



MEMORANDUM

Date: April 11, 2024

To: Honorable Mayor and Commissioners

Via: Albert P. Childress
City Manager *(APC)*

From: Todd Stoughton
Assistant City Manager

Subject: **24-5670 Transfer of Mobile Vendor License of #493**

Introduction

Authorize the City Manager to approve the transfer of a Mobile Vendor License due to hardship.

Background

On March 18, 2024, the City Manager received a written request from Mr. Colby Fisher requesting his mobile vendor license that was transferred to him via City Commission Resolution on June 8th, 2023, be transferred due to hardship. As per Sec. 18-325 'Transferability' in the City Code of Ordinances, the hardship requirements have been proven by the license holder who has presented a letter from the Veterans Administration. Mr. Colby Fisher has provided a notarized copy of his request (attached) to transfer the license to Mr. Michael Atkins and has submitted a check for \$100.00 to cover the transfer fee.

Procurement

There is minimal financial impact outside of the loss of revenue from the Business Tax Receipt and annual Mobile Vendor License fee.

Recommendation

The City Manager's Office recommends authorizing City Manager approval to execute the transfer of Mobile Vendor License #493 to Michael Atkins.