



City of Key West, FL

City Hall
1300 White Street
Key West FL 33040

Action Minutes - Final

City Commission

Mayor Danise Henriquez
Vice Mayor Donald "Donie" Lee
Commissioner Lissette Carey
Commissioner Aaron Castillo
Commissioner Monica Haskell
Commissioner Sam Kaufman
Commissioner Greg Veliz

Charter Officials

Brian L. Barroso, City Manager
Mayanne Downs, City Attorney
Keri O'Brien, City Clerk

Wednesday, December 10, 2025

3:00 PM

City Hall

Special Meeting

ADA Assistance: It is the policy of the City of Key West to comply with all requirements of the Americans with Disabilities Act (ADA). Please call the TTY number 1-800-955-8771 or for voice 1-800-955-8770 or the ADA Coordinator at 305-809-3811 at least five business days in advance for sign language interpreters, assistive listening devices, or materials in accessible format.

FOR VISUAL PRESENTATIONS: For City Commission meetings the City Clerk's Office will need a copy of the presentation for the agenda at least 7 days before the meeting.

CALL MEETING TO ORDER - 3:00 P.M.

ROLL CALL

Absent 2 - Commissioner Carey and Commissioner Veliz

Present 5 - Commissioner Castillo, Commissioner Haskell, Commissioner Kaufman, Vice Mayor Lee and Mayor Henriquez

PLEDGE OF ALLEGIANCE TO THE FLAG

APPROVAL OF AGENDA

The agenda was unanimously approved as amended

RESOLUTIONS

- 1 Establishing a special one-time Grant and Aid Funding Program for local food banks and related nonprofit organizations; Authorizing the budget transfer of up to \$75,000 from Account Number 001-1900-519-4800 ("Other Promotional Expenses as Designated") to Account Number 001-1900-519-8200; Adopting eligibility criteria, application intake procedures, funding allocation process, and administrative implementation measures to ensure all eligible organizations have an equal opportunity to apply and receive funds to address food insecurity in the City of Key West.

Sponsors: Mayor Henriquez

Attachments: [Resolution](#)
 [Application](#)
 [Public Comment](#)

A motion was made by Commissioner Castillo, seconded by Commissioner Haskell, that the Resolution be Passed with the following amendments:

- (1) Increase the single organization cap to \$7,500**
- (2) Establish December 31, 2025 as the deadline for accepting applications**
- (3) Request the city clerk's office to turn over applications received at the end of every day to city management**

The motion carried by the following vote:

Absent: 2 - Commissioner Carey and Commissioner Veliz

Yes: 5 - Commissioner Castillo, Commissioner Haskell, Commissioner Kaufman,
 Vice Mayor Lee and Mayor Henriquez

Enactment No: Res 25-369

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Withdrawn: Authorizing the budget transfer of \$75,000.00 from Account Number 001-1900-519-4800 ("Other Promotional Expenses as Designated") to Account Number 001-1900-519-8200 for distribution in response to the sharp increase in food insecurity in the City of Key West, Florida; Directing the City Manager to distribute the \$75,000.000 through the Monroe County Continuum of Care (CoC) to be used exclusively for food services; Directing the City Manager to execute any necessary related documents and budget transfers/adjustments, upon consent of the City Attorney.

Sponsors: Commissioner Kaufman

Attachments: [Resolution](#)

Withdrawn

ADJOURNMENT - 3:44 P.M.