donald J. Lee Jr.".

Donald J. Lee Jr.  
Chief of Police



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Donald J. Lee, Jr.

Chief of Police



Key West

**POLICE DEPARTMENT**

February 13, 2014

To Anchor Towing:

I received your response to the questions that I sent for clarification on February 12, 2014. You stated "Anchor Towing does not seek any acceptance of conditions as listed in RFP #01-14". I still need clarification. Do you accept the conditions or not as stated in the RFP issued by the City of Key West? Do you seek any exceptions or not?

Please respond to me in writing by COB today. You can send your response via email.

This request for clarification is sent in accordance with the solicitation documents and Key West City Code of Ordinance section 2-796.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Lee Jr.", written over a light blue horizontal line.

Donald J. Lee Jr.  
Chief of Police



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# Anchor Towing

189 US Highway 1  
Key West, FL 33040

February 13, 2014

Donald J. Lee, Jr., Chief of Police  
Key West Police Department  
1604 N. Roosevelt Blvd  
Key West, FL 33040

Re: Clarification Questions from 2/12/14

1) Tab III – Acceptance of Conditions

- The tab was left blank intentionally to indicate that Anchor Towing does not seek any acceptance of conditions as listed in RFP #01-14

2) Payment to the city

- Anchor Towing proposes to pay 30% of the quarterly towing charges as a franchise fee to the City of Key West.

\*\*\*\*The 30% is just the tow charge see examples below:

Light Duty Tow                      ---- 30% of \$135.00 = \$40.50

Medium Duty Tow                    ---- 30% of \$200.00 = \$60.00

Heavy Duty Tow                      ----30% of \$485.00 = \$145.50

The sum of the tows will be calculated by class each quarter and 30% will be paid to the city

## Anchor Towing Response to RFP #01-14

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3) Enclosing digital copy -

- CD - R drive is down, submitting digital copy via jump drive.

4) Employees -

- Anchor Towing currently employs 4 full time drivers, who possess Class A CDL and 1 part-time driver who possesses Class B CDL.
- Anchor Towing currently employs 3 office personnel.

Thank You,



Ashley Reynolds

Anchor Towing  
189 US Highway 1  
Key West, FL 33040  
(305) 745-1255

**Donald Lee**

---

**From:** Donald Lee  
**Sent:** Thursday, February 13, 2014 2:35 PM  
**To:** 'anchortow@aol.com'  
**Subject:** RE: Acceptance of Conditions

Yes, thank you.

**Donald J. Lee, Jr.**  
**Chief of Police**  
**Key West Police Dept.**  
**1604 N. Roosevelt Blvd.**  
**Key West, FL 33040**  
**305.809.1042 (office)**  
**305.809.1043 (fax)**

**From:** [anchortow@aol.com](mailto:anchortow@aol.com) [<mailto:anchortow@aol.com>]  
**Sent:** Thursday, February 13, 2014 2:33 PM  
**To:** [dlee@keywestcity.com](mailto:dlee@keywestcity.com)  
**Subject:** Acceptance of Conditions

Chief Lee -

Anchor Towing accepts the conditions as stated in RFP#01-14 issued by the City of Key West and does not seek any exceptions.

Please let me know if this provides clarity in what you're asking.

Thank You,

Ashley Reynolds

Anchor Towing  
189 US Highway 1  
Key West, FL 33040

(305) 745-1255



Donald J. Lee, Jr.

Chief of Police



Key West

**POLICE DEPARTMENT**

February 12, 2014

To Alex Towing:

In your proposal you didn't submit the number of employees your company has. Please provide the number of drivers and office personnel you currently employ.

Please submit your answer to me in writing by COB, Thursday, February 13, 2104.

This request for clarification is sent in accordance with the solicitation documents and Key West City Code of Ordinances section 2-769.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Lee Jr.", written over a light blue horizontal line.

Donald J. Lee Jr.

Chief of Police



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**VIA E-MAIL:** [dlee@keywestcity.com](mailto:dlee@keywestcity.com)

February 13, 2014

Donald J. Lee, Jr.  
Chief of Police, City of Key West  
1604 N Roosevelt Blvd.  
Key West, FL 33040

Re: Alex's Towing Employees and Personnel

Dear Mr. Lee:


This letter is in response to your February 12, 2014 letter in which you asked Alex's Auto Wrecking and Parts, Inc. (Alex's Towing) to:

"Please provide the number of drivers and office personnel you currently employ."

