

## **MINUTES**

### **KEY WEST BIGHT MANAGEMENT DISTRICT BOARD MEETING**

#### **OLD CITY HALL, 510 GREENE STREET**

**APRIL 11, 2012**

A regular meeting of the Key West Bight Management District Board of the City of Key West, Florida, was held in Commission Chambers, Old City Hall, 510 Greene Street, on Wednesday, April 11, 2012.

The Chairman called the meeting to order at 9:00 a.m.

Answering roll call were Board Members Jermy Ashby, Paul McGrail, Kathryn Ovide, Dan Probert, Michael Wilson and Chairman Michael Knowles presiding.

Board Member Jimmy Lane arrived at 9:01 a.m.

Also present were Chief Assistant City Attorney Larry Erskine, Key West Bight Marine Manager Mark Tait, Port Operations Manager John Castro, Senior Property Manager Marilyn Wilbarger and Clerk of the Board Sue Harrison.

Others in attendance were Jack Anderson from the Tenants Association.

The pledge of allegiance to the flag of the United States of America was given by all present.

#### **CHANGES TO THE AGENDA:**

It was moved by Ms. Ovide and seconded by Mr. Probert to approve the agenda.

The Chairman asked for objections and seeing none, the agenda was accepted without objection.

#### **APPROVAL OF MINUTES:**

- 1) March 14, 2012 (Regular)

part of the common area enhancement plan. As they go through that process they will incorporate something to identify that particular pier and other areas of importance.

### 3) Marina Signage Standard

Ms. Wilbarger described the standardization of signage at the Bight for the Board. She said the HARC Planner toured the docks and made a recommendation as to what would be appropriate there and what would be approved. Ms. Wilbarger stated each tenant would be allowed two signs per slip; one sign hanging either perpendicular or parallel to their slip space (depending on where the tenant is located) on a pole with a light naming their business, the second sign would be attached vertically to the pole itself which would provide details of what they offer; i.e., half day sails or snorkeling, etc. Existing signs would need to be brought into compliance over a period of time.

Mr. Tait stated the majority of signs were not permitted through HARC approval. The dockage agreement leases require management approval for signs. Mr. Erskine confirmed the leases require management approval. Signs should be approved by both staff and HARC. The Bight is located in the Historic section and HARC has jurisdiction in the area.

Ms. Wilbarger informed the Board that upon each HARC sign application request she is now notified by the HARC Planner. Ms. Ovide asked that a letter be sent to the HARC Board stating this Board has implemented a signage policy and expect that any future signs comply with this policy. Ms. Wilbarger added that since last summer, when there has been any signage request at the Bight, she has informed them that work on standardized signage was in progress and they may want to wait until this has been established as anything they do will have to come into compliance. The same information had been given to everyone.

The following person spoke on the matter:

Albert Tropea, 631 Caroline Street

There was discussion regarding the materials used for the signs that would not limit creativity. They may restrict the use of metal and corrosive materials. Policy would state that signs be removed in case of an imminent storm.

It was moved by Mr. McGrail to postpone the item. The Chairman asked for a second, seeing none the motion failed.

It was moved by Mr. Probert and seconded by Mr. Lane to approve the item with inclusion in the policy that signs will be removed during a storm event and limiting the material of the signs to composite material or wood. The policy would be adopted today and become effective in six months.

The Chairman asked the Clerk to call the roll.

Yeas: Board Members Ashby, Lane, McGrail, Ovide, Probert, Wilson and Chairman Knowles

Nays: None

Ms. Ovide asked that Mr. Tait work with tenants to restore signs that had been removed.

4) Double Decker Request to Sell Business

Mr. Tait introduced the item. The tenant has made a request to sell his business minus his vessel. This is allowable under the current dockage agreement with Bight Board approval. Staff recommends approval.

It was moved by Ms. Ovide and seconded by Mr. McGrail to approve the item as presented.

Discussion ensued regarding the proposed buyer. Mr. Tait stated potential buyer(s) were current tenants. He did not know who the buyer is. This would be an assignment of lease.