

MINUTES

BAHAMA VILLAGE REDEVELOPMENT ADVISORY COMMITTEE MEETING

OLD CITY HALL, 510 GREENE STREET

THURSDAY, DECEMBER 2, 2010

A regular meeting of the Bahama Village Redevelopment Advisory Committee of the City of Key West, Florida, was held in Commission Chambers, Old City Hall, 510 Greene Street, on Thursday, December 2, 2010.

Madam Chair Turner called the meeting to order at 5:32 P.M.

Answering roll call were Committee Members Dr. Randy Becker, Jerry Curtis, Peggy Ward-Grant, Warren Leamard, Annette Mobley and Madam Chair Carmen Turner.

Vice-Chair Aaron Castillo was absent.

Also present were Assistant City Attorney Larry Erskine, Assistant City Manager (ACM) Mark Finigan, Deputy City Clerk Angela Budde and members of the community.

The pledge of allegiance to the flag of the United States of America was given by all present.

CHANGES TO THE AGENDA:

Madam Chair Turner asked for any changes to be made to the agenda.

Without opposition, the agenda was accepted.

APPROVAL OF MINUTES:

- 1) August 5, 2010 (Regular)
September 2, 2010 (Regular)

It was moved by Dr. Becker and seconded by Ms. Mobley to approve the minutes.

Madam Chair Turner acknowledged the motion and second and requested verbal approval.

The response was unanimous for approving the Minutes.

PRESENTATION:

Update on 2010 Approved Projects.

Madam Chair Turner read the title of the item.

ACM Finigan gave a presentation to the Committee and informed the available amount for allocation was \$575,000.00 dollars. He cautioned the Committee to reserve a portion of that amount for unforeseen operating expenses. He explained to the members how the extra money was located and answered questions from the members on the topic.

DISCUSSION ITEMS:

Committee questions prior to ranking process. (Madam Chair Turner)

Madam Chair Turner read the title of the item and opened the discussion with an overview of the process for ranking applications and allocating funds. After a brief discussion she opened the floor to the Committee to ask the applicants additional questions. Dr. Becker asked the applicants if there were any changes to their applications after hearing presentations the prior month; there were no responses.

Ms. Ward-Grant disclosed her association with St. James First Missionary Baptist Church and Coral City Elks Lodge. City Attorney Shawn Smith commented on the topic stating Ms. Ward-Grant does not benefit financially from her association with the two organizations therefore she is allowed to participate in the ranking process.

Madam Chair Turner asked the VFW representatives if they were able to acquire any matching grants and they advised they were working with the Tourist Development Council (TDC) on a pending donation of up to \$300,000.00 dollars. Paul Richardson from the VFW disclosed he had asked the national VFW headquarters for assistance in funding and the outcome of his request would not be known until January 2011.

Madam Chair Turner reiterated the Newman project (United Methodist Church) is asking for \$88,141.00 dollars and the Church's representative Mr. Rivas confirmed the amount as stated. Madam Chair Turner asked if the Church would be contributing any funds and Mr. Rivas stated the Church had set aside \$10,000.00 dollars to use on their project.

**Review of ranking process and evaluation form
(Assistant City Manager Finigan)**

Madam Chair Turner read the title of the item.

ACM Finigan opened the discussion by advising the Committee they will be ranking their top three choices using a 3-2-1 point system with 3 points to the members 1st choice, 2 points to the members 2nd choice and 1 point to the members 3rd choice. The Clerk will tally the ranking sheets to determine the top three ranked applicants. After a discussion, each member agreed to the ranking process.

ACTION ITEMS

Proposed 2011 Meeting dates

Madam Chair Turner read the title of the item.

It was moved by Ms. Ward-Grant and seconded by Ms. Mobley with discussion to accept the proposed meeting dates for 2011.

Dr. Becker disclosed he will not be in attendance at the January 6, 2011 meeting.

Madam Chair acknowledged the motion and second and requested verbal approval.

The response was unanimous to pass the action item.

Return of unspent appropriations (Mr. Leamard)

Madam Chair Turner read the title of the item.

The following people spoke on the matter:

ACM Finigan
Assistant City Attorney Larry Erskine

It was moved by Mr. Leamard to recommend to the City Commission rescission of the balance of funds awarded to the Neighborhood Accountability Board (NAB).

There was no second. Madam Chair Turner announced the motion died.

Ranking of 2011 Applications (Madam Chair Turner)

Madam Chair Turner read the title of the item.

The following people spoke on the matter:

ACM Finigan
Assistant City Attorney Erskine

The Clerk handed each member a ranking form to complete.