Office Personnel: Alex's Towing currently employs two (2) dispatchers, one (1) of whom lives on premises and also performs security duties. Christine Rodriguez, the owner of the business, also performs dispatch and office duties but is not an employee of the company.

Wrecker Drivers: Alex's Towing currently employs two (2) CDL drivers and, as stated in Alex's Towing's Response to the City's Request, will provide an additional two (2) CDL drivers if awarded the contract.

Please feel free to contact me with any further questions you may have. Thank you for your consideration.

Very Truly Yours  
  
Christine Rodriguez  
Owner, Alex's Towing  
(305) 296-4910  
[AlexAutoWrecking@aol.com](mailto:AlexAutoWrecking@aol.com)

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**111 US Highway 1 Key West, Florida 33040**  
**305-296-4910 Office • 305-296-4911 • 305-296-4912 Fax**  
**[alexautowrecking@aol.com](mailto:alexautowrecking@aol.com)**

**Donald J. Lee, Jr.**  
**Chief of Police**



**Key West**  
**POLICE DEPARTMENT**

February 10, 2014

To Key West Towing:

In your submitted proposal for RFP 01-14 Towing Services for the City of Key West, you offer to pay to the City of Key West:

Year 1 /2014 ending December 31, 2014 (prorated by Quarterly start date) \$59940.00

Year 2 /2015 ending December 31, 2015 \$59,940.00 with an increase based on the CPI figure as published by the Bureau of Labor Statistics or 3% whichever is higher.

Any extensions based on terms of this contract will negotiated in good faith.

Inasmuch as it is anticipated that a contract will be entered into with the awarded proposer within 21 days of selection by the City Commission, is your first year figure of \$59,940.00 firm for 12 months from the date of contract execution with the \$59,940.00 plus CPI applicable for the succeeding 12 months?

Please submit your answer to me in writing by COB, Wednesday, February 12, 2104.

This request for clarification is sent in accordance with the solicitation documents and Key West City Code of Ordinances section 2-769.

Sincerely,

A handwritten signature in black ink, appearing to read "Donald J. Lee Jr.", written over a light blue horizontal line.

Donald J. Lee Jr.  
Chief of Police



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[www.keywestcity.com](http://www.keywestcity.com)



## Donald Lee

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**From:** Key West Towing  
**Sent:** Tuesday, February 11, 2014 2:55 PM  
**To:** dlee@keywestcity.com  
**Subject:** Fwd: Re: RFP 01-14 Towing Services for City of Key West

Chief Lee,

Just to add to my previous email for clarification. You are correct, the year would start at the date of contract signing. The first year figure of \$59,940.00 is firm for 12 months from the date of contract execution with the \$59,940.00 plus CPI applicable for the succeeding 12 months. For a total bid amount of \$121,678.20.

James Bogoeff  
Key West Towing  
P: 305.294.5557 F: 305741.7229

-----Original Message-----

From: Key West Towing <[kwtowing@aol.com](mailto:kwtowing@aol.com)>  
To: dlee <[dlee@keywestcity.com](mailto:dlee@keywestcity.com)>  
Cc: kwtowing <[kwtowing@aol.com](mailto:kwtowing@aol.com)>  
Sent: Tue, Feb 11, 2014 2:10 pm  
Subject: Re: RFP 01-14 Towing Services for City of Key West

Chief Lee,

I had broke out the two years individually, year one and year two. Each year is \$59940.00 which comes to a total bid for the two years of \$119,880. It also has a CPI adjustment for the second year or 3% whichever is higher. So essentially we have added to the second year an approxamte increase of 3% or another \$1798.20. This would bring the total bid to \$121,678.20 for the two years.

James Bogoeff  
Key West Towing  
P: 305.294.5557 F: 305741.7229

-----Original Message-----

From: Donald Lee <[dlee@keywestcity.com](mailto:dlee@keywestcity.com)>  
To: kwtowing <[kwtowing@aol.com](mailto:kwtowing@aol.com)>  
Sent: Tue, Feb 11, 2014 1:18 pm  
Subject: RFP 01-14 Towing Services for City of Key West

Please find attached a written question to your proposal. Please provide a written response to the question by COB tomorrow. Thank you, Donald J. Lee, Jr. Chief of Police Key West Police Dept. 1604 N. Roosevelt Blvd. Key West, FL 33040 305.809.1042 (office) 305.809.1043 (fax)

**Donald J. Lee, Jr.**  
**Chief of Police**



**Key West**  
**POLICE DEPARTMENT**

February 10, 2014

To Arnolds Towing:

In your submitted proposal for RFP 01-14 Towing Services for the City of Key West, you state you shall pay to the City, so long as this agreement is in effect, one hundred thousand and no/100 (\$100,000.) dollars which is a flat fee for the franchise granted.

