



THE CITY OF KEY WEST

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MEMORANDUM

TO: Greg Veliz, City Manager
Patti McLaughlin, Asst. City Manager

FROM: Michael Turner, Community Services Deputy Director

DATE: February 17, 2021

SUBJECT: Procurement of 3 trailers from Vesta Modular for Wickers Field in an amount of \$113,485.

ACTION STATEMENT: Pursuant to City of Key West, Code of Ordinances, Section 2-797 (4) Exempt Contractual Services, in the Best Interest of the City, this resolution authorizes the procurement of 3 trailers from Vesta Modular for Wickers Field in an amount of \$113,485.

BACKGROUND:

The current trailers are over 10 years old and in need of replacement. The floors have already been replaced at least once to keep the trailers in use as long as possible.

The trailers were a previous budget item of \$250,000. They went out to bid and the bids all came in way over budget. The current budgeted amount is \$150,000 and to remain within budget Community Services will be doing the concrete work prior to the placement of the trailers.

The trailer sizes are 12' x 44', 12' x 56', and 10' x 36'. The trailers are used by the football, cheerleading, and lacrosse children's leagues.

Three quotes were obtained with Vesta Modular being the lowest at \$113,485. The other 2 quotes were Pac-Van of \$125,970, and Mobile Modular of \$168,540.

PURPOSE AND JUSTIFICATION:

Replace the existing trailers that have become a maintenance and life safety issue.

FINANCIAL IMPACT:

The total procurement of the 3 trailers will not exceed \$113,485. This project was not in the budget for FY20-21. The money was transferred from the approved FY20-21 capital project to renovate sports facilities restrooms to this

Key to the Caribbean - Average yearly temperature 77° F.

project due to the immediate need. The funding allocation for procurement is \$150,000, in the Infrastructure Surtax Fund/ Parks and Recreation/ Building 101-7201-572-62.

RECOMMENDATION:

Staff recommends approving the competitive bidding exemption, Key West Code of Ordinances Section 2-797(4) Exempt Contractual Services, in the Best Interest of the City, and award procurement of 3 trailers for Wickers Field from Vesta Modular, in an amount of \$113,485.