




## MEMORANDUM

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Date: January 11, 2024

To: Honorable Mayor and Commissioners

Via: Albert P. Childress  
City Manager 

From: Marcus Davila  
Director of Community Services

Subject: **Authorize the purchase of a 2024 Ford Transit T-150 Medium Roof Cargo Van**

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### **Introduction**

Authorize the purchase of a 2024 Ford Transit T-150 Medium Roof Cargo Van from Duval Ford LLC for \$60,908.22 via the Florida Sheriffs Association and Florida Association of Counties, FSA23-VEL31.0 Pursuit, Administrative, and Other Vehicles without formal competitive procurement under Sec 2-797 (3) Purchases and acquisitions under contracts of federal government and the state or its political subdivisions.

### **Background**

The Community Services department currently needs a van for the plumber. Currently the plumber is using a truck with some equipment in it but a van to hold parts for plumbing jobs is imperative. The time saving by having a lot of standard plumbing parts to minimize trips to the store to purchase items will greatly improve the ability of the plumber to handle the needs of the City.

The terms and conditions of the original contract are extended and guaranteed to any and all units of local governments and political subdivisions including, but not limited to, county, local county board of public instruction, municipalities and/or police agencies, other local public or public safety agencies or authorities within the State of Florida.

The vehicles are all listed in the Florida Sheriffs Association and Florida Association of Counties. There are options listed as add/delete in the bid that allow the end user to configure the equipment according to his/her requirements.

City staff has determined through informal solicitation that the contract price is fair and reasonable. The required equipment is not available locally.

**Procurement**

The City Commission approved FY 2023-2024 budget includes a funding allocation for the purchase of a Plumber Van under the General Fund/Facilities Maintenance/Machinery and Equipment account number 001-1909-519-6400 in the amount of \$75,000.00.

**Recommendation**

The City Manager's Office recommends authorizing the purchase of a 2024 Ford Transit Medium Roof Cargo Van from Duval Ford LLC for a total of \$60,908.22.

Attachments:

Resolution

Quote

Florida Sheriffs Contract