The ranking results by the Committee as read into the record by the Clerk:

First Ranked:	New United Methodist Church (Newman)	→	12	Points
Second Ranked:	American Legion Post 168 (VFW)	→	9	Points
Third Ranked:	St. James Missionary Baptist Church	→	6	Points
Fourth Ranked:	A Positive Step of Monroe County	→	5	Points
Fifth Ranked:	Coral City Elks Lodge	→	3	Points
Sixth Ranked:	mbi/kwm Architecture, Inc.	→	1	Point

(The Official Ranking Forms are attached hereto and made a part of these minutes).

It was moved by Dr. Becker and seconded by Mr. Curtis to accept the ranking of applicants.

Madam Chair Turner acknowledged the motion and second and requested verbal approval. The response was unanimous to pass the action item.

Recommendations of 2011 appropriations (Madam Chair Turner)

Madam Chair Turner read the title of the item.

The following people spoke on the matter:

ACM Finigan
Billy Davis, 710 Whitehead Street

The Clerk handed each member a ranking form to complete.

The ranking results by the Committee as read into the record by ACM Finigan:

- New United Methodist Church (Newman) —→ \$ 88,141.00
- American Legion Post 168 (VFW) —→ \$310,000.00
- St. James Missionary Baptist Church —→ \$ 87, 500.00

Funding allocations recommended by the Committee for the top three ranked applicants totaled \$485,641.00 dollars. Ms. Mobley requested to change her initial funding amount for the Churches only to reflect the full amount they were requesting in their applications. The Committee discussed awarding funds to the next highest ranked applicant, A Positive Step of Monroe County program, in an amount of \$70,000.00. The total amount of appropriations for 3 projects and 1 program was \$555,641.00.

- A Positive Step of Monroe County program —→ \$70,000.00

(The Official Ranking Forms are attached hereto and made a part of these minutes).

It was moved by Dr. Becker to set the funding for the full amount of \$87,500.00 dollars to St. James Church and \$88,141.00 dollars to New United Methodist Church (Newman), fund the American Legion the amount up to \$310,000.00 pending receipt of matching 1 to 1 funding and fund up to \$70,000.00 with a 1 to 1 match with a seconded motion made by Ms. Mobley for discussion.

After discussion, Madam Chair Turner acknowledged the motion and second and requested verbal approval. The response was unanimous to pass the action item.

COMMENTS:

a) Public Comments:

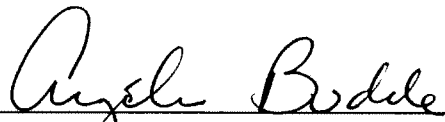
Anita Vickers, 114 Geraldine Street

b) Committee Comments:

Mr. Curtis gave an encouraging statement to the applicants who did not receive funding to not give up and reapply for funding during the next cycle. Mr. Leamard echoed Mr. Curtis's comments and encouraged the applicants to seek other funding through grants. Ms. Ward-Grant commended the applicants on their diligence in completing their applications thoroughly and to not give up on their dreams and programs.

ADJOURNMENT:

There being no further business Madam Chair Turner adjourned the meeting at 7:25 P.M.



Angela Budde, Clerk of the Committee
Deputy City Clerk

**BAHAMA VILLAGE REDEVELOPMENT
ADVISORY COMMITTEE**

OFFICIAL RANKING FORM

Upon completion, the form is to be submitted to the Deputy City Clerk Budde for tabulation as part of the official selection process.

First Choice Ranking:

ST. JAMES FIRST MISSIONARY
BAPTIST CHURCH

Second Choice Ranking:

CORAL CITY ELKS

Third Choice Ranking:

NO/KEN AREA.

Submitted by Committee Member:

DR. BECKER

**BAHAMA VILLAGE REDEVELOPMENT
ADVISORY COMMITTEE**

OFFICIAL RANKING FORM

Upon completion, the form is to be submitted to the Deputy City Clerk Budde for tabulation as part of the official selection process.

First Choice Ranking: NEWMAN

Second Choice Ranking: AMERICAN Legion

Third Choice Ranking: ~~Mentoring Program~~
POSTIVE STEP

Submitted by Committee Member: Curfio

**BAHAMA VILLAGE REDEVELOPMENT
ADVISORY COMMITTEE**

OFFICIAL RANKING FORM

Upon completion, the form is to be submitted to the Deputy City Clerk Budde for tabulation as part of the official selection process.

