

## CRITICAL CONCERN CONSULTANTS

317 Whitehead Street · Key West, Florida · 33040  
Tel. 305.304.7374 · Fax 305.296.4331  
[ccckw@hotmail.com](mailto:ccckw@hotmail.com)

### Memorandum

Re: Coordination meeting with Key West Airport staff

Meeting date & venue: June 9, 2016, Key West International Airport executive offices

Attendees: for Monroe County: Don DeGraw, Director of Airports  
Pedro Mercado, Assistant County Attorney  
for Ocean Walk: Kurt Kenyon, V.P., construction  
Phill Badalamenti, architect (K2M)  
Shikhar Kapur, designer (K2M)  
James Hendrick, land use consultant

Purpose of meeting: Coordination between property owner/applicant (Ocean Walk) with management of adjacent public airport, in connection with pending Major Development review and in anticipation of pre-construction submittal of FAA Form 7460-1, "Notice of Proposed Construction or Alteration."

Summary: Ocean Walk's planning, design and construction team presented the site plan for the proposed addition of 2 buildings (total: 80 new units), together with a description of the Major Development review process, to Airport Director Don DeGraw and County legal counsel, who scrutinized the location and height of the 2 new buildings relative to the existing Ocean Walk buildings and to the airport runway. Because the new buildings will be no closer to the runway than the existing buildings, and their height (3 stories, 40 feet above grade) will be lower than the existing 4-story building that they will abut, no objection by the FAA is anticipated. The attendees discussed the process of filing and review of FAA Form 7460-1, which must be submitted by applicant to the FAA no later than 90 days prior to start of construction. The applicant was advised to determine the latitude & longitude of each corner of the new buildings, in order to facilitate informed review of Form 7460-1 by the FAA. Applicant was also advised to provide pre-construction notification to FAA concerning use of a construction crane. Finally, the attendees discussed applicant's proposed swale and wetlands mitigation, and its relation to Monroe County's wetlands mitigation work in the same general vicinity.

Required action: Ocean Walk will timely submit a completed Form 7460-1 to the FAA.