Will you pay the City of Key West \$100,000.00 a year flat fee for the franchise or do you propose \$100,000.00 total for the two years of the contract?

Please submit your answer to me in writing by COB, Wednesday, February 12, 2104.

This request for clarification is sent in accordance with the solicitation documents and Key West City Code of Ordinances section 2-769.

Sincerely,

A handwritten signature in black ink, appearing to read "Donald J. Lee Jr.".

Donald J. Lee Jr.  
Chief of Police



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[www.keywestcity.com](http://www.keywestcity.com)



## Donald Lee

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**From:** ArnoldsTowing305@aol.com  
**Sent:** Tuesday, February 11, 2014 1:00 PM  
**To:** dlee@keywestcity.com  
**Subject:** Re: RFP 01-14 City of Key WestTowing

Chief Lee:

Pursuant to the instructions of RFP 01-14, it is the intention of Arnold's Towing, in said proposal to pay the franchise fee to the City of Key West \$100,000.00 per year.

If you have any further questions, please do not hesitate to contact me.

Sincerely,

Doris R. Arnold  
President  
Arnold's Towing

In a message dated 2/11/2014 10:28:38 A.M. Eastern Standard Time, [dlee@keywestcity.com](mailto:dlee@keywestcity.com) writes:

Please find attached a written question to your proposal. Please provide a written response to the question by COB tomorrow.

Thank you,

**Donald J. Lee, Jr.**

**Chief of Police**

**Key West Police Dept.**

**1604 N. Roosevelt Blvd.**

**Key West, FL 33040**

**305.809.1042 (office)**

**305.809.1043 (fax)**

**Donald J. Lee, Jr.**

**Chief of Police**



**Key West**

**POLICE DEPARTMENT**

February 12, 2014

To Key West Towing:

In your proposal you didn't submit the number of employees your company has. Please provide the number of drivers and office personnel you currently employ.

Please submit your answer to me in writing by COB, Wednesday, February 13, 2104.

This request for clarification is sent in accordance with the solicitation documents and Key West City Code of Ordinances section 2-769.

Sincerely,

A handwritten signature in black ink, appearing to read "Donald J. Lee Jr.".

Donald J. Lee Jr.

Chief of Police



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[www.keywestcity.com](http://www.keywestcity.com)



## Donald Lee

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**From:** Key West Towing  
**Sent:** Wednesday, February 12, 2014 4:49 PM  
**To:** Donald Lee  
**Subject:** Re: RFP 01-14 Towing Services for City of Key West

Chief Lee,

Our office staff are Denise Bogoeff and Laurel Bogoeff. Drivers are James Bogoeff, Jason Bogoeff, Tom Bassie, Jean Bohuner and

pdf

SKMBT\_75...1217161.pdf

On Feb 12, 2014, at 4:27 PM, Donald Lee <[dlee@keywestcity.com](mailto:dlee@keywestcity.com)> wrote:

Please find attached a written question to your proposal. Please provide a written response to the question by COB tomorrow.

Thanks,

**Donald J. Lee, Jr.**  
**Chief of Police**  
**Key West Police Dept.**  
**1604 N. Roosevelt Blvd.**  
**Key West, FL 33040**  
**305.809.1042 (office)**  
**305.809.1043 (fax)**

<SKMBT\_75114021217161.pdf>



**Donald J. Lee, Jr.**  
**Chief of Police**



**Key West**  
**POLICE DEPARTMENT**

February 10, 2014

To All Proposers:

As advertised in the Key West Citizen on February 9, 2014, the Scoring Committee for RFP 01-14 Towing Services for the City of Key West will meet on Friday, February 14<sup>th</sup>, 2014 at 2p.m. The meeting will be held in the City Clerk's conference room located at 3126 Flagler Ave., Key West, Florida 33040.

Sincerely,

A handwritten signature in black ink, appearing to read "Donald J. Lee Jr.".

Donald J. Lee Jr.  
Chief of Police



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