



THE CITY OF KEY WEST

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MEMORANDUM

EXECUTIVE SUMMARY

Date: March 19, 2014

To: Bob Vitas, City Manager

From: Karen Olson, Special Projects Designer

CC: David Fernandez, ACM
Jim Bouquet, Engineering Services Director

Subject: **Approving Work Order to DN Higgins, Inc. under the General Services Contract for sidewalk replacement/ installation in the 800 Block of Southard Street in the amount of \$81,317.08**

Action Statement

This Resolution would approve a Work Order to DN Higgins, Inc. under the General Services Contract for sidewalk replacement/ installation in the 800 Block of Southard Street in the amount of \$81,317.08.

Background

The General Services Contract has been an ongoing contract, under various names, since 1992. The City maintains this Contract which is competitively bid for the purpose of general installation, repair and replacement of storm and sanitary sewer systems, installation of storm water gravity injection wells, paving, sidewalks and other miscellaneous municipal work. As the City establishes locations and scopes of work, where repairs are necessary, Work Orders are issued.

Resolutions 10-319 and 10-320, dated November 3, 2010, awarded DN Higgins, Inc. and Charley Toppino & Sons, Inc. three year General Services Contracts. The two year contract extension option for DN Higgins, Inc. was approved by resolution 13-314.

The improvement and maintenance of City infrastructure is critical to meeting the current and future needs of the citizens of Key West. The City's goal is to maintain the City's hard assets. (Strategic Plan "Infrastructure" goal 4)

Key to the Caribbean – Average yearly temperature 77° F.

Purpose and Justification

There has been multiple trip and falls on the South side of the 800 Block of Southard Street that have been brought to the City's attention. The City's Public Works crews have patched this location on several occasions but the patches have repeatedly failed due to substantial tree root intrusion. Portions of the roadway pavement will also have to be replaced due to the roots heaving the asphalt.

Prior to sidewalk replacement roots will be pruned by City staff under supervision of the City's Certified Arborist. Also, an unprotected tree on the property line will be removed once permission from the property owner is received. DN Higgins, Inc. will hire a Certified Arborist, licensed in the City of Key West, to perform this work. A tree permit will be obtained prior to root pruning and tree removal.

With the sidewalk replacement not only will the liability issues be corrected but the sidewalk will also be brought into compliance with ADA and make it safer for pedestrian traffic. DN Higgins, Inc. has submitted a proposal, dated March 18, 2014, in the amount of \$75,617.08 to complete the sidewalk removal and installation. City staff recommends adding an additional \$5,700.00 allowance to cover any unforeseen conditions for a total Work Order amount of \$81,317.08.

Options

- Option #1** Approve the Work Order to DN Higgins, Inc. under the General Services Contract for sidewalk replacement/ installation in the amount of \$81,317.08.
- Option #2** Do not approve a Work Order to DN Higgins, Inc. under the General Services Contract for sidewalk replacement/ installation. The liability issues will remain and the sidewalk will continue to fail.

Financial Issues

Funds will be used from the Internal Improvement Fund account #102-4102-541-6300 (EN1303). Upon approval, a purchase order will be issued to DN Higgins, Inc. in the amount of \$81,317.08. The additional \$5,700.00 allowance will not be paid out unless needed for unforeseen conditions.

Recommendation

Approve a Work Order to DN Higgins, Inc. under the General Services Contract for sidewalk replacement/ installation in the amount of \$81,317.08.