First Choice Ranking:

Newman's Building Project

Second Choice Ranking:

St. James Baptist Church
Building Project

Third Choice Ranking:

Coral City Elks

Submitted by Committee Member:

Peggy Waul Grant

**BAHAMA VILLAGE REDEVELOPMENT
ADVISORY COMMITTEE**

OFFICIAL RANKING FORM

Upon completion, the form is to be submitted to the Deputy City Clerk Budde for tabulation as part of the official selection process.

First Choice Ranking: NEWMAN

Second Choice Ranking: BAHAMA VILLAGE MENTORING

Third Choice Ranking: AMERICAN LEGION

Submitted by Committee Member: WARREN LEAMARE

**BAHAMA VILLAGE REDEVELOPMENT
ADVISORY COMMITTEE**

OFFICIAL RANKING FORM

Upon completion, the form is to be submitted to the Deputy City Clerk Budde for tabulation as part of the official selection process.

First Choice Ranking:

American Legion Post

Second Choice Ranking:

A Positive Step

Third Choice Ranking:

New United Methodist Church

Submitted by Committee Member:

Annette Mobley

**BAHAMA VILLAGE REDEVELOPMENT
ADVISORY COMMITTEE**

OFFICIAL RANKING FORM

Upon completion, the form is to be submitted to the Deputy City Clerk Budde for tabulation as part of the official selection process.

First Choice Ranking:

VFW / American Legion

Second Choice Ranking:

Newman

Third Choice Ranking:

A. James

Submitted by Committee Member:

Carmen Turner

**BAHAMA VILLAGE REDEVELOPMENT
ADVISORY COMMITTEE**

OFFICIAL RANKING FORM FOR APPROPRIATIONS

Upon completion, the form is to be submitted to the Deputy City Clerk Budde for tabulation as part of the official selection process.

*First Ranked Applicant Funding: \$ 88,141

*Second Ranked Applicant Funding: \$ 310,000.

PENDING RECEIPT OF MARSHALL 1:1 FUNDING

*Third Ranked Applicant Funding: \$ 87,500

Submitted by Committee Member: DR. BECKER

*As determined by Action Item No.8 from 12-2-2010 B.V.R.A.C. Agenda

**BAHAMA VILLAGE REDEVELOPMENT
ADVISORY COMMITTEE**

OFFICIAL RANKING FORM FOR APPROPRIATIONS

Upon completion, the form is to be submitted to the Deputy City Clerk Budde for tabulation as part of the official selection process.

*First Ranked Applicant Funding: \$ 88,141

*Second Ranked Applicant Funding: \$ 300,000

*Third Ranked Applicant Funding: \$ 87,500

Submitted by Committee Member:

Peggy Wault Dean

*As determined by Action Item No.8 from 12-2-2010 B.V.R.A.C. Agenda

**BAHAMA VILLAGE REDEVELOPMENT
ADVISORY COMMITTEE**

OFFICIAL RANKING FORM FOR APPROPRIATIONS

Upon completion, the form is to be submitted to the Deputy City Clerk Budde for tabulation as part of the official selection process.

*First Ranked Applicant Funding: \$ 65,000

*Second Ranked Applicant Funding: \$ 200,000

*Third Ranked Applicant Funding: \$ 50,000

Submitted by Committee Member: Wesley Lam SDP

*As determined by Action Item No.8 from 12-2-2010 B.V.R.A.C. Agenda

**BAHAMA VILLAGE REDEVELOPMENT
ADVISORY COMMITTEE**

OFFICIAL RANKING FORM FOR APPROPRIATIONS

Upon completion, the form is to be submitted to the Deputy City Clerk Budde for tabulation as part of the official selection process.

*First Ranked Applicant Funding:

~~\$ 50,000~~ 88,141.00
A. Mobley

*Second Ranked Applicant Funding:

\$ 100,000

*Third Ranked Applicant Funding:

~~\$ 50,000~~ 87,500.00
88,141.00
A. Mobley

Submitted by Committee Member:

Annette Mobley

*As determined by Action Item No.8 from 12-2-2010 B.V.R.A.C. Agenda

**BAHAMA VILLAGE REDEVELOPMENT
ADVISORY COMMITTEE**

OFFICIAL RANKING FORM FOR APPROPRIATIONS

Upon completion, the form is to be submitted to the Deputy City Clerk Budde for tabulation as part of the official selection process.

*First Ranked Applicant Funding: \$ 90,000

*Second Ranked Applicant Funding: \$ 350,000

*Third Ranked Applicant Funding: \$ 85,000

Submitted by Committee Member: C. Turner

*balance to
be held
in reserve:
\$ 50,000*

*As determined by Action Item No.8 from 12-2-2010 B.V.R.A.C. Agenda